

Web site: <https://www.tcli.ed.gov>

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Screenshot of Login Page

https://www.tcli.ed.gov/CBSWebApp/tcli/

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FEDERAL STUDENT AID

Teacher Cancellation Low Income Directory

Help/Tutorial

This site has been found to be compliant by the U.S. Department of Education in support of its obligations under Sections 504 and 508 of the Rehabilitation Act of 1973, 29 U.S.C. 794 and 794d, for the current School Year (2012-13) application.

For assistance, contact the Campus-Based Call Center toll free at 1-877-801-7168. Representatives are available Monday through Friday from 8:00 a.m. to 8:00 p.m. You may also e-mail the Call Center at cbfob@ed.gov.

Welcome to the Teacher Cancellation Low Income Directory Web site for Federal Student Aid.

[Privacy Policy](#) | [State Contact Information](#) | [Contact Us](#)

Warning: This is a United States Department of Education computer system, which may be accessed and used only for official Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.

This Web site only lists eligible Title I low-income schools by state—it does not provide any loan cancellation (forgiveness) forms. To locate the appropriate cancellation form for a Federal Family Education Loan (FFEL) or a William D. Ford Federal Direct Loan (Direct Loan), please go to www.ifap.ed.gov and enter "Loan Forgiveness" in the search box. For a Federal Perkins Loan cancellation form, you must contact the school that made your loan. For further loan cancellation assistance, contact the lender or school that made your loan.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0077. The time required to complete this information collection is estimated to average 122.5 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4536. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Grants & Campus-Based Division, U.S. Department of Education, 400 Maryland Avenue, S.W., UCP, 62E3, Washington, D.C. 20202-5453.

This site contains the TCLI program, developed by the U.S. Department of Education, enabling state and territorial education agencies to report to the Department low-income elementary and secondary schools that qualify teachers for cancellation under the Federal Perkins/National Direct Student Loan, Federal Family Education Loan (FFEL), and William D. Ford Federal Direct Loan (DL) programs.

How do we obtain access to TCLI on the web?
In order to obtain access to TCLI on the Web you will need to first register. To register click the login button above then press the Register button. Once you fill out the registration form, the security officer will contact you and provide you a with User ID and a temporary password to access TCLI on the web. If you have any questions about this process contact cbfob@ed.gov.

What is different about TCLI on the web?
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[Login](#) [Search](#)

COMMON QUESTIONS

How do I access the information in the TCLI Directory?

If you are a member of the public (such as a student, teacher, or a college) searching to see that an elementary or secondary school or an educational service agency is listed in the Directory to qualify a teacher for loan cancellations or TEACH Grant service obligations, just click the **Search** button above and narrow your search by state or school name.

How do State and Territory Agencies obtain access to TCLI on the web?

In order to obtain access to TCLI on the Web you will need to first register. To register click the login button above then press the Register button. Once you fill out the registration form, the security officer will contact you and provide you with a User ID and a temporary password to access TCLI on the web. After you have logged in, there is a link to the State Contact User Guide. This guide provides step by step instructions for updating your state or territory TCLI directory. If you have any questions about this process contact cbfob@ed.gov.

What factors do states use to determine if a school is eligible to be a “low income school?”

To be included in the TCLI Directory, a school must meet the following criteria:

- The school must be a public or other nonprofit elementary or secondary school.
- The School must be in a school district of a Local Educational Agency (LEA) that is eligible each year for assistance under Title I of the Elementary and Secondary Education Act of 1965 (ESEA).
- The number of children enrolled in the school who meet a measure of poverty under Section 1113(a)(f) of the ESEA must exceed 30 percent of the total enrollment of that school.

What information do the states provide for each eligible school?

States provide the following information for eligible schools:

- School Name: The full name of the school
- Location: Identified by the State, County or County/District commonly used
- Grades: The grade(s) taught at the school
- Percent: The number of children enrolled in the school who are counted under Section 1124 of the ESEA must exceed 30 percent of the total enrollment of that school

What is an educational service agency?

An educational service agency is a regional public multiservice agency authorized by State statute to develop, manage, and provide services or programs to local educational agencies, as defined in section 9101 of the Elementary and Secondary Education Act of 1965, as amended.

How often is the TCLI Directory Updated?

State and Territory agencies are asked to update the TCLI Directory at least annually. However, updates may be made at any time continuously throughout the year for the reporting year as well as past years.

Screenshot of Login

Teacher Cancellation Low Income Directory

Department of Education
A DIVISION OF THE STATE OF TEXAS

Login User ID: _____
Password: _____
 Change Password

[Login](#) [Register](#)

You are about to access a United States government computer network intended for authorized users only. You should have no expectation of privacy in your use of this network. Use of this network constitutes consent to monitoring, retrieval, and disclosure of any information stored within the network for any purpose including criminal prosecution.

Teacher Cancellation Low Income Directory

Department of Education
A DIVISION OF THE STATE OF TEXAS

Login User ID: TCTGAYMO-2
Password: [*****]
 Change Password

[Login](#) [Register](#)

You are about to access a United States government computer network intended for authorized users only. You should have no expectation of privacy in your use of this network. Use of this network constitutes consent to monitoring, retrieval, and disclosure of any information stored within the network for any purpose including criminal prosecution.

Changes to Login

N/A

Screenshot of Home/Setup Page

Changes to Home/Setup Page

State: MISSOURI - Year: 2011-2012

The screenshot shows the 'Home/Setup' page of the Teacher Cancellation Low Income Directory. The page features a teal header with the text 'Teacher Cancellation Low Income Directory' and a logo for 'START HERE GO FURTHER FEDERAL STUDENT AID'. A left sidebar contains navigation links: Home/Setup, State Contact Info, TCLI Directory, Upload/Download, Update Profile, Reports, Logout, and Users Guide. The main content area is titled 'Welcome to Teacher Cancellation Low-Income (TCLI) Web Page' and includes a 'TCLI' button. Below the title, it displays 'State: MISSOURI - Year: 2011-2012' and a welcome message. A 'Change Year' section contains a dropdown menu set to '2011-2012' and a 'Change Year' button.

Screenshot of State Contact Info Page

The screenshot shows a web page titled "Teacher Cancellation Low Income Directory". The page has a navigation menu on the left with links for Home/Setup, State Contact Info, TCLI Directory, Upload/Download, Update Profile, Reports, and Logout. The main content area is titled "Welcome to Teacher Cancellation Low-Income (TCLI) Web Page" and includes a "TCLI" button and "OMB Number: 1845-0077". The page displays contact information for Missouri, 2011-2012. The "Primary State Contact Information" section includes fields for State (MISSOURI), Agency Name (Missouri Department of Elementary and Secondary Education), Agency Address (P.O. Box 480, 205 Jefferson Street), Agency Address #2, City (Jefferson City), ZIP Code (65102 0480), Contact Name (Dr. Thomas Ogle), Job Title (Director, School Core Data), Phone ((573) 751-9060), and E-mail (tom.ogle@dese.mo.gov). The "Secondary State Contact Information" section includes fields for Contact Name (Doug Roach), Job Title (Assistant Director, School Core Data), Phone ((573) 751-9060), and E-mail (doug.roach@dese.mo.gov). A "Save" button is located at the bottom of the form.

