

DEPARTMENT OF HOMELAND SECURITY
 FEDERAL EMERGENCY MANAGEMENT AGENCY
IPAWS INVENTORY & EVALUATION SURVEY

*O.M.B. Control No. 1660-0106
 Expires January 31, 2015*

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 2 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is mandatory. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW Washington, DC 20472 Paperwork Reduction Project (1660-0106). **NOTE: Do not send your completed form to this address.**

DATA COLLECTOR

DATE	EMERGENCY FACILITY & ADDRESS	CONTACT NAME	PHONE, FAX, E-MAIL	DUTIES
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IDENTIFY MISSION CRITICAL PUBLIC ALERT & WARNING SYSTEMS CURRENTLY IN OPERATION

	System 1	System 2	System 3	System 4	System 5
Name of System used for public alerting, warning, or notifications					
Does system inter-operate with FEMA IPAWS?					
How does system send alerts to the public? (EAS-radio/TV, IPAWS WEA cell phones, siren, outdoor speaker system, home telephone, SMS Text, Email, other)					
Does system perform other functions in addition to public alert, warning and notification? (warning collaboration, internal non-public messaging, emergency management response resource management)					
How often is system used to send alerts to the public? (estimate number per year)					
How often is system used for other functions? (estimate times per month)					
Level of Satisfaction with system for public alerting. (1-Unsatisfied through 5-Satisfied)					
Reason for Level of Satisfaction?					
How is system procurement funded? (annual operation budget, grants, other)					
What is the service life of the current System? (years)					
How frequently is system refreshed or updated?					

IDENTIFY MISSION CRITICAL PUBLIC ALERT & WARNING SYSTEMS CURRENTLY IN OPERATION - Continued

	System 1	System 2	System 3	System 4	System 5
Does the system have a programmed or anticipated termination date (Year)?					
How long did the system take to deploy from purchase to activation of system (in months)?					
What are the annual maintenance costs of the system?					
What are the annual labor costs for the system?					
What are the annual utility costs of the system?					
How many personnel hours are dedicated to operating and monitoring the system per week? Record full time (40 Hours) as 1, part-time (0-20 hours) as 1/2, and document vendors separately.					
What are the annual training costs for the system?					
How many hours annually are for training on-site personnel?					
How many hours annually are for training remote-site personnel?					
How often is system tested?					
Is the system accredited/certified? (How often)					
How often is system unavailable (in hours annually)?					
What causes the system to be unavailable?					
Does the system have a backup?					
Does the backup come on automatically when primary system is offline?					

IDENTIFY SYSTEMS THAT ARE DESIRED OR ENVISIONED (PLEASE PROVIDE DETAILS)

Name of System Brand/Vision	Level of Satisfaction 1 Unsatisfactory - 5 Satisfactory	Function, Purpose, and Funding Source	List other systems this system is similar to, or shares capabilities with
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		

IDENTIFY SYSTEMS THAT ARE AVOIDED OR UNUSED (OR ARE A DISTRACTOR) FOR WHATEVER REASON

Name of System Brand/Vision	Level of Satisfaction 1 Unsatisfactory - 5 Satisfactory	Function, Purpose, and Funding Source	List other systems this system is similar to, or shares capabilities with
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		

FACILITY STANDING OPERATING PROCEDURES

For routine, non-emergency purposes, how does EOC currently communicate with State, County, and Federal authorities (ex. phone, e-mail, radios, other)?	
For routine non-emergency purposes, how does EOC currently communicate within the agency and other local departments (ex., phone, radio network, e-mail, mobile phone call, SMS, etc.)?	
For what type of events does the EOC send alerts and notifications to the public?	
Who is authorized to send alerts on behalf of the EOC jurisdiction?	

FACILITY STANDING OPERATING PROCEDURES - Continued

Is there an alternate or backup location or office that can send alerts if primary location can not?

COMMENTS AND ADDITIONAL INFORMATION