Subject: Survey for {Class number-Name-Date}

Dear participant,

The Office of Weights and Measure is conducting a survey for the training event you participated in on {class date (class name)}, and your response would be appreciated.

Course Name: Class Name
Class Number: Class Number
Dead line: Class Date

Please follow this link to complete the survey:
{Survey Link}

To open link:
1. Hover over link while clicking on 'ctrl" key
2. Right click and select "open hyperlink"
3. Copy and paste url to the browser

This link is uniquely tied to this survey and your email address. Please do not forward this message. We greatly appreciate you taking time from your busy schedule to complete this survey.

Best regards,
Isabel Chávez
NIST / PML / Office of Weights & Measures
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Phone: 301.975.2128
Fax: 301.975.8091

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