

# FIRST SCREEN

## STEP 1- Privacy Act and Burden Statements



U.S. Citizenship and Immigration Services

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### Change of Address

**Authority:**  
The information and associated evidence you provide is collected pursuant to the Immigration and Nationality Act of 1952 (P.L. 82-414), as amended; the Homeland Security Act of 2002 (P.L. 107-296); and Title 8 of the Code of Federal Regulations.

**Purpose:**  
The primary purpose for collecting your case receipt number is to provide you with a status update and estimated processing times for a pending immigration benefit application or petition.

**Routine Uses:**  
The information may be used by and disclosed to DHS personnel and contractors or other agents who need the information to assist in activities related to providing status information on a pending immigration benefit application or petition. Additionally, DHS may share the information with law enforcement or other government agencies as necessary to respond to potential or actual threats to national security pursuant to the agency's published Privacy Policy and the routine uses outlined in the Benefits Information System system of records notice, DHS-USCIS-007, September 29, 2008 73 FR 56396.

**Disclosure:**  
The information you provide is voluntary. However, failure to provide the requested information may prevent USCIS from providing a status update on your pending case.

OMB control no. 1615-0080  
Expiration date 01-31-2016

**Paperwork Reduction Act Burden Disclosure Notice:**  
An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this information collection is estimated at .167 hour per response. This time burden estimation includes the time for gathering the required documentation and information, reviewing the instructions, and completing and submitting the request. Send comments regarding the burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to:

U.S. Citizenship and Immigration Services Regulatory Coordination Division, Office of Policy and Strategy  
20 Massachusetts Ave. N.W. Washington, D.C 20529-2140

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Contact Us  
Site Map (Index)  
Careers at USCIS  
Adobe PDF Reader  
Windows Media Player

White House.gov  
US Department of State  
USA.gov

U.S. Department of Homeland Security  
US Customs & Border Protection  
US Immigration & Customs Enforcement

Freedom of Information Act (FOIA)  
No FEAR Act  
Website Policies  
Privacy Policy  
Accessibility

## SECOND SCREEN

### STEP 2 – Selection if the case is currently in progress.

The screenshot displays the U.S. Citizenship and Immigration Services (USCIS) website. At the top left is the USCIS logo and the text "U.S. Citizenship and Immigration Services". To the right are links for "Home | Español | Site Map" and a search bar with a "Search" button. A blue silhouette of the Statue of Liberty is on the right side. A green navigation bar contains links for "FORMS", "NEWS", "RESOURCES", "LAWS", "OUTREACH", and "ABOUT US". Below this is a white content area with a blue header "Change of Address". The text reads: "Have you moved? Help us ensure that you receive any notices or documents without delay. Most applicants with pending applications or petitions should notify us as soon as possible, no more than 10 days after your move." To the right, under "What you'll need", are two bullet points: "Receipt # (only for pending case)" and "Old & New Address". Below this is the question "Is this change of address for an application or petition currently in progress?" with "YES" and "NO" buttons. A link "Not sure what to pick?" is below the buttons. At the bottom of the content area are links for "View all USCIS Customer Service Online Tools" and "Privacy Act Statement". The footer contains a grid of links: "Contact Us", "Site Map (Index)", "Careers at USCIS", "Adobe PDF Reader", "Windows Media Player", "White House.gov", "US Department of State", "USA.gov", "U.S. Department of Homeland Security", "US Customs & Border Protection", "US Immigration & Customs Enforcement", "Freedom of Information Act (FOIA)", "No FEAR Act", "Website Policies", "Privacy Policy", and "Accessibility".

U.S. DEPARTMENT OF HOMELAND SECURITY  
U.S. Citizenship and Immigration Services

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## Change of Address

Have you moved? Help us ensure that you receive any notices or documents without delay. Most applicants with pending applications or petitions should notify us as soon as possible, no more than 10 days after your move.

### What you'll need

- › Receipt # (only for pending case)
- › Old & New Address

Is this change of address for an application or petition currently in progress?

[Not sure what to pick?](#)

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## THIRD SCREEN

**STEP 3 – Data fields for capturing of the information on the applicant/petitioner and caller if applicable.**

### Applicant or Petitioner Information

First Name Middle Name (optional) Last Name  
Lola [ ] King

No First Name

Please check if you do not have a first name

Date of Birth (MM/DD/YYYY)

1/1/1960

A-Number (optional) ?

A- [ ]

Member of the U.S. Military, or recently discharged from service, or spouse of a member of the U.S. Military

### Citizenship

Country of current citizenship

Australia [ ]

In the US as a

Other [ ]

Specify if in the US as Other

Special Visa [ ]

### Old Address

Street Number and Name

200 King Street [ ]

Apartment/Floor/Suite (optional)

- Select One [ ]

Unit Number (optional)

[ ]

City

Alexandria [ ]

State

VIRGINIA [ ]

Zip Code

22310 [ ]

change to →

### New Address

Street Number and Name

300 King Street [ ]

Apartment/Floor/Suite (optional)

Apartment [ ]

Unit Number (optional)

3 [ ]

City

Alexandria [ ]

State

VIRGINIA [ ]

Zip Code

22306 [ ]

## Mailing Address

In Care Of for Mailing (optional)

C/O

Mailing address same as new address above

Street Number and Name

Apartment/Floor/Suite (optional)

- Select One

Unit Number (optional)

City

State

- Select One

Zip Code

Enter an email address if you would like a confirmation sent to you.

Email Address (optional)

## Filed By

This form is completed by the

Applicant or Petitioner

My First Name

My Last Name

Firm or Organization Name

Date G-28 Filed (MM/DD/YYYY)

## Security Check

Enter the letters shown below into the box. The letters are not case sensitive.

Can't read the letters? Click the Refresh Image Button for new letters or try the Audio Button.



epyehw

Audio

Refresh Image

By accepting this electronic signature, the applicant or petitioner, parent or guardian, or legal representative certifies under penalty of perjury that all information provided is true and correct.

SUBMIT

## FOURTH SCREEN

### STEP 4 – Confirmation Page

✓ Success! Address change request submitted.

Updated Address To:

**Lola King**  
**300 King Street**  
**Apartment 3**  
**Alexandria, VA 22306**

Your confirmation number is:

**AR-11: COA2191500001**

**IMPORTANT:** Be sure to also give your new address to the U.S. Postal Service. You can change your address at [usps.com](https://usps.com) or visit your local post office.

[Print Completed AR-11 Form](#)

[Return to Change of Address.](#)

[View all USCIS Customer Service Online Tools](#)