

CHANGE JUSTIFICATION - 0704-0500

Vietnam War Commemoration After-Action Report - DD Form 2956

The following non-substantive changes were made to improve the usability of the form including adding an Instruction Page for the respondents to reference. The changes are designed to streamline to information that is collected by updating the layout. There is no change in burden.

List of Changes

- Added Instructions Page
- Added asterisk message "*Note: Information in the fields below with an * will appear in the website posting"
- Added question and check boxes "If this a fundraiser or recruitment event?"
- Added "Overall Number of Vietnam Veterans" field
- Changed "Tentative Dates" field into two "Start Date" and "End Date" fields
- Added more clarification under "Commemoration Office Requested Role" and check boxes for selection
- Added "Ship To," "Street Address," "City," "State," "Zip Code," "Telephone Number," and "Date Needed By" fields