



**DEPARTMENT OF VETERANS AFFAIRS**  
**Center for Verification and Evaluation**  
**Washington, DC 20420**

Reply Refer To: 00VE

January 14, 2015

Below I have addressed the changes to the Center for Verification Evaluations 0877 information collection form by section.

**INSTRUCTION SECTION**

1. I have removed the words "Form Approved," and replaced with OMB No. 2900-0675
2. The respondent Burden is 30 minutes which considers companies with multiple owners.
3. The document is required to be a fillable document.
4. Verify the expiration date is controlled by OMB.
5. In each instance where "Veteran" is mentioned we also state "Serviced Disabled Veteran and surviving spouse", which provides clarification to our customers.
6. The following statement clarifies to the Veteran community that CVE only accepts electronic applications. DO NOT MAIL, EMAIL, OR FAX this form.
7. All owners REGARDLESS of % of ownership are required to submit a completed 0877 and ownership must equal 99-100%.

**PART I- CONSENT TO ACCESS AND VERIFY VETERAN(S) OWNER(S)/VETERAN(S) STOCKHOLDER(S) RECORD(S) SECTION**

8. We replaced the name "Center for Verification and Evaluation" with the correct organization name "Center for Verification and Evaluation (CVE)".
9. We have changed the name of the organization in which Veteran information will be validated to Veterans Benefits Administration (VBA).
10. In each instance where "Veteran" is mentioned we also state "Serviced Disabled Veteran and surviving spouse", which provides clarification to our customers.

**PART II- AFFIRMATION SECTION**

11. In all instances where Public Law 109-461 is referenced it is replaced with the correct "Public Law 109-461 as amended by Public Law 111-275".
12. In all instances where 13 CFR 125.10 is referenced it is replaced with the correct reference "38 CFR Part 74.
13. We replaced "you" with "this" in Part II AFFIRMATION. This is a simple grammar correction.
14. We replaced "SDVOSB program if I am claiming SDVOSB" with "Veterans First Contracting Program", this allows for clarification to our customer.

**PRIVACY ACT STATEMENT SECTION**

*World Class Professionals*  
*Enabling Veteran Business Opportunities by Protecting the Veteran Advantage - One Vet at a Time*

15. We replaced "systems" with "system"; this is a simple grammatical correction.
16. In all instances where Public Law 109-461 is referenced it is replaced with the correct "Public Law 109-461 as amended by Public Law 111-275".
17. In each instance where "Veteran" is mentioned we also state "Serviced Disabled Veteran and surviving spouse", which provides clarification to our customers.

#### **PAPER REDUCTION ACT NOTICE SECTION**

18. In all instances where Public Law 109-461 is referenced it is replaced with the correct "Public Law 109-461 as amended by Public Law 111-275".
19. The respondent Burden remains at 30 minutes which considers companies with multiple owners.

**NOTE:** All changes made to this document were made to simplify the burden of time to the Veteran community.

Raymond A. Jackson Jr.  
Center for Verification and Evaluation  
Determination and Records Management Team Lead  
Office: 202-632-8367  
Cell: 202-957-2151