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HR CARDS Survey

Thank you for providing your feedback on this HR CARDS Survey. Your input will help the HR CARDS Project Team gain more insights into your needs and concerns with HR CARDS. The survey should take about 5 minutes to complete and all of your responses will be kept anonymous. Responses will be compiled by the Survey Team within the HR Systems, Analytics, and Information Division.

If you encounter technical difficulties with the survey please contact:

<http://intrahr.od.nih.gov/helpdeskform.htm>

Usage

Logic: Show/hide trigger exists.

1) How many times have you have accessed HR CARDS in the last year?

- None
- 1-2
- 3-4
- More than 5 times

Logic: Show/hide trigger exists.

2) How many times have you used an HR CARDS document (e.g. position description, job analysis, assessment) in the last year?

- None
- 1-2
- 3-4
- More than 5 times

Logic: Hidden unless: (#1 Question "How many times have you have accessed HR CARDS in the last year?" is one of the following answers ("None") AND #2 Question "How many times have you used an HR CARDS document (e.g. position description, job analysis, assessment) in the last year?" is one of the following answers ("None"))

Please tell us why you did not access HR CARDS and/or use a HR CARDS document in the past year.

- I did not have a need to use the documents
 - I did not find documents that were suitable for my position(s)
 - I chose to create my own documents for my position(s)
 - Other (please specify): _____
-

Experience

3)

Please rate your overall satisfaction with the following.

	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied
HR CARDS.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HR CARDS documents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Logic: Hidden unless: (Question "HR CARDS." is one of the following answers ("Very Dissatisfied", "Dissatisfied") OR Question "HR CARDS documents." is one of the following answers ("Very Dissatisfied", "Dissatisfied"))

You have indicated dissatisfaction with one or more of the statements above, please elaborate how we could do to improve HR CARDS and HR CARDS documents.

4) Please rate your agreement with the following statements.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
HR CARDS is a valuable tool for my standard position description needs.	()	()	()	()	()
The documents in HR CARDS are useful for creating new Position Descriptions.	()	()	()	()	()
The documents in HR CARDS help to expedite the recruitment process.	()	()	()	()	()

It is easy to search for documents by using the Search for Documents feature.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
It is easy to sort, filter, and navigate the HR CARDS search results.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Logic: Hidden unless: (((Question "HR CARDS is a valuable tool for my standard position description needs." is one of the following answers ("Strongly Disagree", "Disagree") OR Question "The documents in HR CARDS are useful for creating new Position Descriptions." is one of the following answers ("Strongly Disagree", "Disagree") OR Question "The documents in HR CARDS help to expedite the recruitment process." is one of the following answers ("Strongly Disagree", "Disagree") OR Question "It is easy to search for documents by using the Search for Documents feature." is one of the following answers ("Strongly Disagree", "Disagree") OR Question "It is easy to sort, filter, and navigate the HR CARDS search results." is one of the following answers ("Strongly Disagree", "Disagree"))

You have indicated disagreement with one or more of the statements above, please elaborate how we could do to improve HR CARDS and HR CARDS documents.

Demographics

Logic: Show/hide trigger exists.

5) Do you work in the Office of Human Resources? *

Yes

No

Logic: Hidden unless: #5 Question "Do you work in the Office of Human Resources?" is one of the following answers ("Yes")

6) Please select your OHR Division.

- Client Services Division (CSD)
- Compensation and Policy Division (CPD)
- Division of Senior and Scientific Executive Management (DSSEM)
- HR Systems Analytics and Information Division (HR SAID)
- Office of the Director (OD)
- Office of Internal Management & Planning (OIMP)
- Workforce Relations Division (WRD)
- Workforce Support and Development Division (WSDD)

Logic: Hidden unless: #5 Question "Do you work in the Office of Human Resources?" is one of the following answers ("No")

7)

Please select your NIH Institute or Center (IC).

- CC
- CIT
- CSR
- FIC
- NCATS
- NCCIH
- NCI
- NEI
- NHGRI
- NHLBI
- NIA
- NIAAA
- NIAID
- NIAMS
- NIBIB

- NICHD
 - NIDA
 - NIDCD
 - NIDCR
 - NIDDK
 - NIEHS
 - NIGMS
 - NIMH
 - NIMHD
 - NINDS
 - NINR
 - NLM
 - OD
-

Additional Comments

8) If you have any additional comments regarding your experience with HR CARDS, please share in the space below.

Thank You!

Thank you for taking our survey. Your response is very important to us.