Primary State Contact Information

State: MISSOURI

* Agency Name: Missouri Department of Elementary and Secondary Education

* Agency Address: P.O. Box 480, 205 Jefferson Street

Agency Address #2:

* City: Jefferson City

* ZIP Code: 65102 0480

* Contact Name: Dr. Thomas Ogle

Job Title: Director, School Core Data

* Phone: (573) 751-9060

* E-mail: tom.ogle@dese.mo.gov

Secondary State Contact Information

Contact Name: Doug Roach

Job Title: Assistant Director, School Core Data

Phone: (573) 751-9060

E-mail: doug.roach@dese.mo.gov

Save

Changes to State Contact Info Page

State: MISSOURI - Year: 2011-2012

OMB Number: 1845-0077

The information provided under Primary Contact Information will be the contact information published as the person for borrowers to call regarding questions about the inclusion or omission of a particular school or educational service agency from the TCLI directory. The Secondary Contact Information field should include the contact information for a person who would know who was to replace you if you were to leave your current position.

Screenshot of Search TCLI Directory Page

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Teacher Cancellation Low Income Directory

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State Contact Info
TCLI Directory
Upload/Download
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Reports
Logout

Welcome to Teacher Cancellation Low-Income (TCLI) Web Page

State: MISSOURI - Year: 2011-2012

This screen allows a user to search the TCLI directory based on the currently selected State and Year, plus any additional criteria available below.

Search TCLI Directory

School Name:

Location:

% Less Than:

% Greater Than:

Search Add New

Changes to Search TCLI Directory Page

State: MISSOURI - Year: 2011-2012

This screen allows a user to search the TCLI directory based on the currently selected State and Year, plus any additional criteria available below.

Search TCLI Directory

School or Educational Service Agency Name:

Location:

% Less Than:

% Greater Than:

Search Add New

Screenshot of Add New Page

START HERE
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Help/Tutorial

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Welcome to Teacher Cancellation Low-Income (TCLI) Web Page

State: MISSOURI - Year: 2011-2012 OMB Number: 1845-0077

This page allows you to Add/Update TCLI information for a particular school listed in the directory. These changes will be reflected on the "official" TCLI posting website available [here](#) on the 15th of every month.

School Information

* School Name:

* Location:

State: MISSOURI

* Grade(s):

* Percent: (Must be greater than 30%)

Save Previous

Changes to Add New Page

State: MISSOURI - Year: 2011-2012

OMB Number: 1845-0077

This page allows you to Add/Update TCLI information for a particular school listed in the directory. These changes will be reflected on the "official" TCLI posting website available [here](#) on the 15th of every month.

School Information

* School or Educational Service Agency Name:

* Location:

State: MISSOURI

* Grade(s):

* Percent: (Must be greater than 30%)

Save Previous

Screenshot of Upload/Download Page

The screenshot shows the 'Teacher Cancellation Low Income Directory' web page. At the top left is the logo for 'START HERE GO FURTHER FEDERAL STUDENT AID'. The main title is 'Teacher Cancellation Low Income Directory'. A navigation menu on the left includes links for Home/Setup, State Contact Info, TCLI Directory, Upload/Download, Update Profile, Reports, and Logout. The main content area is titled 'Welcome to Teacher Cancellation Low-Income (TCLI) Web Page' and displays 'State: MISSOURI - Year: 2011-2012'. Below this, there is an 'Upload' section with instructions and a 'Browse...' button, and a 'Download' section with a 'Download File' button.

Changes to Upload/Download Page

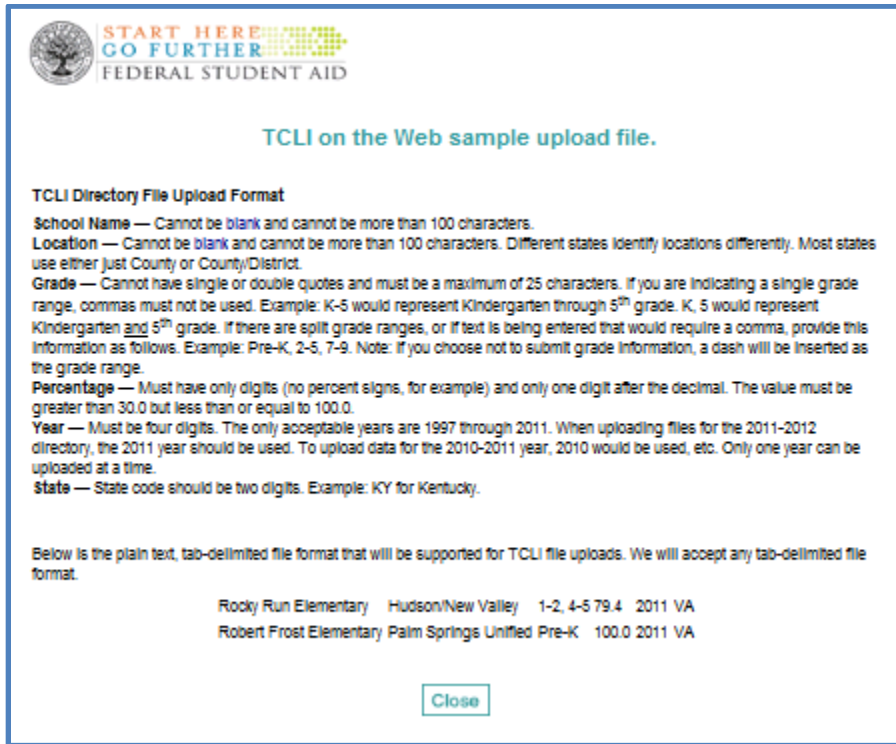
State: MISSOURI - Year: 2011-2012

This page allows you to upload and download your entire state TCLI directory for the selected year. To view the allowable format for uploading, click [here](#).

Reminder: The list from the prior year does **not** rollover into the new year. State and Territories must provide a complete list for new year.

Suggestion: If a State/Territory entity does not have an automated process in place, FSA suggests first downloading the state's TCLI directory, update it offline, then upload the new version into the new year. Remember to choose the applicable year when logging back in to upload the file. If you are developing an automated format see the allowable format/field definitions below.

Screenshot of Allowable Format Page



**START HERE
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FEDERAL STUDENT AID**

TCLI on the Web sample upload file.

TCLI Directory File Upload Format

School Name — Cannot be blank and cannot be more than 100 characters.

Location — Cannot be blank and cannot be more than 100 characters. Different states identify locations differently. Most states use either just County or County/District.

Grade — Cannot have single or double quotes and must be a maximum of 25 characters. If you are indicating a single grade range, commas must not be used. Example: K-5 would represent Kindergarten through 5th grade. K, 5 would represent Kindergarten and 5th grade. If there are split grade ranges, or if text is being entered that would require a comma, provide this information as follows. Example: Pre-K, 2-5, 7-9. Note: if you choose not to submit grade information, a dash will be inserted as the grade range.

Percentage — Must have only digits (no percent signs, for example) and only one digit after the decimal. The value must be greater than 30.0 but less than or equal to 100.0.

