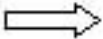
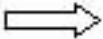


Overview Module Storyboards


NFIRS Overview	
USFA Logo	Main Menu Help Glossary
Tutorial Menu	<u>Overview Tutorial Menu</u> 
Task List	This section of the Toolkit presents an overview of NFIRS.
FAQs	To learn more about NFIRS, click on a topic below or click on the Next button to view all topics in sequential order.
Manuals	<ul style="list-style-type: none"> • What Is NFIRS 5.0 and Why Was It Developed?
Samples	<ul style="list-style-type: none"> • What Are the Benefits of NFIRS 5.0?
Tools	<ul style="list-style-type: none"> • What Are State Fire Officials Saying About NFIRS 5.0?
Links	<ul style="list-style-type: none"> • How Has NFIRS Been Improved?
	<ul style="list-style-type: none"> • How Are Data Processed in NFIRS 5.0?
	<ul style="list-style-type: none"> • What Does an Incident Look Like in NFIRS 5.0?
	<ul style="list-style-type: none"> • Where Can I Go for Help With NFIRS 5.0? 
Click on the Next arrow to continue.	

Programming Notes:
 Design this as a menu screen with links to the following pages:

What Is NFIRS 5.0 and Why Was It Developed? – Screen 1.1
What Are the Benefits of NFIRS 5.0? – Screen 1.5
What Are State Fire Officials Saying About NFIRS 5.0? – Screen 1.7
How Has NFIRS Been Improved? – Screen 1.10
How Are Data Processed in NFIRS 5.0? – Screen 1.13
What Does an Incident Look Like in NFIRS 5.0? – Screen 1.21
Where Can I Go for Help With NFIRS 5.0? – Screen 1.25

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p><u>What Is NFIRS 5.0 and Why Was It Developed?</u> (Screen 1 of 4) </p>				
Task List	<div style="display: flex; justify-content: space-between;"> <div style="width: 65%;"> <p>The National Fire Incident Reporting System (NFIRS) has been used by fire departments to report and maintain computerized records of fires and other fire department incidents in a uniform manner since the late 1970's.</p> <p>NFIRS 5.0 is a modified and improved version of that system. You and your fire department will benefit from NFIRS data collection because you can use collected data to:</p> <ul style="list-style-type: none"> Justify budget expenditures. Track personnel and equipment use. Respond to media inquiries. Identify the need for community education programs. </div> <div style="width: 30%; border: 1px solid black; padding: 5px; font-size: small;"> <p>Graphic: Image with text reading "NFIRS 5.0" and the NFIRS seal/logo – same as USFA logo.</p> </div> </div> <div style="text-align: right; margin-top: 10px;"> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
Click on the Next arrow to continue.					

Programming Notes:

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Is NFIRS 5.0 and Why Was It Developed? (Screen 2 of 4) ← →</p>				
Task List	<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;">  <p style="text-align: center; margin-top: 10px;">▶ Play Video</p> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links	<p>This U.S. Fire Administration video presents a brief overview of NFIRS 5.0. It is approximately 6 minutes long.</p> <p>You may want to use this video as part of your presentation about NFIRS to fire departments or organizations unfamiliar with the system.</p> <p>Read the transcript below or click the view video button on the right.</p> <p>Scrolling Transcript of NFIRS Overview Marketing Video. ↑</p>				
	<p style="text-align: right;">↓ ← →</p> <p>Click on the Next arrow to continue.</p>				

<p>Audio: Create transcript of existing nfirs5.mpg video file.</p>
<p>Video: File nfirs5.mpg – NFIRS Overview marketing video, 6 minutes This file is located on the NFIRS 5.0 Resources CD: /NFIRS 5.0 Marketing Video/nfirs5.mpg</p>
<p>Programming Notes: See audio and video notes. Video will play in the same area as the TV icon. Display the transcript text in a scrollable area to the left of the video.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Is NFIRS 5.0 and Why Was It Developed? (Screen 3 of 4) </p>				
Task List	<div style="border: 1px solid black; padding: 10px; min-height: 150px;"> <p>The need to collect fire incident data was identified in 1973 with the publication of <i>America Burning</i> by the President's Commission on Fire Prevention and Control.</p> <p>This publication:</p> <ul style="list-style-type: none"> Provided the first indepth discussion of the fire problem in the United States. Led to the establishment of the U.S. Fire Administration (USFA) to promote fire awareness and safety programs. <p>The USFA developed the National Fire Incident Reporting System (NFIRS)</p> </div> <div style="text-align: right; margin-top: 10px;"> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
Click on the Next arrow to continue.					

<p>Programming Notes: America Burning a hypertext link to http://www.usfa.fema.gov/about/ab25th.htm.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Is NFIRS 5.0 and Why Was It Developed? (Screen 4 of 4) </p>				
Task List	<p>The USFA provides funding and oversight for NFIRS and also:</p> <ul style="list-style-type: none"> Makes NFIRS data available to other agencies. Provides a central location for NFIRS data collection. Provides feedback to the States in the form of reports including the annual <i>Fire in the United States</i>, a comprehensive reference on the nature and scope of the fire problem in the U.S. <div style="border: 1px solid black; padding: 5px; margin-top: 10px; width: fit-content;"> <p>Graphic: Photo of document <i>Fire in the United States</i></p> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
<p style="color: green; font-weight: bold;">Click on the Next arrow to continue.</p>					

Programming Notes:

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Are the Benefits of NFIRS 5.0? (Screen 1 of 2) ← →</p>				
Task List	The most fundamental benefit of NFIRS 5.0 is that it helps fire departments understand the nature of the fire problem at the national, State, and local level. State and local fire departments benefit from the use of data collected by NFIRS in a variety of ways.				
FAQs					
Manuals	To learn more about NFIRS benefits, roll your mouse on a topic below.				
Samples	Identify Departmental Weaknesses				
Tools	Target Problems or Trends				
Links	Create Public Education Programs				
	Deal With the Media				
	Justify Funding Needs				
	Health and Safety				
	← →				
Click on the Next arrow to continue.					

Programming Notes:
 All of the text boxes on this screen are rollover objects. Display the information shown below when the mouse is rolled over the rollover object:

Identify Departmental Needs
 NFIRS data can be used to build a picture of department or county needs such as adequate deployment of resources.

Target Issues or Trends
 NFIRS data might be used to target issues or trends like a high failure rate of smoke detectors or an upward trend in the number of kitchen fires.

Create Public Education Programs
 Once a problem or fire incident trend has been identified, State and local departments can create public education programs to deal with the problem.



Deal With the Media
 Data collected through NFIRS can be used by State and local fire departments to answer questions from the media.

Justify Funding Needs
 NFIRS data can also be used to demonstrate a need for funding for more equipment, personnel, or facilities. Upward trend data captured in NFIRS can be used to justify the need.

Health and Safety
 NFIRS data collected nationwide can be used to identify consumer product health and safety defects. The Consumer Product Commission can then mandate a product recall.

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Are the Benefits of NFIRS 5.0? (Screen 2 of 2) </p>				
Task List	<div style="display: flex; justify-content: space-between;"> <div style="width: 70%;"> <p>Many State Fire Marshals use NFIRS data when preparing their annual reports.</p> <p>Local fire departments use NFIRS data:</p> <ul style="list-style-type: none"> To compare local department activity and effectiveness with the State average. To obtain statistics and analyze trends. To conduct comparisons with departments in other regions and States. </div> <div style="width: 25%; border: 1px solid black; padding: 5px; font-size: small;"> <p>Graphic: Split photo of firefighters working on a computer in the firehouse and a state capitol building.</p> </div> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
Click on the Next arrow to continue.					

Programming Notes:

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Are State Fire Officials Saying About NFIRS 5.0? (Screen 1 of 3)</p>				
Task List	<p>On the following three screens you will hear what state fire officials are saying about NFIRS 5.0. Their stories show how access to fire incident data, or the lack of such data, impacts fire departments.</p> <p>First is Mr. Dale Thompson of Los Angeles, CA.</p> <p>Read the transcript below or click the view video button on the right.</p>				
FAQs					
Manuals					
Samples					
Tools					
Links	<p>Scrolling Transcript of Dale Thompson video will go here.</p>				
	<div style="text-align: right;">  <p>Dale Thompson Los Angeles, CA</p> <p> Play Video</p> </div>				
<p style="text-align: center;">Click on the Next arrow to continue.</p>					

