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| U.S. DEPARTMENT OF  HOMELAND SECURITY  U.S. COAST GUARD | CERTIFICATE OF DISCHARGE TO MERCHANT MARINERS | OMB No. 1625-0012  Exp: 12/31/2014 |

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| **Who must comply?** | Each master or individual in charge of a vessel. |
| **What is this collection about?** | This information helps to provide merchant mariners with evidence of sea service to determine eligibility for various benefits, such as medical and retirement. The information collected is also used to show eligibility for an original, renewed or upgraded Merchant Mariner Credential (MMC), to develop maritime sea service statistics, and to provide information to the U.S. Maritime Administration (MARAD) on the availability of mariners in a time of national emergency. |
| **Where do I find the requirements for this information?** | Title 46 CFR Part 14, which can be obtained electronically at—<http://ecfr.gpoaccess.gov> |
| **When must information be submitted to the Coast Guard?** | Shipping companies shall provide the data for foreign and intercoastal voyages at the end of each voyage. For coastwise voyages or of each voyage by such a vessel that sails exclusively on bays or sounds (or by such a vessel at the close of the season of the Great Lakes, or once the vessel is withdrawn from service there, whichever occurs later), the shipping companies shall submit a copy of each certificate of discharge to the Coast Guard at least once per calendar month. |
| **How is the information submitted?** | Information is submitted using form CG-718A to the Coast Guard National Maritime Center. The form is in an editable .pdf format available via the internet at — <http://www.uscg.mil/nmc/cd.asp>. |
| **What happens when complete information is received?** | The Coast Guard enters the data from the CG-718A into the Merchant Mariner Licensing and Documentation (MMLD) database system for use during the merchant mariners next credential application evaluation. |
| **For additional information, contact--** | The Coast Guard National Maritime Center.  Commanding Officer  National Maritime Center (NMC-41)  100 Forbes Drive  Martinsburg, WV 25404 |