Year — Must be four digits. The only acceptable years are 1997 through 2011. When uploading files for the 2011-2012 directory, the 2011 year should be used. To upload data for the 2010-2011 year, 2010 would be used, etc. Only one year can be uploaded at a time.

State — State code should be two digits. Example: KY for Kentucky.

Below is the plain text, tab-delimited file format that will be supported for TCLI file uploads. We will accept any tab-delimited file format.

```
Rocky Run Elementary Hudson/New Valley 1-2, 4-5 79.4 2011 VA
Robert Frost Elementary Palm Springs Unified Pre-K 100.0 2011 VA
```

Close

Changes to Allowable Format Page

TCLI on the Web sample upload file.

TCLI Directory File Upload Format

School or Educational Service Agency Name — Cannot be blank and cannot be more than 100 characters.

Location — Cannot be blank and cannot be more than 100 characters. Different states identify locations differently. Most states use either just County or County/District.

Grade — Cannot have single or double quotes and must be a maximum of 25 characters. If you are indicating single grade range, commas must not be used. Example: K-5 would represent Kindergarten through 5th grade. K, 5 would represent Kindergarten and 5th grade. If there are split grade ranges, or if text is being entered that would require a comma, provide this information as follows. Example: Pre-K, 2-5, 7-9. Note: if you choose not to submit grade information, a dash will be inserted as the grade range.

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```
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```

Close

Screenshot of Update Profile Page

**START HERE
GO FURTHER
FEDERAL STUDENT AID**

Teacher Cancellation Low Income Directory

Home/Setup
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TCLI Directory
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Welcome to Teacher Cancellation Low-Income (TCLI) Web Page

State: MISSOURI - Year: 2011-2012

This page allows you to update your user profile. The information provided on this page will only be used for official Department of Education correspondence.

TCLI Update Profile

* First Name: TAMMY
* Last Name: GAY
State Representing: MISSOURI
* Agency Address: 8930 Ward Parkway
Agency Address #2: PSA
* City: Kansas City
* State: MISSOURI
* ZIP Code: 64114
* Phone: (816) 268-0432
* E-mail: tammy.gay@ed.gov

Save

Changes to Update Profile Page

N/A

Screenshot of Reports Page



Changes to Reports Page

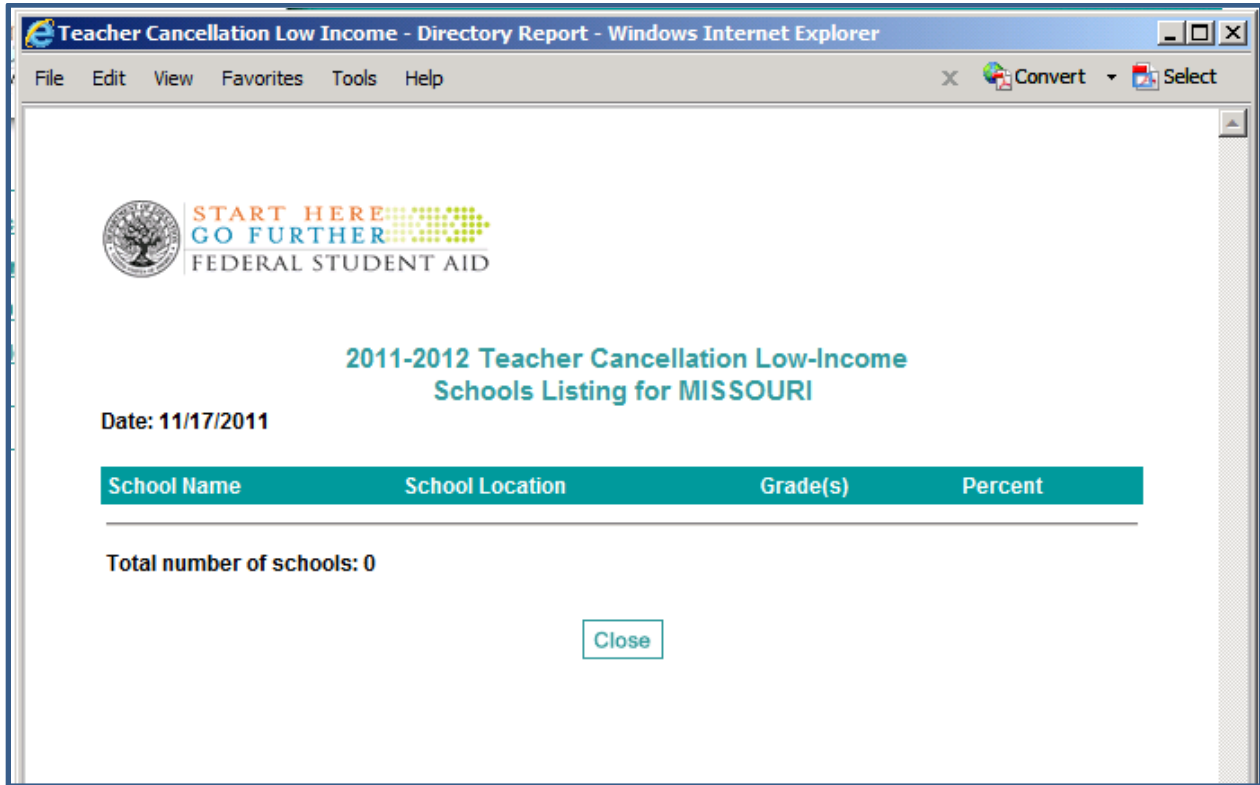
State: MISSOURI - Year: 2011-2012

This screen allows a user to open reports for the selected award year.

Reports

- [TCLI Schools and Educational Service Agencies Listing](#)

Screenshot of Reports Listing Page



Changes to Reports Listing Page

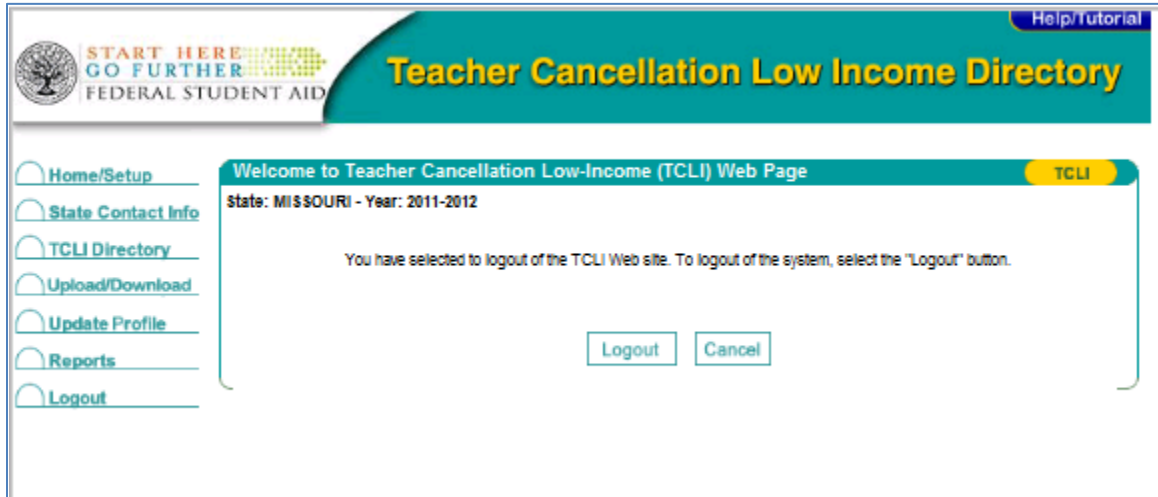
2011-2012 Teacher Cancellation Low-Income Schools and Educational Service Agencies Listing for MISSOURI