<p>Audio: Develop a transcript of the portions of existing EENET video files described under Video notes.</p>
<p>Video: Create video clip using the following portions of video from the EENET video tape: EENET video #1, 39:30 – 40:51 – Portion of video showing Dale Thomson, Los Angeles City, California, discussing loss of apparatus due to not having data to support need for equipment.</p>
<p>Graphics: Develop 1 or 2 graphic images showing the credits information from the EENET video – end of tape 2. Incorporate these graphics into the video file at the end.</p>
<p>Programming Notes: See audio, video, and graphics notes. Video will play in the same area as Dale Thompson's picture. Display the transcript text in a scrollable area to the left of the video.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 2px;">Main Menu</td> <td style="width: 25%; padding: 2px;">Help</td> <td style="width: 25%; padding: 2px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Are State Fire Officials Saying About NFIRS 5.0? (Screen 2 of 3)</p> <p>Next hear what Ms. Sondra Vonn Senn of Columbia, SC has to say.</p> <p>Read the transcript below or click the view video button on the right.</p>				
Task List	<div style="text-align: right; margin-bottom: 10px;"> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="margin: 0;">Sondra Vann Senn Columbia, SC</p> <p style="margin: 0;"> Play Video</p> </div> <div style="text-align: right; margin-top: 10px;"> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
<p style="color: green; font-weight: bold;">Click on the Next arrow to continue.</p>					

<p>Audio: Develop a transcript of the portions of existing EENET video files described under Video notes.</p>
<p>Video: Create video clip using the following portions of video from the EENET video tape: EENET video #1, 1:27:25 – 1:29:35 – Portion of video showing Sondra Vann Senn, South Carolina, discussing the use of data for public education, smoke alarm programs, and identification of new fire death patterns.</p>
<p>Graphics: Develop 1 or 2 graphic images showing the credits information from the EENET video – end of tape 2. Incorporate these graphics into the video file at the end.</p>
<p>Programming Notes: See audio, video, and graphics notes. Video will play in the same area as Dale Thompson's picture. Display the transcript text in a scrollable area to the left of the video.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Are State Fire Officials Saying About NFIRS 5.0? (Screen 2 of 3)</p>				
Task List	<p>And now listen to what Mr. Charles Scott of Nashville, TN has to say.</p>				
FAQs	<p>Read the transcript below or click the view video button on the right.</p>				
Manuals	<p>Scrolling Transcript of Charles Scott video will go here.</p>				
Samples					
Tools					
Links					
	<div style="text-align: right;"> </div> <div style="text-align: right; margin-top: 10px;"> <p>Charles Scott Nashville, TN</p> <p> Play Video</p> </div> <div style="text-align: right; margin-top: 10px;"> </div>				
<p>Click on the Next arrow to continue.</p>					

<p>Audio: Develop a transcript of the portions of existing EENET video files described under Video notes.</p>
<p>Video: Create video clip using the following portions of video from the EENET video tape: EENET video #1, 1:10:39 – 1:11:30 – Portion of video showing Charles Scott, Nashville, Tennessee, discussing how data helped to catch an arsonist.</p>
<p>Graphics: Develop 1 or 2 graphic images showing the credits information from the EENET video – end of tape 2. Incorporate these graphics into the video file at the end.</p>
<p>Programming Notes: See audio, video, and graphics notes. Video will play in the same area as Dale Thompson's picture. Display the transcript text in a scrollable area to the left of the video.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px; text-align: center;">Main Menu</td> <td style="width: 25%; padding: 5px; text-align: center;">Help</td> <td style="width: 25%; padding: 5px; text-align: center;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Has NFIRS Been Improved? (Screen 1 of 3)</p> <div style="text-align: right;"> </div>				
Task List	<p>The most recent NFIRS release, NFIRS 5.0, makes the system more comprehensive and easier to use.</p>				
FAQs	<p>To learn more about NFIRS 5.0 improvements, roll your mouse on the topics below.</p>				
Manuals	<p>Enhanced Capabilities</p>				
Samples	<p>Windows Interface</p>				
Tools	<p>All Incident Reporting</p>				
Links	<p>Plus-one Codes</p>				
	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>Graphic: Collage of a burning building, a forest fire, an ambulance, and some people in chemical warfare suits.</p> </div> <div style="text-align: right; margin-top: 20px;"> </div>				
<p>Click on the Next arrow to continue.</p>					

Programming Notes:
 All of the text boxes on this screen are rollover objects. Display the information shown below when the mouse is rolled over the rollover object:

Enhanced Capabilities
 NFIRS 5.0 includes major enhancements that expand the collection of data beyond fires to include the full range of department activities including five new optional modules: Emergency Medical Services, Arson, Wildland, Department Apparatus, and Personnel.

Windows Interface
 NFIRS 5.0 is used in a Microsoft Windows operating environment that takes advantage of current computer technology. This change has made NFIRS 5.0 easier to use.

All Incident Reporting
 The enhancements included in NFIRS 5.0 allow local fire departments to quickly and easily record all types of incidents ... not just fires.

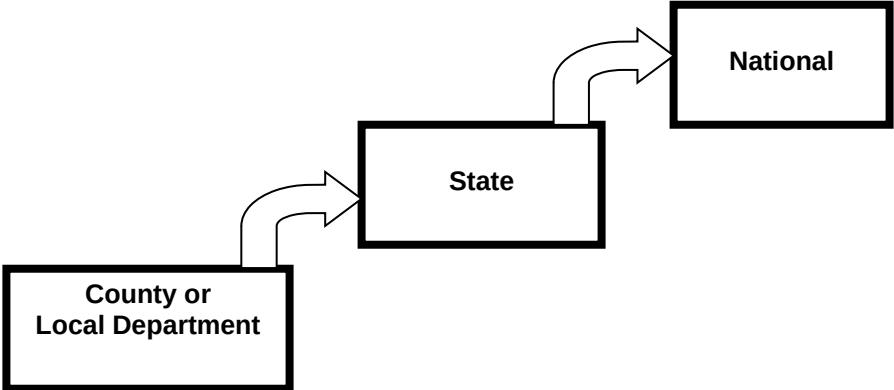
Plus-one Codes
 Some code numbers may be expanded to permit recording of locally specific data not included in the standard codes. This feature makes data collection more flexible.

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Has NFIRS Been Improved? (Screen 2 of 3)</p>				
Task List	<p>NFIRS 5.0 uses the Internet to exchange and share the data stored in the consolidated national database. Members of the fire community with Internet access can:</p> <ul style="list-style-type: none"> Input their reports directly into the NFIRS national database using the Internet. With permission, access data input by other counties or departments in the State. Visit the www.nfirs.fema.gov website at any time to verify that users are using the latest version of the Federal Client Tool, including updates and enhancements. 				
FAQs					
Manuals					
Samples					
Tools					
Links					
	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto; margin-right: auto;"> <p>Graphic: Collage of two or three people working at a computer (one of which has a small screen capture of NFIRS), with a central image of a mainframe or something representing the Internet.</p> </div>				
<p>← →</p>					
<p style="color: green; font-weight: bold;">Click on the Next arrow to continue.</p>					

Programming Notes:

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Has NFIRS Been Improved? (Screen 3 of 3) ← →</p>				
Task List	<div style="display: flex; justify-content: space-between;"> <div style="width: 70%;"> <p>The USFA established NFIRS 5.0 software certification standards and procedures for third party software vendors to ensure uniform data nationwide.</p> <p>Third-party software packages:</p> <ul style="list-style-type: none"> • Provide additional fire administration capabilities for local fire departments. • Collect fire incident data as part of an integrated package. • Must meet NFIRS standards in order to be certified for use in the system including: <ul style="list-style-type: none"> - Fire incident data collection standards - Fire incident data file transmission standards </div> <div style="width: 25%; border: 1px solid black; padding: 5px;"> <p>Graphic: Photo of someone in a business suit, holding a box reading "third party software" with the USFA seal/logo in the background</p> </div> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
	← →				
Click on the Next arrow to continue.					

Programming Notes:

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	How Are Data Processed in NFIRS 5.0? (Screen 1 of 8) ← →				
Task List	NFIRS 5.0 Data Flow Process				
FAQs	NFIRS 5.0 is disbursed across the country to the more than 14,000 fire departments that participate in the system. The collected data are passed up the chain of command from the county or department to the State, and from the State to the national database.				
Manuals	Roll your mouse over the boxes below to learn more about this process.				
Samples					
Tools					
Links					
← →					
Click on the Next arrow to continue.					

Graphics
<p>Create a graphic flow chart showing flow of data from left to right from box labeled County or Department to box labeled State to box labeled National. Place the following images in the appropriate box:</p> <p>County – A county courthouse and a local fire department</p> <p>State – A state capitol building</p> <p>National – USFA logo</p>
Programming Notes:
<p>Each box in this graphic is a rollover object. Display the information shown below when the mouse is rolled over the rollover object:</p> <p>County or Department Local agencies forward the completed NFIRS incident reports to the State agency responsible for NFIRS data.</p> <p>State The State agency combines this information with data from other fire departments into a statewide database. The statewide data are then electronically submitted to the National Fire Data Center at the U.S. Fire Administration.</p> <p>National Consolidated data submitted by the States are stored in the State partitions of the national database. These data are available to participating State and Federal government agencies.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 2 of 8) </p>				
Task List	NFIRS 5.0 Modules				
FAQs	NFIRS 5.0 provides 12 fire incident reporting modules to capture data about all incident types. Five of the modules are required. Each State, county, and department determines which, if any, of the seven optional modules they will use. Even if the State doesn't mandate the use of the optional modules, the local fire department may elect to use them.				
Manuals	The modules contain core information common to every State's reporting system. This makes it possible to consolidate data from all participating States into the national database.				
Samples					
Tools					
Links					
Click on the Next arrow to continue.					

