

CHANGE JUSTIFICATION - 0704-0499

Vietnam War Commemoration After-Action Report - DD Form 2957

The following non-substantive changes were made to improve the usability of the form including adding an Instruction Page for the respondents to reference. The changes are designed to streamline to information that is collected by updating the layout. There is no change in burden.

List of Changes

- Added Instructions Page
- Added "Name of Event field"
- Changed "Address of Organization" into separate fields for "Street Address," "City," "State" and "Zip Code"
- Changed "Date(s) of Event" field to two fields, "Start Date" and "End Date"
- Changed the name of sections 7, 8, and 9 to add clarity to what is being requested, but will be gathering the same information as the old version of the form
- Added "Materials Actually Used" fields