Date: 11/17/2011

| School or Educational Service Agency Name | Location | Grade(s) | Percent |
|---|----------|----------|---------|
| Total number of schools and educational service agencies: 0 | | | |

Close

Screenshot of Logout Page



Changes to Logout Page

N/A

| Topic | Page |
|---|-------------|
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Data Display when Public Chooses to Search from the Login Page

The screenshot shows a web browser window with the URL <https://www.tcli.ed.gov/CBSWebApp/tcli/>. The page features a header with the text "START HERE GO FURTHER FEDERAL STUDENT AID" and the title "Teacher Cancellation Low Income Directory". A navigation bar includes "File", "Edit", "View", "Favorites", "Tools", "Help", and "Help/Tutorial".

The main content area contains the following text:

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Changes to Data Display when Public Chooses to Search from the Login Page

Changes for login page displayed on page 4 of this document.

Public Search Page



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[Help/Tutorial](#)

Teacher Cancellation Low Income Directory

OMB Number: 1845-0077

Perkins and Stafford Loan Cancellation for Service in Low-Income Schools:

This screen allows you to search the Teacher Cancellation Low Income Directory of public and private nonprofit elementary and secondary schools designated by the U.S. Department of Education as having a high concentration of students from low-income families. (If you are a student who needs to search a directory prior to 1997-98, contact the following: for a Perkins loan the school that made you the loan; For Direct Stafford Loan, the Direct Loan Servicer; or for a FFEL Stafford Loan, your Stafford Loan holder or servicer in the Federal Family Education Loan Program.)

To look up a low-income school:
Select a state and the school name. If you are unsure of the school name, just select the state to see the list of all low-income schools in that state.

Note that you can provide partial information for a search box. For example, if you select a State and enter "Red" in the School Name search box, and then click the Search button, the results page will list schools that begin with the word Red in their name such as Redwood, Redmond, etc. Using an example similar to the one above, to find all schools that contain the text "red" anywhere in their name, enter "%red" into the name field. The results page will list schools that have the word "red" in their name such as Fredrick High School, Bredington Elementary, etc. Either search method described can also be used in the Location field. All search results will be displayed in alphabetical order by school name. [Additional Search Help](#)

Search TCLI Directory

Choose a State:

Year:

School Name:

Location:

Download TCLI Directory

(Sorted By: Year, State, Location, School Name)

Choose a State:

Year:

Changes to Public Search Page

Perkins and Stafford Loan Cancellation for Service in Low-Income Schools and Educational Service Agencies:

This screen allows you to search the Teacher Cancellation Low Income Directory of public and private nonprofit elementary and secondary schools designated by the U.S. Department of Education as having a high concentration of students from low-income families. The Teacher Cancellation Low Income Directory also lists educational service agencies authorized by State statute that have been designated as serving a high concentration of low-income families. (If you are a student who needs to search a directory prior to 1997-98, contact the following: for a Perkins loan the school that made you the loan; For Direct Stafford Loan, the Direct Loan Servicer; or for a FFEL Stafford Loan, your Stafford Loan holder or servicer in the Federal Family Education Loan Program.)

To look up a low-income school or educational service agency:

Select a state and the school or educational service agency name. If you are unsure of the school or educational service agency name, just select the state to see the list of all low-income schools and educational service agencies in that state.

Note that you can provide partial information for a search box. For example, if you select a State and enter "Red" in the School or Educational Service Agency Name search box, and then click the Search button, the results page will list schools and educational service agencies that begin with the word Red in their name such as Redwood, Redmond, etc. Using an example similar to the one above, to find all schools that contain the text "red" anywhere in their name, enter "%red" into the name field. The results page will list schools and educational service agencies that have the word "red" in their name such as Fredrick High School, Bredington Elementary, etc. Either search method described can also be used in the Location field. All search results will be displayed in alphabetical order by school name. [Additional Search Help](#)

Search TCLI Directory

| | |
|--|--|
| Choose a State: | <input type="text" value="ALASKA"/> |
| Year: | <input type="text" value="2011-2012"/> |
| School or Educational Service Agency Name: | <input type="text"/> |
| Location: | <input type="text"/> |
| <input type="button" value="Search"/> | |

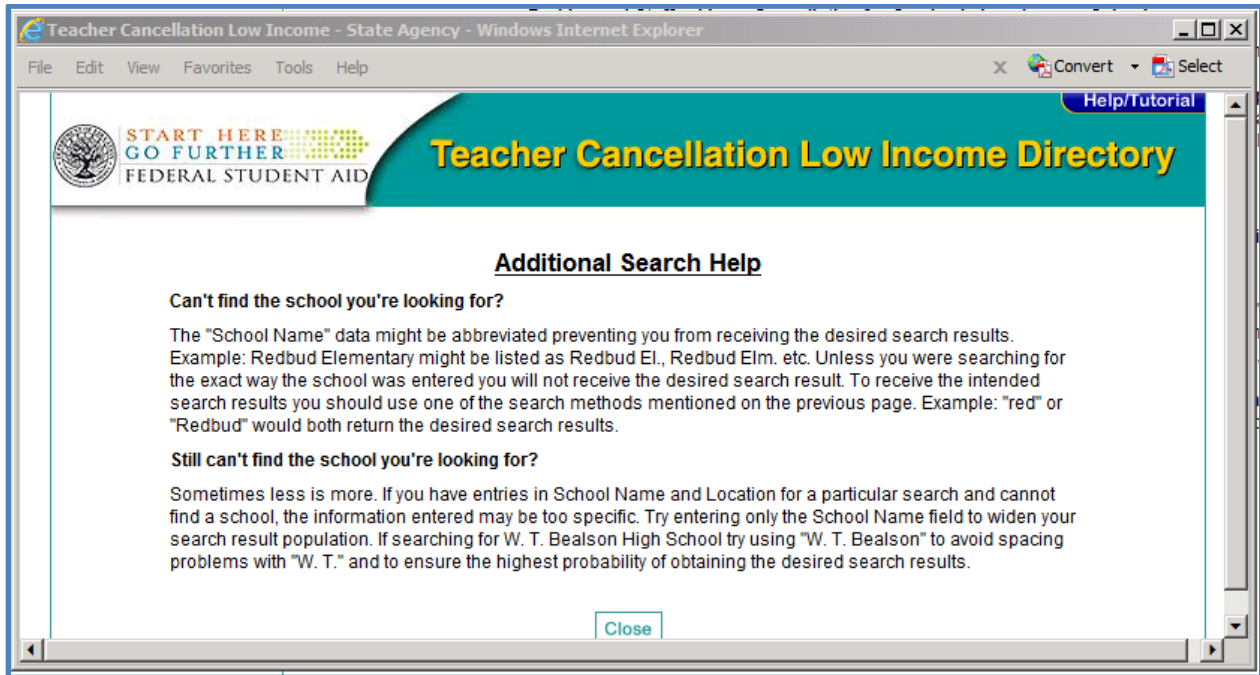
Download TCLI Directory

(Sorted By: Year, State, Location, School or Educational Service Agency Name)

| | |
|-----------------|--|
| Choose a State: | <input type="text" value="ALASKA"/> |
| Year: | <input type="text" value="2011-2012"/> |

[Tab-Delimited version](#) [Excel version](#)

Additional Search Help Page



Changes to Additional Search Help Page

Additional Search Help

Can't find the school or educational service agency you're looking for?