<p>Programming Notes: Display the following pages when the user clicks the bullets on this page. Required Modules – Screen 1.12a. Optional Modules – Screen 1.12b.</p>

NFIRS Overview							
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary			
Main Menu	Help	Glossary					
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 3 of 8) </p>						
Task List	NFIRS 5.0 Required Modules						
FAQs	To learn more about the required modules, click on the module icons below.						
Manuals	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; padding: 5px;"></td> <td style="width: 33%; text-align: center; padding: 5px;"></td> <td style="width: 33%; text-align: center; padding: 5px;"></td> </tr> <tr> <td style="text-align: center; padding: 5px;">Basic</td> <td style="text-align: center; padding: 5px;">Fire</td> <td style="text-align: center; padding: 5px;">Structure Fire</td> </tr> </table>				Basic	Fire	Structure Fire
Basic	Fire	Structure Fire					
Samples							
Tools	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 5px;"></td> <td style="width: 50%; text-align: center; padding: 5px;"></td> </tr> <tr> <td style="text-align: center; padding: 5px;">Civilian Fire Casualty</td> <td style="text-align: center; padding: 5px;">Fire Service Casualty</td> </tr> </table>			Civilian Fire Casualty	Fire Service Casualty		
Civilian Fire Casualty	Fire Service Casualty						
Links							
Click on the Back arrow to return to the NFIRS 5.0 Modules screen.							

Graphics: Create a small graphic to represent each of the required modules. Each icon should be small and the image on the graphic should be simple in design in order to be readily recognizable. Icons will be used again in other sections of the Toolkit.

Basic – Firehouse
 Fire – Flames
 Structure Fire – House with flames coming out of roof or windows
 Civilian Casualty – Person on stretcher
 Fire Service Casualty – Firefighter’s helmet.

Programming Notes:
 Link each of the module icons on this screen to a popup window. Display the information shown on the following pages.
 Basic – Screen 15.a
 Fire – Screen 15.b
 Structure Fire – Screen 15.c
 Civilian Casualty – Screen 15.d
 Fire Service Casualty – Screen 15.e

Basic Module

CLOSE

The basic module is used for every incident routinely encountered by the fire department. The basic module includes information on: the fire department, location, incident type, aid given or received, dates and times, shifts, special studies, actions taken, dollar losses and values, casualties, HazMat releases, property use, and persons and entities involved.

Click on one of the bullets below to learn more about the components of the basic module.

- Section A
- Section B
- Section C
- Section D
- Block E₁
- Block E₂
- Block E₃
- Section F
- Block G₁
- Block G₂
- Block H₁
- Block H₂
- Block H₃
- Section I
- Section J
- Section K
- Section L
- The Narrative Report
- Section M

Section A: FDID, State, Incident Number, Incident Date, Exposure Number

This section identifies the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

[Back to Top](#)
Section B: Location

This section provides fields to identify the specific location and vicinity (in front of, rear of, next to) information pertaining to an incident. "Location" is a required section, so as much information as possible should be entered.

[Back to Top](#)
Section C: Incident Type

This section provides a space to enter the type of incident (a three-digit code) to better identify the types of incidents to which fire departments respond. The major categories are defined in the [Quick Reference Guide](#). The code entered in this Section may also determine which additional modules are to be completed.

[Back to Top](#)
Section D: Aid Given or Received

This section refers to the giving or receiving of assistance to help resolve an incident. That assistance can be in the form of manpower or equipment from one or more departments. This section is intended to link data records between giving and receiving departments.

[Back to Top](#)
Block E₁: Dates & Times

This block permits the capture of date and time of alarm, arrival, control, and last unit cleared. Hours and minutes for all sections are recorded in 24-hour time - midnight is 0000.

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Block E₂: Shifts & Alarms

This block allows shift or platoon, alarms, and district to be noted as a local option.

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NFIRS Overview		Screen 1.15a1
Block E₃: Special Studies	This block provides temporary data elements that can be used for collection of information that is of special interest. Special studies are typically required to capture information on emerging trends, problem areas, or a specific issue being studied.	
<u>Back to Top</u>		
Section F: Actions Taken	This section provides a space to enter a two-digit code to explain the most significant actions taken by fire service personnel at the incident scene. The primary action taken in response to the incident should be entered. Lines are also provided to list two additional actions taken.	
<u>Back to Top</u>		
Block G₁: Resources	This block has lines for the total numbers of apparatus and personnel separated into suppression, EMS, and other categories. This section is required unless the Apparatus and Personnel forms are used. If that is the case, check the box marked "Local Forms Used."	
<u>Back to Top</u>		
Block G₂: Estimated Dollar Losses & Values	This block allows space to record property and content losses. Loss information must be completed for all fire loss when the loss is known. Entry of loss information is optional for other incident types.	
<u>Back to Top</u>		
Block H₁: Casualties	This block allows space to record casualties - injuries and deaths - for both fire service and civilian or non-fire service emergency responders.	
<u>Back to Top</u>		
Block H₂: Detector Performance	This block is required for confined fires. Enter the code that indicates whether the detector alerted or did not alert occupants, or if it is unknown.	
<u>Back to Top</u>		
Block H₃: Hazardous Materials	This block is filled out whenever hazardous materials are involved - regardless of the incident type.	
<u>Back to Top</u>		
Section I: Mixed Use Property	This section captures data on the overall use of the structure(s) on a property. If a structure has two or more property uses, or if a property has two or more structures with different property uses, then the Mixed-Use designation applies.	
<u>Back to Top</u>		
Section J: Property Use	This section is a required field that identifies the specific use of the property where the incident occurred and whether it is a structure or open piece of land.	
<u>Back to Top</u>		
Section K: Person/Entity Involved and Owner	This block can be completed as a local option to identify the person/entity involved. Lines are available for a business name (if applicable), a telephone number, and an individual's name and address.	
<u>Back to Top</u>		
Section L: Remarks	This section allows space to enter a narrative description of the incident at the option of the local department. If more remarks are necessary, supplemental forms can be completed and attached as necessary (paper forms only).	
<u>Back to Top</u>		

NFIRS Overview	Screen 1.15a2
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The Narrative Report	The incident report serves as an official, legal record of an incident and must accurately describe the incident and the actions taken to mitigate it. While many of these facts may be collected in uniform, coded fields – some information can best be presented in a detailed narrative.
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[Back to Top](#)

Section M: Authorization	This section includes spaces for the identification number, name, position/ rank, and assignment for both the officer in charge and the member making the report. The date of completion should also be indicated.
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Programming Notes:
Quick Reference Guide is a link to the document located on the Resource CD.

Fire Module**CLOSE**

The Fire module is completed for incidents involving a non-contained fire or a contained fire with associated injuries, deaths, or property loss. Each section or block in the Fire module asks for information on particular types of fires or items involved in the fire.

Click on one of the bullets below to learn more about the components of the Fire module.

- **Section A**
- **Section B**
- **Section C**
- **Section D**
- **Block E₁**
- **Block E₂**
- **Block E₃**
- **Block F₁**
- **Block F₂**
- **Block F₃**
- **Section G**
- **Block H₁**
- **Block H₂**

Section A: FDID, State, Incident Number, Incident Date, Exposure Number

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Property Details

This sections provides space to enter detailed information about the specific property involved in the fire, whether a structure or an open piece of land.

[Back to Top](#)

Section C: On-Site Materials or products

This section provides space to document any significant amounts of commercial, industrial, energy, or agricultural products or materials on the property, whether or not they became involved in the fire. This section permits analysis of the fire problem by the materials and products present on the property involved in the fire.

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Section D: Ignition

This section provides space to enter data on several factors related to the ignition of the fire including the area of fire origin, heat source, the item first ignited, and the type of material first ignited.

[Back to Top](#)

Block E₁: Cause of Ignition

This block provides space to record the general causal factor that resulted in a heat source igniting a combustible material. The cause could be the result of a deliberate act, mechanical failure, or an act of nature.

[Back to Top](#)

Block E₂: Factors Contributing to Ignition

This block provides space to identify contributing factors that allowed the heat source and combustible material to combine to ignite the fire and to also record the human condition or situation that allowed the heat source and combustible material to combine to ignite the fire.

