

Attachment B.2: Invitation to Participate

**Feasibility of Tribal Administration of
Federal Nutrition Assistance Programs Survey
Invitation to Participate in a Multi-Modal Survey**

[DATE]

The Food and Nutrition Service of the U.S. Department of Agriculture (USDA FNS) is conducting the **Feasibility of Tribal Administration of Federal Nutrition Assistance Programs Survey**. This survey is part of an effort to determine the feasibility of Tribal administration of Federal nutrition assistance programs in lieu of State agencies or other administrating entities. Specifically, this survey asks about your Tribes' interest in administering certain Federal nutrition programs as well as your Tribes' current capacity to administer these programs. IMPAQ International, LLC, is administering the survey for USDA FNS. Your participation in the survey will help inform our report to Congress.

The purpose of the **Feasibility** survey is to gauge the interest Indian Tribal Organizations (ITOs) have in administering specific USDA FNS nutrition programs and to learn about the existing infrastructure and resources of ITOs in relation to the requirements associated with administering these programs. The survey should take 30 minutes to complete, and your participation is voluntary. Your answers will be kept private to the extent permitted by law, you will not be asked to provide personal identifiers such as your name or address, and you will never be identified in any report based on the survey. This invitation is being sent to you electronically, as well as by US Mail. You may complete the survey in one of three ways: 1) Online (please use the link and token below), 2) Paper (please use the pre-addressed, postage-paid envelope to return your completed survey via US mail), 3) Telephone (please call 800 XXX-XXXX, toll-free, to schedule an appointment).

Your link for accessing your survey is: [LINK]

Your token is: [TOKEN]

We would like to have your completed survey response by {Month XX}. This survey and your responses are very important to us. We will follow-up with you to answer any questions or concerns you may have regarding the survey. If you have immediate concerns, please contact Amy Djangali from IMPAQ at (443) 539-1396 or adjangali@impaqint.com. Thank you in advance for your time and effort, we sincerely appreciate it.

As a small token of our appreciation, all individuals who submit a completed survey will have their names entered into a lottery to win one of ten \$200.00 VISA gift cards

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for

reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OMB Control Number: 0584-XXXX

Expiration Date: XX/XX/XXXX