The "School or Educational Service Agency Name" data might be abbreviated preventing you from receiving the desired search results. Example: Redbud Elementary might be listed as Redbud El., Redbud Elm. etc. Unless you were searching for the exact way the school was entered you will not receive the desired search result. To receive the intended search results you should use one of the search methods mentioned on the previous page. Example: "red" or "Redbud" would both return the desired search results.

Still can't find the school or educational service agency you're looking for?

Sometimes less is more. If you have entries in School or Educational Service Agency Name and Location for a particular search and cannot find a school or educational service agency, the information entered may be too specific. Try entering only the School or Educational Service Agency Name field to widen your search result population. If searching for W. T. Bealson High School try using "Bealson" to avoid spacing problems with "W. T." and to ensure the highest probability of obtaining the desired search results.

Changes to Search List Displayed


Record(s) 1 to 50 of 391 Schools and Educational Service Agencies:

[1](#) [51](#) [101](#) [151](#) [201](#) [251](#) [301](#) [351](#)

[Next](#)

* Questions about the inclusion or omission of a particular school or educational service agency should be directed to the [state education agency contact](#) in the state where the school is located, not to the U.S. Department of Education.

School or Educational Service Agency Display from the link on the Search List Displayed



START HERE!
GO FURTHER!
FEDERAL STUDENT AID

According to the U.S. Department of Education, the school listed below is officially classified as a low-income school for the 2011-2012 school year.

School: "William ""Sonny"" Nelson School"
Location: Southwest Region Schools
State: AK
Grade: Pre K-8

If you have a Federal Family Education Loan (FFEL), Federal Direct Loan, or Federal Perkins Loan/NDSL, and you are teaching at this school which serves low-income families, you may be eligible to have your loan payments postponed or canceled.

You must teach full time at an approved school for a complete academic year. Cancellation provisions are listed on the promissory note you signed to obtain the loan.

You can [obtain a copy of the cancellation form](#) for the Federal Direct Loan Program: click on the link, scroll to the bottom of the page and select and complete the form.

To obtain a copy of the cancellation form for the Federal Family Education Loan Program, you must contact the holder of your loan. Don't know who currently is holding your loan? Go to www.nslds.ed.gov.

If you have any questions about the terms of your Federal Perkins Loan, check with the school that made you the loan. Only that school may grant partial loan cancellation for teaching service, or make other decisions concerning your loan.

[Close](#)

Changes to School or Educational Service Agency Display from the link on the Search List Displayed

According to the U.S. Department of Education, the school or educational service agency listed below is officially classified as a low-income school for the 2011-2012 school year.

School or educational service agency: "William "Sonny" Nelson School"

Location: Southwest Region Schools

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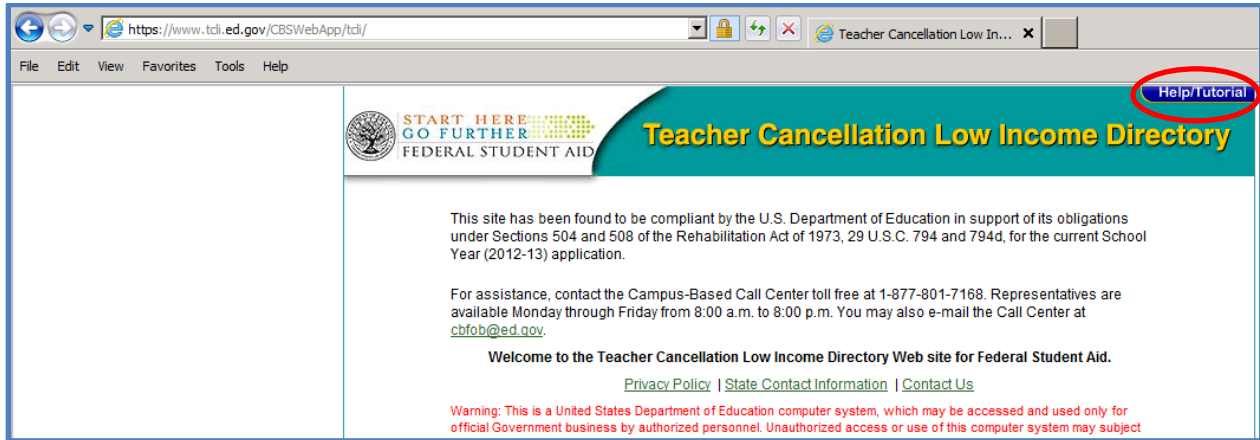
To obtain a copy of the cancellation form for the Federal Family Education Loan Program, you must contact the holder of your loan. Don't know who currently is holding your loan? Go to www.nsls.ed.gov.

If you have any questions about the terms of your Federal Perkins Loan, check with the school that made you the loan. Only that school may grant partial loan cancellation for teaching service, or make other decisions concerning your loan.

Screenshots and text corrections/changes for OMB Review due to expiration date of Teacher Cancellation Low Income (TCLI) Directory Online Data Collection (OMB No. 1845-0077)

NOTE:

We are replacing the Help/Tutorial with a users guide link in the left side menu list that is available after the State/Territory contacts have logged in. The users guide has been provided to all State/Territory users and is being provided to each new State/Territory user and again if one of them calls for assistance. Public Search is easily discerned, explained on the screen pages and user friendly without the Help/Tutorial link.



| Topic | Page |
|---|-------------|
| Screenshots and Changes needed to Data collection screens occurs AFTER state agencies login and either data enter or upload files | 2-15 |
| Screenshots and Changes needed to Public Search screens | 16-26 |
| Screenshots and Changes needed to TCLI Administrative Module | 27-46 |

Admin User TCLI Module Home Page

Campus-Based Program Funding - FISAP Administration Help Docs Home

Select School Search By: Serial Number School Name OPEID Number
Search For: Campus-Based Year: 2012-2013

TCLI

A. State Information
Allows user to update specific state department's contact information for the individual that maintains the TCLI Directory list for that particular state.

B. Directory
Allows user to maintain current and past years' TCLI Directory information. Ability to add, update and delete schools listed in the Directory.

C. Upload File
Allows user to upload a ASCII tab delimited text file that contains the TCLI Directory list for selected state and year.

D. User Administration
Allows TCLI administrators to maintain the registered TCLI users. Administrators can unlock accounts, activate new accounts and delete existing accounts. The administrator can also update the user contact information.