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NFIRS Overview	Screen 1.15b1
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Block E₃: Human Factors Contributing to Ignition	This block provides space to identify the human condition or situation that allowed the heat source and combustible material to combine to ignite the fire.
<u>Back to Top</u>	
Block F₁: Equipment Involved in Ignition	This block provides space to record information about a piece of equipment that provided the principal heat source to cause ignition, if the equipment malfunctioned or was used improperly. Information collected includes brand, model, serial number, and year of manufacture.
<u>Back to Top</u>	
Block F₂: Equipment Power Source	This block provides space to record the power source of the equipment involved in ignition of the fire.
<u>Back to Top</u>	
Block F₃: Equipment Portability	This block provides space to indicate whether or not the equipment was portable or stationary.
<u>Back to Top</u>	
Section G: Fire Suppression Factors	This section provides space to record the factors that contributed to the growth or spread of the fire. This is used to report incident information that directly impacted the spread of the fire or smoke, incident complexity, or the presence of hazardous conditions. Up to 3 codes may be entered.
<u>Back to Top</u>	
Block H₁: Mobile Property Involved in Ignition	This block provides space to indicate that mobile property was involved in the ignition and whether or not it burned.
<u>Back to Top</u>	
Block H₂: Mobile Property Type & Make	If mobile property was involved in the fire, this block provides space to record the type, make, model, year, license number, state, and VIN of the mobile property.
<u>Back to Top</u>	

Structure Fire Module

CLOSE

The Structure Fire module should be completed for all structure fires. A **structure** is an assembly of materials forming a construction for occupancy or use to serve a specific purpose. This includes, but is not limited to, buildings, open platforms, bridges, roof assemblies over open storage or process areas, tents, air-supported structures, and grandstands.

Click on one of the bullets below to learn more about the components of the Structure Fire module.

- **Block I₁**
- **Block I₂**
- **Block I₃**
- **Block I₄**
- **Block J₁**
- **Block J₂**
- **Block J₃**
- **Block K₁**
- **Block K₂**
- **Block L₁**
- **Block L₂**
- **Block L₃**
- **Block L₄**
- **Block L₅**
- **Block L₆**
- **Block M₁**
- **Block M₂**
- **Block M₃**
- **Block M₄**
- **Block M₅**

Block I₁: Structure Type	This block provides for the identification of the structure as a specific property type, the status of operation of the building, the building height, and the main floor size by total square feet or length by width.
--------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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Block I₂: Building Status	This block provides space to record the total number of stories at or above grade level and the total number of stories below grade level in the fire building.
---------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

[Back to Top](#)

Block I₃: Building Height	This block provides space to record the main floor size by total square feet or length by width.
---------------------------------------------	--------------------------------------------------------------------------------------------------

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Block I₄: Main Floor Size	This block provides two options for indicating the main floor size: either the number of square feet on the structure's main floor or its length and width in feet.
---------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------

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Block J₁: Fire Origin	This block provides space to identify the story where the fire originated within the building.
-----------------------------------------	------------------------------------------------------------------------------------------------

[Back to Top](#)

Block J₂: Fire Spread	This block provides space to record the extent of fire spread in terms of how far the flame damage extended. The extent of flame damage is the area actually burned or charred and does not include the area receiving only heat, smoke, or water damage.
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[Back to Top](#)

Block J₃: Number of Stories Damaged by Flame	This block provides space to record the number of stories damaged by flame spread. Flame damage is the area actually burned or charred and does not include the area receiving only heat, smoke, or water damage.
----------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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Block K₁: Item Contributing Most To Flame Spread	This block provides space to indicate the item contributing most to flame spread. This block is completed if flame spread beyond the object of origin and the item contributing most to flame spread is different from the Item First Ignited.
<u>Back to Top</u>	
Block K₂: Type Of Material Contributing Most To Flame Spread	This block provides space to indicate the type of material contributing most to flame spread. This block is completed whenever the code for type-of- material is 00 or less than 70, but not when the type of material code is 70 or greater.
<u>Back to Top</u>	
Block L₁: Presence of Detectors	This block provides space to indicate the existence of fire detection equipment in the area of the fire.
<u>Back to Top</u>	
Block L₂: Detector Type	This block provides space to identify the type of fire detection system that was present in the area of fire origin. This field is required if the fire was within the area covered by the detector identified in Block L ₁ .
<u>Back to Top</u>	
Block L₃: Detector Power Supply	This block provides space to identify the type of power supplying the detector. This field is required if the fire was within the area covered by the detector identified in Block L ₁ .
<u>Back to Top</u>	
Block L₄: Detector Operation	This block provides space to indicate whether or not the detection equipment worked. This field is required if the fire was within the area covered by the detector identified in Block L ₁ .
<u>Back to Top</u>	
Block L₅: Detector Effectiveness	This block provides space to indicate the effectiveness of the fire detection equipment in alerting occupants.
<u>Back to Top</u>	
Block L₆: Detector Failure Reason	This block is required if the detector failed to operate. It provides space to indicate the reason the detector failed to operate or did not operate properly.
<u>Back to Top</u>	
Block M₁: Presence of Automatic Extinguishment System	This block provides space to indicate the existence of an automatic extinguishments system (AES).
<u>Back to Top</u>	
Block M₂: Type of Automatic Extinguishment System	This block provides space to identify the type of automatic extinguishments system that was present in the area of fire origin.
<u>Back to Top</u>	

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Block M₃: Automatic Extinguishment System Operation	This block provides space to document the operation and effectiveness of the automatic extinguishments system relative to the area of fire origin.
<u>Back to Top</u>	
Block M₄: Number of Sprinkler Heads Operating	This block provides space to indicate the number of sprinkler heads that operated during the fire.
<u>Back to Top</u>	
Block M₅: Automatic Extinguishment System Failure Reason	This block provides space to indicate the reason why the automatic extinguishments system failed to operate or did not operate properly.
<u>Back to Top</u>	

Civilian Fire Casualty Module

CLOSE

The Civilian Fire Casualty module should be completed only for fire casualties. A **fire casualty** is a person who is injured or killed as a result of a fire, and includes injuries or deaths from natural or accidental causes sustained while involved in the activities of fire control, attempting rescue, or escaping from the dangers of the fire.

Click on one of the bullets below to learn more about the components of the Civilian Fire Casualty module.

- Section A
- Section B
- Section C
- Section D
- Block E₁
- Block E₂
- Section F
- Section G
- Section H
- Section I
- Section J
- Section K
- Section L
- Block M₁
- Block M₂
- Block M₃
- Block M₄
- Block M₅
- Section N
- Section O
- Section P
- Remarks
-
-
-

Section A: FDID, State, Incident Number, Incident Date, Exposure Number

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

[Back to Top](#)
Section B: Injured Person

This section provides space to record the first name, middle initial, last name, and gender of the casualty.

[Back to Top](#)
Section C: Casualty Number

This section provides space to record a unique number assigned to each casualty occurring at a single incident or resulting from an incident.

[Back to Top](#)
Section D: Age or Date of Birth

This section provides space to record the casualty's age in years or if the casualty is an infant, the age in months. The date of birth may be entered instead of the age, if known.

[Back to Top](#)
Block E₁: Race

This block provides space to identify the race of the casualty, based on U.S. Census Bureau categories.

[Back to Top](#)
Block E₂: Ethnicity

This block provides space to identify the ethnicity of the casualty. Ethnicity is an ethnic classification or affiliation. Ethnicity designates a population subgroup having a common cultural heritage, as distinguished by customs, characteristics, language, common history, etc. Currently "Hispanic" is the only U.S. Census Bureau classification.

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Section F: Affiliation	This section provides space to indicate whether the casualty involved in the incident was an emergency services person or a civilian. Firefighter casualties should not be reported using this module; use the Fire Service Casualty Module.
<u>Back to Top</u>	
Section G: Date & Time of Injury	This section provides space to record the month, day, and year when the injury occurred. It also provides space to record the time of day, using the 24-hour clock, when the injury occurred.
<u>Back to Top</u>	
Section H: Severity	This section provides space to indicate the relative severity or seriousness of the injury on a scale from least serious (minor) to most serious (death).
<u>Back to Top</u>	
Section I: Cause of Injury	This section provides space to specify the physical event that caused the injury.
<u>Back to Top</u>	
Section J: Human Factors Contributing to Injury	This section provides space to indicate the physical or mental state of the person shortly before becoming a casualty.
<u>Back to Top</u>	
Section K: Factors Contributing to Injury	This section provides space to record the most significant factors contributing to the injury of the casualty. Up to 3 codes may be entered.
<u>Back to Top</u>	
Section L: Activity When Injured	This section provides space to record the action or activity in which the person was engaged at the time of the injury.
<u>Back to Top</u>	
Block M₁: Location at Time of Incident	This block provides space to record the location of the casualty in relationship to the area of fire origin at the time the fire started.
<u>Back to Top</u>	
Block M₂: General Location at Time of Injury	This block provides space to record the general location of the casualty in relationship to the area of fire origin at the time they sustained their injury.
<u>Back to Top</u>	
Block M₃: Story at Start of Incident	This block provides space to identify the story where the casualty was located at the start of the incident.
<u>Back to Top</u>	
Block M₄: Story Where Injury Occurred	This block provides space to identify the story where the casualty was located when the injury occurred.
<u>Back to Top</u>	
Block M₅: Specific Location at Time of Injury	This block provides space to identify the specific location of the casualty at the time of the injury.
<u>Back to Top</u>	

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Section N: Activity When Injured	This section provides space to indicate the casualty's most serious apparent injury.
<u>Back to Top</u>	
Section O: Primary Area of Body Injured	This section provides space to indicate the part of the body that sustained the most serious injury.
<u>Back to Top</u>	
Section P: Disposition	This section provides space to indicate if the casualty was taken to an emergency care facility.
<u>Back to Top</u>	
Remarks	This block provides space for any other remarks that might be made concerning the incident. A narrative description of the incident may be written in this block.
<u>Back to Top</u>	

Fire Service Casualty Module

CLOSE

The Fire Service Casualty module is used to report injuries, deaths, or exposures to fire service personnel that occur in conjunction with any incident response. An **exposure** occurs when fire service personnel come in contact with a toxic substance or harmful physical agent through any route of entry into the body (e.g., inhalation, ingestion, skin absorption, or direct contact). Exposures can be reported regardless of the presence of clinical signs and symptoms.

