

## Vendor Profile Fields

(Mandatory fields in Bold with \*)

- Company Legal Name \***
- Company Point of Contact \***
- Email Address \***
- Is your Company registered in the System for Award Management (SAM)? \* (Yes/No)**
- DUNS# \***
- Physical Address
  - Street
  - City
  - **State \*** (Drop-down list of States)
  - Zip Code
- Phone
- Fax
- Company Website URL
- Primary NAICS Code \*** (User may select one from drop-down list only)
- Secondary NAICS Codes (User may select multiple from drop-down list)
- Business Classification \*** (User may select multiple from drop-down list)(If “8a Certified” selected, user will fill in certification expiration date)
- MWOB Status \*** (User may select multiple from drop-down list)
- Woman-Owned?\*** (Yes/No)
- Legal Entity Type (User may select one from drop-down list only)
- Year Established
- Number of Employees
- How did you become aware of the SEC OMWI? (User may select one from drop-down list)
- Capabilities Statement \*** (User must upload document)

o SEC Contracts

- Yes/No response. If the Vendor selects Yes, the following fields should be filled in:

- Contract #
- Contracting Office Representative

o Previous Federal Contracts

- Yes/No response. If the Vendor selects Yes, the following field should be filled in:

- Contract #
- Agency
- Date of Award
- Award Amount
- Contracting Officer Representative

o Contract Vehicles (User may select multiple from drop-down list)