E. Reports
Allows TCLI administrators to generate detailed summary reports based on TCLI data.

| | |
|----------------------------|---|
| TCLI Schools Listing | -- Reports the TCLI schools by state and year. |
| User Account Status Report | -- Reports the users' account status by state. |
| Last Updated State Report | -- Reports the last time a state's listing was updated for the selected award year. |
| Last Updated Year Report | -- Reports the last date and time each years directory listing has been updated. |

Changes to Admin User TCLI Module Home Page

A. State Information

Allows user to update specific state department's contact information for the individual that maintains the TCLI Directory list for that particular state.

B. Directory

Allows user to maintain current and past years' TCLI Directory information. Ability to add, update and delete schools listed in the Directory.

C. Upload File

Allows user to upload a ASCII tab delimited text file that contains the TCLI Directory list for selected state and year.

D. User Administration

Allows TCLI administrators to maintain the registered TCLI users. Administrators can unlock accounts, activate new accounts and delete existing accounts. The administrator can also update the user contact information.

E. Reports

Allows TCLI administrators to generate detailed summary reports based on TCLI data.

| | |
|---|---|
| TCLI Schools & Educational Service Agencies Listing | -- Reports the TCLI schools and educational service agencies by state and year. |
| User Account Status Report | -- Reports the users' account status by state. |
| Last Updated State Report | -- Reports the last time a state's listing was updated for the selected award year. |
| Last Updated Year Report | -- Reports the last date and time each years directory listing has been updated. |

State Information Page

Campus-Based Program Funding - FISAP Administration Help Docs Home

Select School Search By: Serial Number School Name OPEID Number
Search For: Campus-Based Year: **GO**

TCLI **TCLI** **Cancel**

A. State Information
B. [Directory](#)
C. [Upload File](#)
D. [User Administration](#)
E. [Reports](#)
[Home](#)

School: Not selected State: Not selected
Serial #: Not selected OPEID: Not selected Campus-Based Year: Not selected

A. State Information

This page allows a user to update your state primary and secondary contact information. Please note that only the primary contact information will be published.

Primary State Contact Information

* State Representing:

* Agency Name:

* Agency Address:

Agency Address #2:

* City:

* ZIP Code:

* Contact Name:

Job Title:

* Phone:

* E-mail:

Secondary State Contact Information

Contact Name:

Title:

Phone:

Email:

Changes to State Information Page

N/A

Directory Page

The screenshot shows the 'Campus-Based Program Funding - FISAP Administration' web application. At the top, there is a navigation bar with 'Help', 'Docs', and 'Home' links. Below this is a search bar with 'Select School' and 'Search By' options: 'Serial Number', 'School Name', and 'OPEID Number'. A 'Search For:' field and a 'Campus-Based Year:' dropdown (set to '2012-2013') are also present, along with a 'GO' button. On the left, a sidebar menu lists 'TCLI' with sub-items: 'A. State Information', 'B. Directory' (circled in red), 'C. Upload File', 'D. User Administration', 'E. Reports', and 'Home'. The main content area is titled 'TCLI' and includes a 'Cancel' button. It displays status messages: 'School: Not selected', 'State: Not selected', 'Serial #: Not selected', 'OPEID: Not selected', and 'Campus-Based Year: Not selected'. Below this is the 'B. Directory' section, which contains a paragraph explaining the page's purpose: 'This page allows a TCLI administrator to search the Teach Cancellation Low-Income Directory based on specific criteria. A TCLI administrator also has the option of creating a new TCLI record by clicking the "New" button.' The search criteria fields are: 'State:' (dropdown menu with '* Any State *'), 'Year:' (dropdown menu with '* Any Year *'), 'School Name:', 'Location:', '% Less Than:', and '% Greater Than:'. At the bottom of the search area are 'Search' and 'New' buttons.

Changes to Directory Page

B. Directory

This page allows a TCLI administrator to search the Teach Cancellation Low-Income Directory based on specific criteria. A TCLI administrator also has the option of creating a new TCLI record by clicking the "New" button.

| | |
|---|--|
| State: | <input type="text" value="* Any State *"/> |
| Year: | <input type="text" value="* Any Year *"/> |
| School or Educational Service Agency Name: | <input type="text"/> |
| Location: | <input type="text"/> |
| % Less Than: | <input type="text"/> |
| % Greater Than: | <input type="text"/> |

Changes to Directory Search Results Page

B. Directory - Search Results

This screen contains the results from your TCLI directory search. If you would like to edit or view additional information for a particular school or educational service agency for a particular year, please click the "Select" button to the right of the school. TCLI administrators can also click the "New" button on the bottom of the page to create a new TCLI eligible school.

The maximum number of results that can be displayed on this screen is 100.

Your search returned more than 100 results. Please refine your search criteria.

| State | Year | School or Educational Service Agency Information | Grade(s) | Percent | Select School |
|-------|------|--|----------|---------|---------------|
|-------|------|--|----------|---------|---------------|

Add New School Page

The screenshot shows the 'Add a School' form within the 'Campus-Based Program Funding - FISAP Administration' interface. The top navigation bar includes 'Help', 'Docs', and 'Home'. A search bar allows users to search by 'Serial Number', 'School Name', or 'OPEID Number' for a specific 'Campus-Based Year' (currently set to 2012-2013). The left sidebar contains a 'TCLI' menu with options: 'State Information', 'Directory', 'Upload File', 'User Administration', 'Reports', and 'Home'. The main content area is titled 'TCLI' and includes a 'Cancel' button. It displays the current status: 'School: Not selected', 'State: Not selected', 'Serial #: Not selected', 'OPEID: Not selected', and 'Campus-Based Year: Not selected'. A descriptive paragraph explains that the page is for adding or updating TCLI information for schools listed in the directory, with changes reflecting on the official TCLI posting website on the 15th of every month. The 'Add a School' form fields are: '* State:' (dropdown menu showing ALASKA), '* Year:' (dropdown menu showing 2011-2012), '* School Name:', '* Location:', '* Grade(s):', and '* Percent:' (with a note '(Must be greater than 30%)'). At the bottom of the form are 'Save' and '<< Previous' buttons.

Changes to Add New School Page

This page allows you to Add/Update TCLI information for a particular school or educational service agency listed in the directory.

Add a School or Educational Service Agency

* **State:**

* **Year:**

* **School or Educational Service Agency Name:**

* **Location:**

* **Grade(s):**

* **Percent:** (Must be greater than 30%)

Upload File Page

The screenshot shows the 'Upload File' page within the 'Campus-Based Program Funding - FISAP Administration' system. The page has a green header with the system name and navigation links for 'Help', 'Docs', and 'Home'. Below the header is a search bar with 'Select School' and options to search by 'Serial Number', 'School Name', or 'OPEID Number'. A 'Search For:' text box and a 'Campus-Based Year:' dropdown menu (set to '2012-2013') are also present, along with a 'GO' button. On the left, a sidebar menu lists 'TCLI' with sub-items: 'A. State Information', 'B. Directory', 'C. Upload File' (highlighted), 'D. User Administration', 'E. Reports', and 'Home'. The main content area is titled 'TCLI' and includes a 'Cancel' button. It displays status information: 'School: Not selected', 'State: Not selected', 'Serial #: Not selected', 'OPEID: Not selected', and 'Campus-Based Year: Not selected'. The section is titled 'C. Upload File' and contains the instruction: 'Allows user to upload a ASCII tab delimited text file that contains the TCLI Directory list for selected state and year.' Below this are a 'Year:' dropdown menu (set to '2011-2012'), a 'State:' dropdown menu (set to 'Select a State'), and a file upload section with the text 'Select a file to upload:', a text input field, and a 'Browse...' button. At the bottom of the section is an 'Upload File' button.