Click on one of the bullets below to learn more about the components of the Fire Service Casualty module.

- Section A
- Section B
- Section C
- Section D
- Section E
- Section F
- Block G₁
- Block G₂
- Block G₃
- Block G₄
- Block G₅
- Block H₁
- Block H₂
- Block I₁
- Block I₂
- Block I₃
- Block J₁
- Block J₂
- Block J₃
- Block J₄
- Remarks

Section A: FDID, State, Incident Number, Incident Date, Exposure Number

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

[Back to Top](#)

Section B: Injured Person

This section provides space to record the first name, middle initial, last name, and gender of the casualty. It also provides space to enter the identification or employee number of the fire service casualty and the affiliation of the fire service casualty (e.g., volunteer or career firefighter).

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Section C: Casualty Number

This section provides space to record a unique number assigned to each casualty occurring at a single incident or resulting from an incident.

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Section D: Age or Date of Birth

This section provides space to record the casualty's age in years. The date of birth may be entered instead of the age, if known.

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Section E: Date & Time of Injury

This section provides space to record the month, day, and year when the injury occurred. It also provides space to record the time of day, using the 24-hour clock, when the injury occurred.

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Section F: Responses

This section provides space to record the number of incidents the firefighter responded to in the 24-hour period prior to the time of injury.

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Block G₁: Usual Assignment	This block provides space to identify the official assignment of the fire service casualty. This may not coincide with the firefighter's activity at the time of injury.
Back to Top	
Block G₂: Physical Condition	This block provides space to record the general physical condition of the firefighter prior to injury.
Back to Top	
Block G₃: Severity	This block provides space to indicate the severity or seriousness of the casualty in relation to death and time lost from work.
Back to Top	
Block G₄: Taken To	This block provides space to indicate where the fire service casualty was taken after the injury occurred.
Back to Top	
Block G₅: Activity at Time of Injury	This block provides space to specify the activity being performed by the firefighter at the time the injury occurred.
Back to Top	
Block H₁: Primary Apparent Symptom	This block provides space to indicate the firefighter's most serious apparent injury.
Back to Top	
Block H₂: Primary Area of Body Injured	This block provides space to identify the body part or area that sustained the most serious injury.
Back to Top	
Block I₁: cause of Firefighter Injury	This block provides space to identify the action or lack of action that directly resulted in the injury.
Back to Top	
Block I₂: Factor Contributing to Injury	This block provides space to identify the most significant factor contributing to the injury of the fire service casualty.
Back to Top	
Block I₃: Object Involved in Injury	This block provides space to identify the object that contributed to the injury of the fire service casualty.
Back to Top	
Block J₁: Where Injury Occurred	This block provides space to specify the place where the injury occurred. This location may be en route to the scene, at the incident scene, at the station, or some other location.
Back to Top	
Block J₂: Story Where Injury Occurred	This block provides space to identify the story where the injury occurred. It is completed only if the injury occurred inside a structure.
Back to Top	
Block J₃: Specific Location	This block provides space to identify the specific location of the fire service casualty at the time of injury.
Back to Top	

NFIRS Overview		Screen 1.15e2
Block J₄: Vehicle Type	This block provides space to identify the type of vehicle the firefighter was in at the time of injury. It is completed only if the Specific Location code identified a vehicle as the location at the time of injury.	
<u>Back to Top</u>		
Remarks	This block provides space for any other remarks that might be made concerning the incident. A narrative description of the incident may be written in this block.	
<u>Back to Top</u>		

NFIRS Overview									
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary					
Main Menu	Help	Glossary							
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 4 of 8) ← →</p>								
Task List	NFIRS 5.0 Optional Modules								
FAQs	To learn more about the optional modules, click on the module icons below.								
Manuals									
Samples	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 5px;"></td> <td style="width: 25%; text-align: center; padding: 5px;"></td> <td style="width: 25%; text-align: center; padding: 5px;"></td> <td style="width: 25%; text-align: center; padding: 5px;"></td> </tr> <tr> <td style="text-align: center; padding: 5px;">EMS</td> <td style="text-align: center; padding: 5px;">HazMat</td> <td style="text-align: center; padding: 5px;">Wildland Fire</td> <td style="text-align: center; padding: 5px;">Arson</td> </tr> </table>					EMS	HazMat	Wildland Fire	Arson
EMS	HazMat	Wildland Fire	Arson						
Tools									
Links	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; padding: 5px;"></td> <td style="width: 33%; text-align: center; padding: 5px;"></td> <td style="width: 33%; text-align: center; padding: 5px;"></td> </tr> <tr> <td style="text-align: center; padding: 5px;">Apparatus or Resources</td> <td style="text-align: center; padding: 5px;">Personnel</td> <td style="text-align: center; padding: 5px;">Supplemental Form</td> </tr> </table>				Apparatus or Resources	Personnel	Supplemental Form		
Apparatus or Resources	Personnel	Supplemental Form							
	← →								
Click on the Back arrow to return to the NFIRS 5.0 Modules screen.									

Graphics: Create a small graphic to represent each of the optional modules. Each icon should be small and the image on the graphic should be simple in design in order to be readily recognizable. Icons will be used again in other sections of the Toolkit.

- EMS – Ambulance
- HazMat – HazMat symbol
- Wildland – Trees burning
- Apparatus or Resources – Fire engine
- Personnel – Firefighter
- Arson – Hands holding matches
- Supplemental Form – Piece of paper with writing on it

Programming Notes:

Link each of the module icons on this screen to a popup window. Display the information shown on the following pages.

- EMS – Screen 16.a
- HazMat – Screen 16.b
- Wildland Fire – Screen 16.c
- Arson – Screen 16.d
- Apparatus or Resources – Screen 16.e
- Personnel – Screen 16.f
- Supplemental Form – Screen 16.g

EMS Module

CLOSE

The EMS module is an optional module. It should be used when that option has been chosen by your State or local authorities.

The purpose of the EMS module is to gather basic data as it relates to the provision of emergency medical care to the community. It may be used by both responding EMS unit(s) and fire suppression unit(s) that provide emergency medical services.

Click on one of the bullets below to learn more about the components of the Fire Service Casualty module.

- Section A
- Section B
- Section C
- Section D
- Block E₁
- Block E₂
- Block F₁
- Block F₂
- Block G₁
- Block G₂
- Block H₁
- Block H₂
- Block H₃
- Section I
- Section J
- Section K
- Block L₁
- Block L₂
- Section M
- Section N

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Number of Patients, Patient Number

This section provides space to record the total number of patients that were treated by emergency responders at the EMS incident and to record the unique number assigned to each patient treated at a single EMS incident.

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Section C: Date/Time

This section provides space to record the time when emergency personnel established direct contact with the patient. It also provides space to record the time when the response unit physically left the scene to transport the patient to an emergency care facility or the time when the patient was transferred to another care provider..

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Section D: Provider Impression/Assessment

This section provides space to indicate the emergency care provider's primary clinical assessment that led to the management (e.g., treatment, medications, procedures) given to the patient.

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Block E₁: Age or Date of Birth

This block provides space to record the patient's age in years. The date of birth may be entered instead of the age, if known.

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Section E₂: Gender

This block provides space to identify the patient as male or female.

