

**ATTACHMENT G**  
**FOCUS GROUP REMINDER LETTER**

## FOCUS GROUP REMINDER EMAIL

SUBJECT: Thanks for Signing Up! [PROMISE/ASPIRE] Group Discussion Reminder - \$30!

Hello [FILL VOLUNTEER FIRST NAME],

Thanks again for volunteering to attend a group discussion with parents and youth in your area.

**This email is a reminder that your group will be held on: [FILL DATE] at [FILL LOCATION ADDRESS].**

**It will run from [FILL START TIME] to [FILL END TIME].**

Dress is casual and some light refreshments will be provided. Staff from Mathematica will greet you when you arrive. They will conduct the session. After the session is over, you'll get a \$30 gift card to thank you for your time.

If you have any questions, or if something comes up and you are not able to come, please call us at 8xx-xxx-xxxx or reply to this e-mail.

We look forward to meeting you!

Sincerely,

The [PROMISE/ASPIRE] Study Team