Changes to Upload File Page

N/A

User Administration Page

The screenshot shows the 'User Administration' page within the 'Campus-Based Program Funding - FISAP Administration' system. The page has a green header with the system name and navigation links (Help, Docs, Home). Below the header is a search bar with options to search by Serial Number, School Name, or OPEID Number, and a 'GO' button. A 'Select School' dropdown is also present. The main content area is titled 'TCLI' and includes a sidebar with navigation links: A. State Information, B. Directory, C. Upload File, D. User Administration (selected), and E. Reports. The main content area displays the following information: 'School: Not selected', 'State: Not selected', 'Serial #: Not selected', 'OPEID: Not selected', and 'Campus-Based Year: Not selected'. Below this is the section 'D. User Administration' with a description: 'This screen allows a TCLI administrator to maintain the registered TCLI user lists. Functionality for this module includes resetting passwords, unlocking user accounts and deleting user accounts.' The form includes a 'State' dropdown menu set to '+ Any State +', and input fields for 'User ID:', 'First Name:', and 'Last Name:'. There are also checkboxes for 'Currently Locked Out:' and 'Awaiting Authorization:'. A 'Search' button with a double arrow icon is located at the bottom of the form.

Changes to User Administration Page

N/A

User Administration Search Results

Campus-Based Program Funding - FISAP Administration Help Docs Home

Select School Search By: Serial Number School Name OPEID Number
Search For: Campus-Based Year: 2012-2013

TCLI

A. [State Information](#)
B. [Directory](#)
C. [Upload File](#)
D. [User Administration](#)
E. [Reports](#)
[Home](#)

School: Not selected State: Not selected
Serial #: Not selected OPEID: Not selected Campus-Based Year: Not selected

Below are the results of your search based on the criteria specified. Please scroll through the list of results and use the "Select" button to the right of a User's Information to get more detail.

| User ID | User Name | Authorized | Locked | Select User |
|---------------|-------------------|------------|--------|---------------------------------------|
| TCSATMAKURIAK | SANDEEP, ATMAKURI | Y | N | <input type="button" value="Select"/> |

Changes to User Administration Search Results

N/A

Reports Page

Campus-Based Program Funding - FISAP Administration Help Docs Home

Select School Search By: Serial Number School Name OPEID Number
Search For: Campus-Based Year: 2012-2013

TCLI

A. [State Information](#)
B. [Directory](#)
C. [Upload File](#)
D. [User Administration](#)
E. **Reports**
[Home](#)

School: Not selected State: Not selected
Serial #: Not selected OPEID: Not selected Campus-Based Year: Not selected

E. Reports

This screen allows a user to open reports.

- [TCLI Schools Listing](#)
- [Users Account Status Report](#)
- [Last Updated State Report](#)
- [Last Updated Year Report](#)
- [State Contact Information Report](#)

Changes to Reports Page

E. Reports

This screen allows a user to open reports.

- [TCLI Schools and Educational Service Agencies Listing](#)
- [Users Account Status Report](#)
- [Last Updated State Report](#)
- [Last Updated Year Report](#)
- [State Contact Information Report](#)

TCLI Schools Listing Report Display Page

Campus-Based Program Funding - FISAP Administration Help Docs Home

Select School Search By: Serial Number School Name OPEID Number
Search For: Campus-Based Year: 2012-2013 **GO**

TCLI **Cancel**

A. [State Information](#)
B. [Directory](#)
C. [Upload File](#)
D. [User Administration](#)
E. [Reports](#)
Home

School: Not selected State: Not selected
Serial #: Not selected OPEID: Not selected Campus-Based Year: Not selected

E. Reports - TCLI Schools Listing

This screen allows a user to select the TCLI data submitted by state for a particular award year.

TCLI Schools Listing

State:

Year:

Changes to TCLI Schools Listing Report Display Page

E. Reports - TCLI Schools and Educational Service Agencies Listing


This screen allows a user to select the TCLI data submitted by state for a particular award year.

TCLI Schools and Educational Service Agencies Listing

State:

Year:

TCLI Schools Listing Report Display

 **START HERE
GO FURTHER**
FEDERAL STUDENT AID

**2011-2012 Teacher Cancellation Low Income
Schools Listing for ALASKA**

Date: 11/18/2011

| School Name | School Location | Grade(s) | Percent |
|-------------|-----------------|----------|---------|
|-------------|-----------------|----------|---------|

Total number of schools: 0

Changes to TCLI Schools Listing Report Display

2011-2012 Teacher Cancellation Low Income Schools and Educational Service Agencies Listing for ALASKA

Date: 11/18/2011

| School Name | School Location | Grade(s) | Percent |
|-------------|-----------------|----------|---------|
|-------------|-----------------|----------|---------|