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Block F₁: Race	This block provides space to identify the patient as a certain race based on U.S. Census Bureau categories.	
<u>Back to Top</u>		
Block F₂: Ethnicity	This block provides space to identify the ethnicity of the patient. Ethnicity is an ethnic classification or affiliation. Ethnicity designates a population subgroup having a common cultural heritage, as distinguished by customs, characteristics, language, common history, etc. Currently "Hispanic" is the only U.S. Census Bureau classification.	
<u>Back to Top</u>		
Block G₁: Human Factors	This block provides space to record the physical or mental state of the person shortly before becoming a patient.	
<u>Back to Top</u>		
Block G₂: Other Factors	This block provides space to record factors contributing to the patient's injury other than those covered by Human Factors.	
<u>Back to Top</u>		
Block H₁: Body Site of Injury	This block provides space to indicate the area of the body that sustained the injury. This field is used in conjunction with Injury Type, Block H ₂ .	
<u>Back to Top</u>		
Block H₂: Injury Type	This block provides space to record a clinical description of the injury received by the patient.	
<u>Back to Top</u>		
Block H₃: Cause of Illness/Injury	This block provides space to record the physical event that caused the injury or illness.	
<u>Back to Top</u>		
Section I: Procedures Used	This section provides space to identify the procedure(s) attempted or performed on a patient by emergency personnel.	
<u>Back to Top</u>		
Section J: Safety Equipment	This section provides space to record the types of safety equipment in use by the patient at the time of injury.	
<u>Back to Top</u>		
Section K: Cardiac Arrest, Initial Arrest Rhythm	This section is only used if the patient went into or was found in cardiac arrest. It provides space to record when the cardiac arrest occurred in relation to emergency personnel's arrival. It also provides space to record the patient's heart rhythm as read by the EKG monitor.	
<u>Back to Top</u>		
Block L₁: Initial Level of FD Provider	This block provides space to record the training level of the first fire department responder(s) to treat the patient.	
<u>Back to Top</u>		

NFIRS Overview	Screen 1.16a2
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Block L₂: Highest Level of FD Provider at Scene	This block provides space to record the highest level of fire department care that the patient received at the scene of the EMS incident.
<u>Back to Top</u>	
Section M: Patient Status	This section provides space to document the overall change in the status of the patient as recorded at the time responsibility for the patient is transferred to another agency.
<u>Back to Top</u>	
Section N: Disposition	This section provides space to indicate whether or not the patient was transported from the scene and, if transported, who provided the transport.
<u>Back to Top</u>	

Hazardous Materials Module

CLOSE

The Hazardous Materials module is an optional module. It is used when the Basic Module, Block H₃ – Hazardous Materials Release, indicates “Other” for hazardous materials. It is used to document reportable HazMat incidents. Generally speaking, a reportable HazMat incident is when:

- Specialized HazMat resources were dispatched or used or should have been dispatched or used, for assessing, mitigating, or managing the situation.

or

- Releases or spills of hazardous materials exceeded 55 gallons.

Click on one of the bullets below to learn more about the components of the Hazardous Materials module.

- **Section A**
- **Section B**
- **Block C₁**
- **Block C₂**
- **Block C₃**
- **Block D₁**
- **Block D₂**
- **Block E₁**
- **Block E₂**
- **Block F₁**
- **Block F₂**
- **Block G₁**
- **Block G₂**
- **Block G₃**
- **Block G₄**
- **Section H**
- **Section I**
- **Section J**
- **Section K**
- **Section L**
- **Section M**
- **Section N**
- **Section O**
- **Section P**

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, HazMat Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: HazMat ID

This section provides space to identify the specific hazardous materials involved in an incident as accurately as possible. Several different identification systems have been developed that can aid fire department personnel when identifying hazardous materials:

- UN Number
- DOT Hazard Classification
- CAS Registration Number
- Chemical Name

Any one of these identification systems can be used.

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Block C₁: Container Type

This block provides space to record the type or configuration of the container, equipment, or facility used to transport and/or store the hazardous material.

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NFIRS Overview		Screen 1.16b1
Block C₂: Estimated Container Capacity	This block provides space to record the amount of material the container was designed to hold. Both blocks C ₂ and C ₃ must be completed for the data to be meaningful.	
<u>Back to Top</u>		
Block C₃: Unit(s): Capacity	This block provides space to record the unit of measure that defines, by volume or weight, the capacity of the hazardous materials container. Both blocks C ₂ and C ₃ must be completed for the data to be meaningful.	
<u>Back to Top</u>		
Block D₁: Estimated Amount Released	This block provides space to record the amount of hazardous material released from the container. Both blocks D ₁ and D ₂ must be completed for the data to be meaningful.	
<u>Back to Top</u>		
Block D₂: Unit(s): Released	This block provides space to record the unit of measure that defines, by volume or weight, the amount of hazardous materials released from the container. Both blocks D ₁ and D ₁ must be completed for the data to be meaningful.	
<u>Back to Top</u>		
Block E₁: Physical State When Released	This block provides space to record the simple physical state of the material during release.	
<u>Back to Top</u>		
Block E₂: Released Into	This block provides space to record the general region(s) of the environment contaminated by the hazardous material after release.	
<u>Back to Top</u>		
Block F₁: Released From	This block provides space to record the physical location from which the hazardous material was released.	
<u>Back to Top</u>		
Block F₂: Population Density	This block provides space to estimate the population density of the area adjacent to the hazardous materials release.	
<u>Back to Top</u>		
Block G₁: Area Affected	This block provides space to record the amount of area or space directly affected by the hazardous material release.	
<u>Back to Top</u>		
Block G₂: Area Evacuated	This block provides space to record the amount of area or space evacuated as a result of the hazardous materials release or potential release.	
<u>Back to Top</u>		
Block G₃: Estimated Number of People Evacuated	This block provides space to estimate the number of people evacuated due to the hazardous materials release or potential release.	
<u>Back to Top</u>		
Block G₄: Estimated Number of Buildings Evacuated	This block provides space to estimate the number of buildings evacuated due to the hazardous materials release or potential release.	
<u>Back to Top</u>		

Section H: HazMat Actions Taken	This section provides space to record specialized HazMat response actions taken at the scene of an incident by personnel specifically trained and equipped to mitigate hazards arising from hazardous materials release. Other actions taken by fire service personnel should be entered in the Basic module.
<u>Back to Top</u>	
Section I: If fire or explosion is involved with a release, which occurred first?	This section provides space to indicate when a fire or explosion occurred in relation to the actual release of the hazardous material.
<u>Back to Top</u>	
Section J: Cause of Release	This section provides space to record the cause of the situation present at the time and location of the incident that caused the release or threatened release of a hazardous material.
<u>Back to Top</u>	
Section K: Factors Contributing to Release	This section provides space to identify factors present at the time and location of the incident that contributed to the release or threatened release of a hazardous material.
<u>Back to Top</u>	
Section L: Factors Affecting Mitigation	This section provides space to identify factors present at the time and location of the incident that affected the fire department's mitigation of the release or threatened release of a hazardous material.
<u>Back to Top</u>	
Section M: Equipment Involved in Release	This section provides space to record the type of equipment that either failed or, while working properly, allowed the release or threatened release of hazardous materials. Information collected includes brand, model, serial number, and year of manufacture.
<u>Back to Top</u>	
Section N: Mobile Property Involved In Release	This section provides space to record details regarding mobile property that either failed or, while working properly, allowed the release to threatened release of hazardous materials. Information collected includes type, make, model, year, license number, State, and DOT/ICC number.
<u>Back to Top</u>	
Section O: HazMat Disposition	This section provides space to record whether the fire department completed the handling of the hazardous materials incident or, instead, it was released to another agency or to the property owner for completion.
<u>Back to Top</u>	
Section P: HazMat Civilian Casualties	<p>This section provides space to indicate the number of civilians injured or killed, either as a result of a HazMat incident or the action of handling the HazMat incident. An injury is physical damage to a person that requires either:</p> <ul style="list-style-type: none"> • Treatment by a practitioner of medicine within one year of the incident. <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • At least one day of restricted activity immediately following the incident. An injured person is a casualty.
<u>Back to Top</u>	

Wildland Fire Module

CLOSE

The Wildland Fire module is an optional module. It is used to document reportable wildland fires. Generally speaking, a reportable wildland fire is:

- Any fire involving vegetative fuels that occurs in the wildland or urban-wildland interface areas, including fires that threaten or consume structures.

This module is used when the Incident Type is coded as forest, woods, wildland fire, or prescribed fire. In these cases, the Wildland Fire module is used in lieu of the Fire module.

Click on one of the bullets below to learn more about the components of the Hazardous Materials module.

- **Section A**
- **Section B**
- **Section C**
- **Block D₁**
- **Block D₂**
- **Block D₃**
- **Block D₄**
- **Section E**
- **Section F**
- **Section G**
- **Section H**
- **Block I₁**
- **Block I₂**
- **Block I₃**
- **Block I₄**
- **Section J**
- **Section K**
- **Block L₁**
- **Block L₂**
- **Block L₃**
- **Block L₄**
- **Section M**
- **Section N**
-
-

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Alternate Location Specification

This section provides space to specify the location of the wildland fire. This section documents the geographical location of the wildland fire and is used in place of Section B of the Basic module when traditional addressing methods are not suitable.

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Section C: Area Type

This section provides space to record a general description of the area where the wildland fire occurred.

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Block D₁: Wildland Fire Cause

This block provides space to record the broadest classification of ignition causes consistent with the "General Fire Causes" adopted by the National Wildfire Coordinating Group (NWCG).

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Block D₂: Human Factors Contributing to Ignition

This block provides space to record human factors that contributed to the ignition of the fire.

