

Workstyle Survey

Welcome Email

Hello colleagues,

In planning for our facility move in the next few years, we have partnered with the design and workplace strategy firm CallisonRTKL to develop an understanding of how the new workplace will foster employee satisfaction, engagement and productivity. As the process continues, we will keep team members informed about progress, activities and significant milestones (such as workplace observations and furniture selection).

An important step in the transition process is to gather input from our NIH organizations through an online survey that assesses current ways of working. This survey asks a series of questions about how we work, where we do our work, and to what degree our needs are being met by our current space. As a valuable member of this team, your responses are important to us and to the success of this new venture. While the outcome of this survey is not directly tied to the design of the space, your feedback will help us understand and identify priorities, opportunities for improvement, and areas of concern regarding our current work environment.

Instructions:

- Your responses are completely anonymous and secure with an extent permitted by law.
- For each question select the option that best represents your view.
- The survey will take approximately 6-10 minutes to complete.
- Try to answer each question within the survey as honestly and accurately as possible.

Questions about this survey can be sent to Brad Moss at mossb@mail.nih.gov or Kim Jennings at kim.jennings@callisonrtkl.com.

Click here to access the survey: http://rtkl.qualtrics.com/SE/?SID=SV_50qv8H6RjV0whlb

Thank you for taking the time to complete this survey!

Sincerely,

Add Signature

Add Name of Executive Sponsor