

SUPPORTING STATEMENT
UNITED STATES MINT
Application for Intellectual Property Use
1525-0013

A. JUSTIFICATION

A1. CIRCUMSTANCES NECESSITATING COLLECTION OF INFORMATION

This request is to extend currently approved United States Mint information collection request 1525-0013 (United States Mint Form 3045) necessary for ensuring proper use of United States Mint trademark and copyright material for non-product and commercial products. The statutes and regulations for this information collection are covered under 31 CFR Part 92 and other Acts of Congress and programs legislated by Congress in support of civic, philanthropic, and national organizations authorizing the sale of United States Mint products, commemorative coins and medals.

A2. USE OF DATA

The United States Mint, Sales and Marketing Department receive United States Mint Application for Intellectual Property Use Form 3045 through electronic mail, fax or United States Post Office mail. Submission of application forms is by individual applicants or sole proprietors of businesses.

The purpose of this information collection is to review and process application forms for permission to use and receive license to use United States Mint trademarks, copyrighted materials and other United States Mint controlled products.

A3. USE OF INFORMATION TECHNOLOGY TO REDUCE BURDEN

The application form is posted on the United States Mint website on a non-interactive webpage, containing a link to access the application form that requesters will print out for mailing, electronic mail, or faxing to the Sales and Marketing Department. Currently there is no direct upload for collection of information through the United States Mint website.

A4. EFFORTS TO IDENTIFY DUPLICATION

This information collection addresses United States Mint products and does not duplicate other agencies'/organizations' efforts.

A5. METHODS TO MINIMIZE BURDEN ON SMALL BUSINESSES OR OTHER SMALL ENTITIES

This information collection is voluntary and with no significant impact on small businesses or small entities.

A6. CONSEQUENCES OF LESS FREQUENT COLLECTION ON FEDERAL PROGRAMS OR POLICY ACTIVITIES

The unlawful and unauthorized use of United States Mint intellectual property, trademark, and copy right materials of products for commercial use would be of consequence to United States Mint activities.

A7. SPECIAL CIRCUMSTANCES REQUIRING DATA COLLECTION TO BE INCONSISTENT WITH GUIDELINES IN 5 CFR 1320.6

No special circumstances require the collection to be conducted in a manner inconsistent with the guidelines of 5 CFR 1320.6.

A8. CONSULTATION WITH INDIVIDUALS OUTSIDE OF THE AGENCY ON AVAILABILITY OF DATA, FREQUENTCY OF COLLECTION, CLARITY OF INSTRUCTIONS AND FORMS, AND DATA ELEMENTS

The United States Mint published a 60-day *Federal Register* notice on March 18, 2014 as required by 5 CFR 1320.8(d) for public review and comment. No comments received.

A9. EXPLANATION OF DECISION TO PROVIDE PAYMENT OR GIFT TO RESPONDENTS

No gifts or payments to respondents.

A10. ASSURANCE OF CONFIDENTIALITY OF RESPONSES

Privacy Impact Assessment completed and posted on bureau internet web site.

A11. JUSTIFICATION OF SENSITIVE QUESTIONS

Information is maintained in secured environment with limited access to authorized individuals to perform review and processing of applications. The system will contain personally identifiable information for individual applicants or sole proprietors of businesses. Information collected will contain their names, addresses, phone numbers, email addresses, and fax numbers, if any. Also, if any individual applicant or sole proprietor applies for a commercial product license, the system will contain Dun and Bradstreet (D&B report) information about the individual, and general company information for applicant and applicant's agent that includes: contact name, address, business phone and fax number,

business e-mail address, type of company, number of years in business and annual revenues from sales for company. The Privacy Impact Assessment is posted at <http://www.usmint.gov/foia/index.cfm?action=PIA> ; and System of Record Notice is UNITED STATES MINT .007 General Correspondence, published in the Federal Register on January 8, 2013, Vol. 78, No. 5, page 1312.

A12. ESTIMATED BURDEN OF INFORMATION COLLECTION

Applications	Estimated Respondents	Estimated Burden Hours
Application for Intellectual Property Use	113	113 respondents averaging 45 minutes per response = 84 hours
TOTALS	113	84

A13. ESTIMATED TOTAL ANNUAL COST BURDEN TO RESPONDENTS

Cost burden to respondents is minimal; it includes the cost of postage for application forms mailed to the United States Mint for review and processing.

A14. ESTIMATED ANNUALIZED COST TO THE FEDERAL GOVERNMENT

Cost to federal government is minimal; it includes the cost for posting information on the United States Mint Internet web site.

A15. REASONS FOR CHANGE IN BURDEN

No change in burden for this renewal package to extend currently approved information collection.

A16. PLANS FOR TABULATION, STATISTICAL ANALYSIS AND PUBLICATION

Information from data collections will not be published for statistical purposes.

A17. REASONS WHY DISPLAYING THE OMB EXPIRATION DATE IS INAPPROPRIATE

The United States Mint will display the expiration date for OMB approval on Form 3045. The date will be added to the form upon OMB approval.

A18. EXCEPTIONS TO THE CERTIFICATION STATEMENT FOR OMB ICR (PREVIOUSLY OMB FORM 83-I)

There are no exceptions for certifications.

B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS.

Not employing statistical methods for this information collection request.