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NFIRS Overview		Screen 1.16c1
Block D₃: Factors Contributing to Ignition	This block provides space to identify contributing factors that allowed the heat source and combustible material to combine to ignite the fire.	
<u>Back to Top</u>		
Block D₄: Fire Suppression Factors	This block provides space to document the factors or conditions that affected fire suppression efforts or fire management strategy. Up to 3 factors or conditions that constituted a significant fire suppression problem or affected how the fire was managed can be entered.	
<u>Back to Top</u>		
Section E: Heat Source	This section provides space to identify the specific source of the heat energy that started the fire.	
<u>Back to Top</u>		
Section F: Mobile Property Type	This section provides space to identify the specific types of mobile property involved in an incident.	
<u>Back to Top</u>		
Section G: Equipment Involved in Ignition	This section provides space to identify the piece of equipment that provided the principal heat source that caused ignition, if the equipment malfunctioned or was used improperly.	
<u>Back to Top</u>		
Section H: Weather Information	This section provides space to record description information regarding weather conditions that existed at the time and location of the fire origin to help identify conditions surrounding the fire that may have contributed to its cause or spread.	
<u>Back to Top</u>		
Block I₁: Number of Buildings Ignited	This block provides space to record the number of buildings, if any, ignited by the wildland fire.	
<u>Back to Top</u>		
Block I₂: Number of Buildings Threatened	This block provides space to record the number of buildings, if any, threatened but not ignited by the wildland fire.	
<u>Back to Top</u>		
Block I₃: Total Acres Burned	This block provides space to record the total number of acres that were involved in the wildland fire.	
<u>Back to Top</u>		
Block I₄: Primary Crops Burned	This block provides space to identify up to three types of crops that burned. The crop with the most acres burned is listed first.	
<u>Back to Top</u>		
Section J: Property Management	This section provides space to record the name of the principal entity having responsibility for the maintenance or control of the property where the fire originated. It also allows for the reporting of the percent of the total acres burned for each type of ownership involved.	
<u>Back to Top</u>		
Section K: NFDRS Fuel Model at Origin	This section provides space to identify the type of wildland fuel involved in a wildland fire at the point of origin.	
<u>Back to Top</u>		

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Block L₁: Person Responsible for the Fire	This block provides space to indicate whether or not a person, known or unknown, was responsible for the fire.
<u>Back to Top</u>	
Block L₂: Gender of Person Involved	This block provides space to indicated the gender or sex of the person responsible for the fire.
<u>Back to Top</u>	
Block L₃: Age or Date of Birth	This block provides space to record the age or date of birth of the person identified as being responsible for the fire.
<u>Back to Top</u>	
Block L₄: Activity of Person	This block provides space to indicate the primary activity of the person that caused the fire.
<u>Back to Top</u>	
Section M: Right of Way	This section provides space to record the horizontal distance between the point of fire origin from the edge of the traveled surface of a road or the nearest outside rail of a railroad right-of-way, or from the nearest power line or power transmission equipment of a utility right-of-way.
<u>Back to Top</u>	
Section N: Fire Behavior	This optional section provides space to record observations made at the point of initial attack. Use of this section will most likely be limited to local, State, and Federal wildland management agencies that are trained in making these observations.
<u>Back to Top</u>	

Apparatus/Resource Module

CLOSE

The Apparatus/Resource module is an optional module. It is used to help manage and track apparatus and resources used on incidents. The Personnel module should be used when details about apparatus and personnel are needed.

Click on one of the bullets below to learn more about the components of the Apparatus/Resource module.

- **Section A**
- **Section B**

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Apparatus/Resources

This section provides space to record information and details about the apparatus and/or resources used at an incident. Information collected includes:

- The apparatus type and ID number for the apparatus or resources used.
- The date and time when the specific unit was dispatched by the communication center, arrived at the incident scene, and cleared from the scene.
- That the apparatus was sent on the incident.
- The number of emergency personnel on the apparatus.
- The main use of the apparatus or resources at the incident.
- The actions taken at the incident scene by the apparatus or resource personnel.

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Personnel Module

CLOSE

The Personnel module is an optional module. It is used to help manage and track personnel and resources used on incidents. This module can be used in place of the Apparatus/Resource Module if more detail on personnel is needed.

Click on one of the bullets below to learn more about the components of the Personnel module.

- **Section A**
- **Section B**

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Apparatus/Resources

This section provides space to record information and details about the apparatus and/or resources used at an incident. Information collected includes:

- The apparatus type and ID number for the apparatus or resources used.
- The date and time when the specific unit was dispatched by the communication center, arrived at the incident scene, and cleared from the scene.
- That the apparatus was sent on the incident.
- The number of emergency personnel on the apparatus.
- The main use of the apparatus or resources at the incident.
- The actions taken at the incident scene by the apparatus or resource personnel.
- The ID number, name, and rank of personnel responding to the incident.
- That an individual was on the apparatus sent to the incident.

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Arson Module**CLOSE**

The Arson module is an optional module. It is used whenever the Cause of Ignition is coded as “intentional” or “under investigation” without any distinction made as to whether or not a crime has occurred, or a determination of criminal intent. The Arson module may also be used when the fire is under investigation or in cases where the cause is “Undetermined after investigation.”

Click on one of the bullets below to learn more about the components of the Arson module.

- **Section A**
- **Section B**
- **Section C**
- **Section D**
- **Section E**
- **Section F**
- **Block G₁**
- **Block G₂**
- **Section H**
- **Section I**
- **Section J**
- **Section K**
- **Section L**
- **Block M₁**
- **Block M₂**
- **Block M₃**
- **Block M₄**
- **Block M₅**
- **Block M₆**
- **Block M₇**
- **Block M₈**
- **Section N**

Section A: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Section B: Agency Referred To

This section provides space to identify the agency, if any, the incident was referred to for follow-up investigation.

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Section C: Case Status

This section provides space to record the current status of the investigation.

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Section D: Availability of Material First Ignited

This section provides space to identify the availability of material used to fuel the initial ignition.

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Section E: Suspected Motivation Factors

This section provides space to document the suspected stimulus that caused the subject(s) to burn, or attempt to burn, any real or personnel property.

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Section F: Apparent Group Involvement

This section provides space to indicate whether the suspect(s) were motivated to commit the arson act because of involvement in a larger group or organization or as a means to promote the cause of a larger group or organization.

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NFIRS Overview		Screen 1.16f1
Block G₁: Entry Method	This block provides space to indicate how the offender(s) gained access to the property.	
<u>Back to Top</u>		
Block G₂: Extent of Fire Involvement on Arrival	This block provides space to indicate the fire department's observation of the extent of the fire's involvement when they arrived at the incident scene.	
<u>Back to Top</u>		
Section H: Incendiary Device	This section provides space to identify the methods, devices, and fuel that were used to burn or attempt to burn, any real or personal property.	
<u>Back to Top</u>		
Section I: Other Investigative Information	This section provides space to record other investigative information pertinent to the case.	
<u>Back to Top</u>		
Section J: Property Ownership	This section provides space to indicate the ownership of the property involved in the arson.	
<u>Back to Top</u>		
Section K: Initial Observations	This section provides space to identify important initial observations made at the incident scene relating to the property's secure status or circumvention of the security systems, if present.	
<u>Back to Top</u>		
Section L: Laboratory Used	This section provides space to identify the laboratory that conducted an analysis of the evidence.	
<u>Back to Top</u>		
Block M₁: Subject Number	This block provides space to record the number assigned to each juvenile subject under age 18 involved in the fire's ignition in connection with an arson incident.	
<u>Back to Top</u>		
Block M₂: Age	This block provides space to record the age of the subject in years.	
<u>Back to Top</u>		
Block M₃: Gender	This block provides space to identify the subject as male or female.	
<u>Back to Top</u>		
Block M₄: Race	This block provides space to identify the subject as a certain race based on U.S. Census Bureau categories.	
<u>Back to Top</u>		
Block M₅: Ethnicity	This block provides space to identify the ethnicity of the subject. Ethnicity is an ethnic classification or affiliation. Ethnicity designates a population subgroup having a common cultural heritage, as distinguished by customs, characteristics, language, common history, etc. Currently "Hispanic" is the only U.S. Census Bureau classification.	
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Block M₆: Family Type	This block provides space to identify the subject's family type.
<u>Back to Top</u>	
Block M₇: Motivation/Risk Factors	This block provides space to record the stimulus and/or risk factors that were present and constituted a possible motivation for the subject(s) to burn, or attempt to burn any real or personal property.
<u>Back to Top</u>	
Block M₈: Disposition of Person Under 18	This block provides space to describe how the juvenile firesetter was handled at the end of the incident.
<u>Back to Top</u>	
Section N: Remarks	This section provides space for any other remarks that might be made concerning the incident. A narrative description of the incident may be written in this block.
<u>Back to Top</u>	

Supplemental Forms**CLOSE**

The Supplemental Form should be used as a local option for recording additional persons or entities involved in the incident for those departments that use paper-based incident reporting. It adds flexibility to any incident report by expanding the ability to collect additional basic module data.

Click on one of the bullets below to learn more about the components of the Supplemental Forms module.

- **Section K**
- **Block K₁**
- **Block L₁**
- **Block L₂**

Section K: FDID, State, Incident Date, Station Number, Incident Number, Exposure Number, Delete/Change

This section provides space to identify the fire department and each incident and exposure. Some fields in this section are required to be completed. These fields uniquely identify the incident.

