

1845-0107

2-24-2015

**COMPLETING THE FORM**

## Debt at Program Completion

### Step 1: Completers

On the **Debt at Program Completion** screen, report the number of students who completed the program (completers) and enter the number of those completers that acquired any student loan debt as a result of attendance in the program.

Enter the number of students who completed the program between July 1, 2013 and June 30, 2014:

100

Of the 100 completers reported above, enter the number completing with any student loan debt as a result of attendance in this program (optional):

80

For all students (both borrowers and non-borrowers) completing the program between July 1, 2013 and June 30, 2014, enter the median cumulative amount of debt for each of the following, in whole dollars:

Title IV student loan debt: 6000

Private loan debt: 3500

Institutional financing plan debt: 3500

Check here if there were fewer than 10 graduates in this program. In this case, median amounts will be withheld to preserve the confidentiality of the loan recipients.

This is being removed as there is an internal programming process that identifies if the institution inputs fewer than 10 graduates so no median amount is produced.

### Step 2: Student loan debt

Next, enter the median cumulative amount of debt for all students (both borrowers and non-borrowers) who completed the program. If fewer than 10 graduates received loans, the median debt amount fields are disabled in order to preserve the confidentiality of the loan recipients. Use the designated check box at the bottom of the screen to indicate this exception.

Check here if there were fewer than 10 graduates in this program. In this case, median amounts will be withheld to preserve the confidentiality of the loan recipients.

Once all entries on this screen have been reviewed, click **Next** → to continue.

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## Job Placement

On the Job Placement screen, indicate whether the institution is required to calculate a job placement rate for the program completers by state and/or accrediting agency by selecting the applicable option, as demonstrated in the example below:

INOVAS Institute (099999)  
CIP Program Name Education/Teaching of Individuals with Hearing Impairments Including Deafness

Select the option that applies. Are you required to calculate a job placement rate for the program completers by:

- Your accrediting agency
- Your state
- Both (accrediting agency and state)
- We are not currently required to calculate a job placement rate for program completers

If the institution is not required to calculate a job placement rate for program completers, select that option from the available list. If the institution reported fewer than 10 completers on the 'Debt at Program Completion' screen, an additional option will be added to the list but only the last ~~two~~ <sup>three</sup> options will be accessible on this screen, as shown below:

Select the option that applies. Are you required to calculate a job placement rate for the program completers by:

- Your accrediting agency.
- Your state.
- Both (accrediting agency and state).
- We are not currently required to calculate a job placement rate for program completers.
- We are required to calculate this information; however, due to privacy concerns, we are unable to provide this data.

There were no graduates in this program for the year XXXX-XX.

If the institution is required to calculate a job placement rate and at least 10 completers are reported for the program, then choose from **Accrediting agency**, **State**, or **Both (accrediting agency and state)** to report the job placement rate for the program completers.

This is being added to allow greater clarity to the disclosure.