

**ATTACHMENT E**  
**FOCUS GROUP INVITATION LETTERS**

## YOUTH FOCUS GROUP INVITATION LETTER

DATE

### **An Invitation to Youth in [PROMISE/ASPIRE]:**

Thank you for enrolling in the [PROMISE/ASPIRE] program! The goal of [PROMISE/ASPIRE] is to help teens reach your goals for life after high school – including graduation and work experience.

Staff from Mathematica Policy Research will be coming to your area in [FILL MONTH] to learn more about how [PROMISE/ASPIRE] is working. We'll be talking to program staff, parents/guardians of teens, and with teens themselves.

### **Your Input Matters. Make Your Voice Heard!**

We're looking for a group of 8-10 teens in this area to come together and talk with us as a group. We'll ask for your thoughts about how the [PROMISE/ASPIRE] program has impacted your family. We'll meet at {FILL SITE}'s office in [FILL CITY NAME OF OFFICE] from [time] to [time].

For taking part in this discussion you'll receive:

- A \$30 gift card to thank you for your time.
- The satisfaction of knowing your voice was heard. The knowledge that you helped others know how this program has impacted you and your family and what can be improved.

Everything you share will be kept private. Your feedback will be combined together with everyone else who takes part when we create our reports. The results will be shared with researchers and policy makers who want to know more about these programs. As someone who is receiving these services, your feedback is unique and important. Interested?

**Interested?**

**Please call us, toll-free, at 8xx-xxx-xxxx  
by [FILL DATE WITHIN 1.5 WEEKS] to reserve your spot.**

**MATHEMATICA**  
**Policy Research**