Total number of schools and educational service agencies: 0

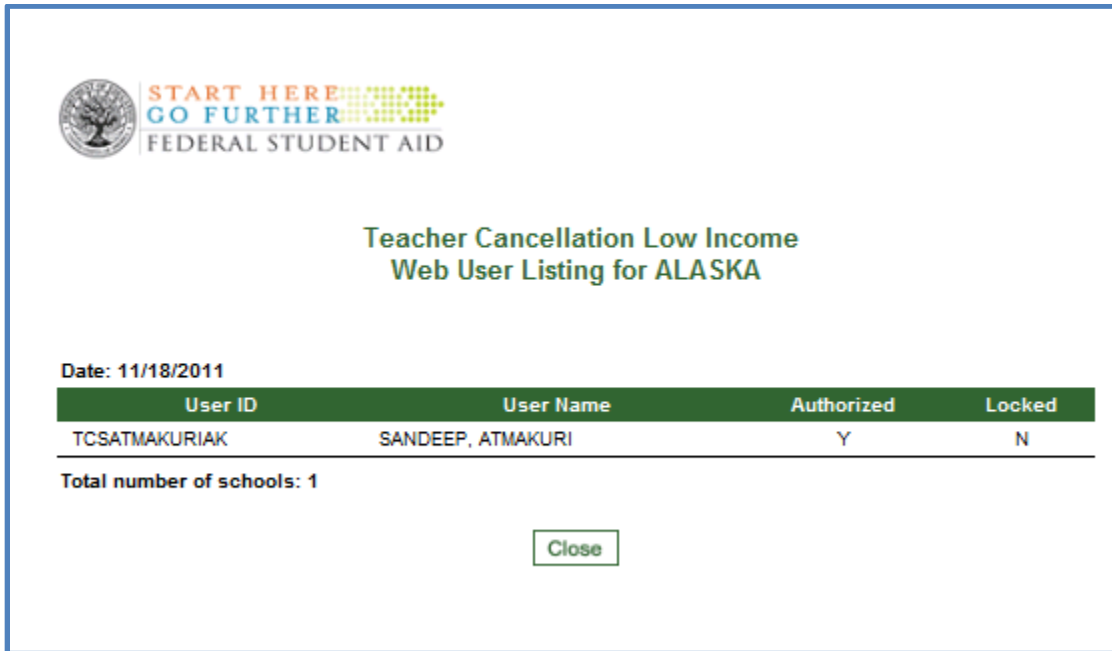
Users Account Status Report

The screenshot shows the 'Users Account Status Report' page within the 'Campus-Based Program Funding - FISAP Administration' system. The page features a green header with the system name and navigation links (Help, Docs, Home). Below the header is a search bar with options to search by Serial Number, School Name, or OPEID Number, and a 'GO' button. A 'Select School' dropdown is also present. The main content area is titled 'TCLI' and includes a 'Cancel' button. It displays the following information: 'School: Not selected', 'State: Not selected', 'Serial #: Not selected', 'OPEID: Not selected', and 'Campus-Based Year: Not selected'. A section titled 'E. Reports - Users Account Status Report' contains a description: 'This report provides user account information by the state(s) selected, showing accounts as authorized/unauthorized and locked/unlocked.' Below this is a 'Users Account Status Report' section with a 'State' dropdown menu set to 'ALASKA' and two buttons: 'Run Report' and 'Previous'. A left-hand navigation menu includes links for 'TCLI', 'State Information', 'Directory', 'Upload File', 'User Administration', 'Reports', and 'Home'.

Changes to Users Account Status Report

N/A

Teacher Cancellation Low Income Web User Listing



**START HERE
GO FURTHER
FEDERAL STUDENT AID**

**Teacher Cancellation Low Income
Web User Listing for ALASKA**

Date: 11/18/2011

| User ID | User Name | Authorized | Locked |
|---------------|-------------------|------------|--------|
| TCSATMAKURIAK | SANDEEP, ATMAKURI | Y | N |

Total number of schools: 1

Close

Changes to Teacher Cancellation Low Income Web User Listing


Teacher Cancellation Low Income Web User Listing for ALASKA

Date: 11/18/2011

| User ID | User Name | Authorized | Locked |
|---------------|-------------------|------------|--------|
| TCSATMAKURIAK | SANDEEP, ATMAKURI | Y | N |

Total number of schools and educational service agencies: 1

Teacher Cancellation Low Income Last Updated State Report



**Teacher Cancellation Low Income
Last Updated State Report for 2011 - 2012**

Date: 11/18/2011

| State Name | Updated Date | Updated Time |
|------------|--------------|--------------|
| VIRGINIA | 10/18/2011 | 02:08 |

Total number of states: 1

[Close](#)

Changes to Teacher Cancellation Low Income Last Updated State Report

N/A

Teacher Cancellation Low Income Last Updated Year Report

**START HERE
GO FURTHER
FEDERAL STUDENT AID**

Teacher Cancellation Low Income Last Updated Year Report

Date: 11/18/2011

| Year | Updated Date | Updated Time |
|---------------------------|--------------|--------------|
| 2010-2011 | 2011-04-08 | 15:41 |
| 2000-2001 | 2009-01-06 | 13:56 |
| 2001-2002 | 2009-01-07 | 18:43 |
| 2002-2003 | 2009-04-15 | 13:58 |
| 2011-2012 | 2011-10-18 | 14:08 |
| 2009-2010 | 2010-12-01 | 16:36 |
| 1997-1998 | 2008-07-01 | 14:14 |
| 2008-2009 | 2011-03-09 | 16:15 |
| 1998-1999 | 2008-10-31 | 08:01 |
| 1999-2000 | 2009-01-06 | 13:55 |
| 2006-2007 | 2009-04-27 | 15:21 |
| 2007-2008 | 2009-04-29 | 15:50 |
| 2004-2005 | 2009-04-28 | 16:15 |
| 2005-2006 | 2009-04-29 | 16:54 |

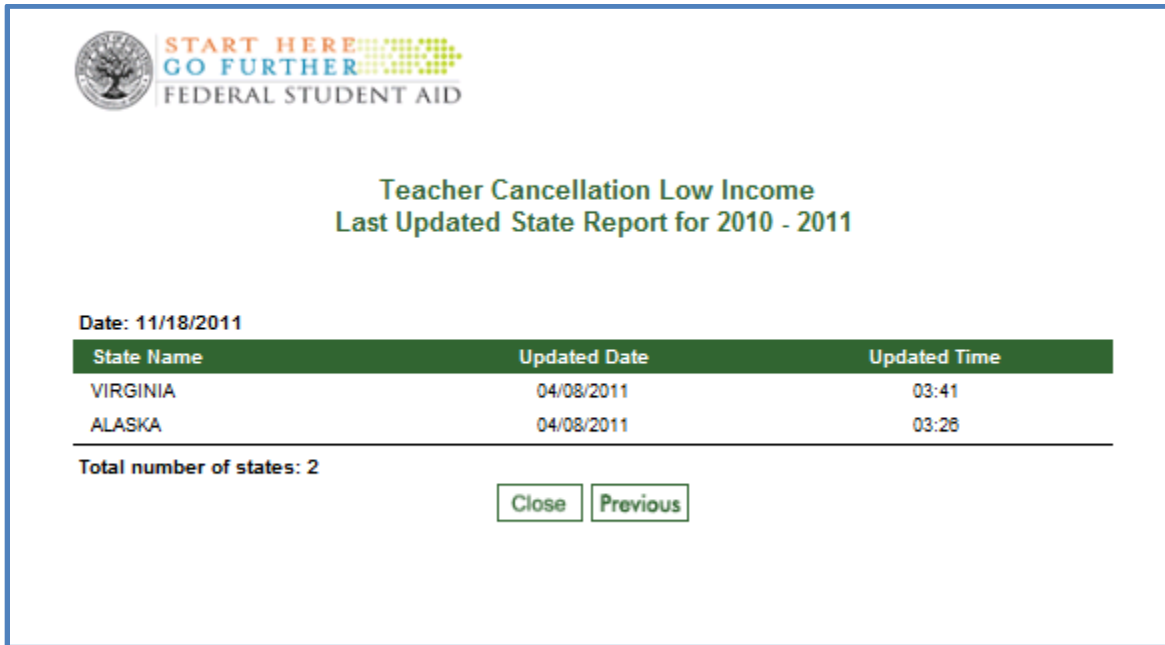
Total number of records: 14

Close

Changes to Teacher Cancellation Low Income Last Updated Year Report

N/A

Teacher Cancellation Low Income Last Updated State Report for [specific year]



The screenshot displays the Federal Student Aid logo at the top left, with the slogan "START HERE GO FURTHER" and "FEDERAL STUDENT AID". The main heading is "Teacher Cancellation Low Income Last Updated State Report for 2010 - 2011". Below this, the date "Date: 11/18/2011" is shown. A table lists the states and their update information:

| State Name | Updated Date | Updated Time |
|------------|--------------|--------------|
| VIRGINIA | 04/08/2011 | 03:41 |
| ALASKA | 04/08/2011 | 03:28 |

Below the table, it states "Total number of states: 2". At the bottom of the report area, there are two buttons: "Close" and "Previous".

Changes to Teacher Cancellation Low Income Last Updated State Report for [specific year]

N/A

