



Request for Deceased Individual's Social Security Record

Form SSA-711 Internet Request
Form Approved: OMB No. 0960-0665
Expiration Date: 11/30/2012

[News](#)

For information on how to complete this form, follow the [form instructions](#).

Request Type and Fee

Photocopy of Original Application for a Social Security Card (SS-5)

- \$27.00, SSN of deceased individual is provided
- \$29.00, SSN of deceased individual is not provided

Computer Extract of Social Security Card Application

- \$16.00, SSN of deceased individual is provided
- \$18.00, SSN of deceased individual is not provided

Certification is required, adds \$10.00 to fee

Deceased Individual's Information

We use the "120 year rule" when disclosing information from our records for extremely aged persons when no date of death exists. We normally do not assume that an individual is deceased without proof of death (e.g., death certificate, obituary, newspaper article, or police report).

Also, under our current policy, we do not release the parents' names unless they are proven

deceased, have a birth date more than 120 years ago, or the number holder on the SS-5 is at least 100 years of age.

Name of individual at birth

First Middle Last

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Name(s) of individual (if other than above/other name(s) used)

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Social Security Number

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Date of birth

Month Day Year

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Sex

Male Female

Deceased Individual's Parents' Information

Mother's maiden name

First Middle Last

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Mother's married name(s)

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Father's name

First Middle Last

Requester's Information

Name

First Middle Last

Address

Street Address 1

Street Address 2

City State Zip

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Telephone

Fax

E-mail

[PAPERWORK REDUCTION And PRIVACY ACT STATEMENT](#)



SSA will insert the following revised Privacy Act and PRA Statements into the form at its next scheduled reprinting:

PRIVACY ACT STATEMENT

Collection and Use of Personal Information

The Freedom of Information Act at 5 U.S.C. § 552 and our regulations at 20 C.F. R. § 402.130 authorize us to collect this information. We will use this information to respond to your request.

Furnishing us the information is voluntary. However, failing to provide us with all or part of the requested information may prevent us from accurately responding to your request.

We rarely use this information for any purpose other than to respond to requests for our information. However, we may use it for the administration and integrity of Social Security programs. We may also disclose information to another person or to another agency in accordance with approved routine uses, which include, but are not limited to the following:

1. To a Congressional office requesting information on your behalf;
2. To the Department of Justice (DOJ) for use in representing the Federal Government;
3. To comply with Federal laws requiring the release of information from Social Security records (e.g., to the Government Accountability Office and the Department of Veterans' Affairs);
4. To facilitate statistical research, audit and investigatory activities necessary to assure the integrity and improvement of Social Security programs.

A complete list of routine uses of this information is available in our Privacy Act Systems of Records Notices, 60-0340, Electronic Freedom of Information Act (eFoia) System. This notice, additional information regarding our programs and systems, are available online at www.socialsecurity.gov or at any local Social Security office.

Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget (OMB) control number. We estimate that it will take about 7 minutes to read the instructions, gather the facts, and answer the questions. *Send only comments relating to our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401.*