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Block K₁: Person/Entity Involved

This block provides space to record the information about the company or agency occupying the property where the incident occurred. Collected information includes:

- The full name of the company or agency occupying the property where the incident occurred.
- The telephone number of the person or entity involved in the incident.
- The full name of the person involved in the incident.
- The full street and mailing address of the person or entity involved in the incident.

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Block L₁: Supplemental Special Studies

This block provides space to collect information that is of special interest for a defined period.

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Block L₂: Remarks

This block provides space for any other remarks that might be made concerning the incident. A narrative description of the incident may be written in this block.

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NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 5 of 8)</p> <div style="text-align: right;"> </div>				
Task List	<p>Data Input locally</p>				
FAQs	<p>The data collection process actually begins with the initial receipt of the call by the dispatcher.</p>				
Manuals	<p>The company officer and/or the incident commander collects the necessary field notes and completes the report or reports after the incident ends.</p>				
Samples	<p>The company officer and/or the incident commander collects the necessary field notes and completes the report or reports after the incident ends.</p>				
Tools	<p>After responding to an incident, fire department personnel fill out the appropriate NFIRS modules to describe:</p> <ul style="list-style-type: none"> • The nature of the call • The actions firefighters took in response to the call • The result 				
	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Graphic: Photo of firefighter sitting at computer inputting data into NFIRS. Firefighter should look like he/she just returned from completing a reportable incident (dirty, smoky, disheveled.), with a faded image of a house fire in the background.</p> </div> <div style="text-align: right; margin-top: 10px;"> </div>				
<p>Click on the Next arrow to continue.</p>					

<p>Programming Notes:</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 2px;">Main Menu</td> <td style="width: 25%; padding: 2px;">Help</td> <td style="width: 25%; padding: 2px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 6 of 8) </p>				
Task List	Data Supplemented by Other Agencies				
FAQs	Agencies other than the fire department may supplement the initial data collection:				
Manuals	Roll your mouse over the agency names listed below to learn more about how they supplement NFIRS data collection.				
Samples	Hospitals and the Medical Examiner				
Tools	Law Enforcement Agencies				
Links	Offices of Emergency Management				
Click on the Next arrow to continue.					

Programming Notes:
 All of the text boxes on this screen are rollover objects. Display the information shown below when the mouse is rolled over the rollover object:

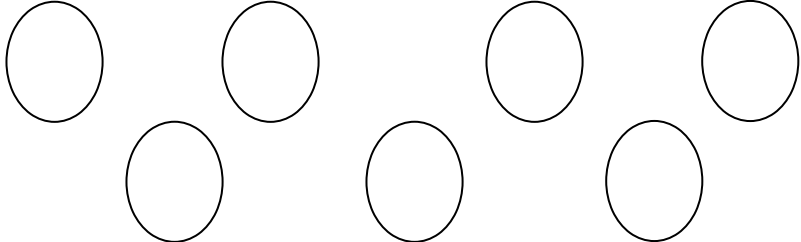
Hospitals and the Medical Examiner
 The medical examiner or hospital can be contacted for followup reports on casualties that must be changed to fatalities.

Law Enforcement Agencies
 Law enforcement agencies may provide additional information on the cause of the fire if a crime is involved.

Offices of Emergency Management
 Offices of emergency management can also provide information that may supplement the initial data collection.

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>How Are Data Processed in NFIRS 5.0? (Screen 7 of 8)</p> <div style="text-align: right;"> </div>				
Task List	<p>Data Consolidated by the State</p>				
FAQs	<p>The State Fire Marshal or an equivalent office oversees the consolidation of the collected data and can coordinate the collection of data with other State agencies.</p>				
Manuals	<p>States have the flexibility to adapt their reporting systems to meet their needs using the Federal Client Tool or third-party software.</p>				
Samples	<p>State data are then passed electronically to the national level.</p>				
Tools					
Links					
	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Graphic: Person in State Fire Marshal's office working at a computer with NFIRS screen on the screen, with a faded image of a state capitol building in the background.</p> </div> <div style="text-align: right; margin-top: 20px;"> </div>				
<p style="color: green;">Click on the Next arrow to continue.</p>					

Programming Notes:

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	How Are Data Processed in NFIRS 5.0? (Screen 8 of 8) ← →				
Task List	Data Stored and Used Nationally				
FAQs	Data are stored in individual State partitions in the national database maintained by the USFA. Data stored in the national database are available to a wide variety of government agencies and organizations.				
Manuals					
Samples	Roll your mouse over the logos and seals of these organizations for more information.				
Tools					
Links					
	← →				
Click on the Next arrow to continue.					

<p>Graphics:</p> <p>Create graphics showing the seal or logo of each of the following organizations. Links to Web sites for each organization are in the Links section.</p> <p>U.S. Consumer Product Safety Commission International Association of Fire Chiefs International Association of Firefighters National Fire Protection Association National Association of State Fire Marshals National Highway Traffic Safety Administration National Volunteer Fire Council</p> <p>Programming Notes:</p> <p>Each seal or logo in the graphic is a rollover object. Display the name of the organization when the mouse is moved over the logo or seal of the organization.</p> <p>U.S. Consumer Product Safety Commission International Association of Fire Chiefs International Association of Firefighters National Fire Protection Association National Association of State Fire Marshals National Highway Traffic Safety Administration National Volunteer Fire Council</p>

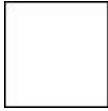
NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>What Does an Incident Look Like in NFIRS 5.0? ← →</p>				
Task List	<p>Fire Incident Scenarios</p>				
FAQs	<p>Click on the bullets below to view the scenarios and to see the appropriate completed NFIRS screens using the Federal Client Tool.</p>				
Manuals	<ul style="list-style-type: none"> • Contained Fire Incident • Structure Fire Incident • EMS Incident 				
Samples					
Tools					
Links					
	<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 10px auto;"> <p>Graphic: Collage of images, with a flaming pot on a stove; a house on fire; and a car wreck.</p> </div>				
	← →				
<p>Click on the Next arrow to continue.</p>					

Programming Notes:
 Link each of the bullets on this screen to a popup window. Display the information on the following pages as follows:
Contained Fire Incident: Screen 1.22
Structure Fire Incident: Screen 1.23
EMS Incident: Screen 1.24

Contained Fire Incident: Kitchen Fire

CLOSE

Review the Contained Fire scenario below and then click on the module icons to the left of the screen to see how the incident would appear after entry into NFIRS 5.0 using the Federal Client Tool.



**Basic
(Required)**



**Personnel
(Optional)**



**Apparatus
(Optional)**

Dispatch Information: Engines 23 and 12, Ladder 2, and Battalion 2 responded to a fire at 112 Main Street, Mill City, WI 12345 on Saturday, May 26, 2001, at 1513 hours. Crews arrived at 1518 to find smoke coming from the rear of the house.

Actions Taken:

Crew from E-23 entered the house to find that the smoke was coming from the kitchen area as a result of unattended cooking. The incident was confined to the pot on the stove. E-23 removed the pot from the stove while Ladder 2 established ventilation.

Damage Information:

Damage was confined to the pot and the food with minimal smoke damage in the kitchen area. The homeowner, Ms. Sally Jones, reported that the smoke detector alerted her about the fire. The value of the property was set at \$185,000 and contents at \$47,000. There was no loss as a result of the fire.

Incident Cleared: The incident was controlled at 1530 and the units cleared at 1620. There was no mutual aid received nor were there any injuries or exposures.

Incident Number: This incident was assigned #0100181. The shift on duty was C platoon, District #112, with a one-alarm assignment.

Graphics:

Use the module icons developed for the Required Modules Screen and the Optional Modules Screen.

Programming Notes:

The area of the screen where the scenario is displayed is scrollable.

The scenario is based on page SM 3-71 (NFIRS Program Management Student Manual.)

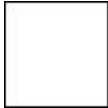
Clicking on each module icon displays a new, scrollable browser window with screen captures showing the Federal Client Tool module screens needed to report the incident.

Clicking the Close button closes the browser window.

Structure Fire Incident: Building Fire

CLOSE

Review the Structure Fire scenario below and then click on the module icons to the left of the screen to see how the incident would appear after entry into NFIRS 5.0 using the Federal Client Tool.



**Basic
(Required)**



**Structure
(Required)**



**Personnel
(Optional)**



**Apparatus
(Optional)**

Dispatch Information

The East Wind, Wisconsin FD (FDID TR100) was dispatched and responded with two engines, one truck, and a Deputy Chief (12 personnel total) at 0236 on December 25, 2000 to a building fire at 1326 Market Street (zip code 12345.). All personnel had arrived by 0242.

Action Taken

- Engine 422 reported a 2,000 square foot, two-story single-family dwelling. Fire was showing from the first floor. Crew advanced a 1-3/4" line to the fire and searched for occupants. Truck 42 split into two crews. One crew performed search and rescue and the other performed ventilation. Both crews then performed salvage and overhaul.
- Engine 425 put down a supply line to Engine 422 and took a hydrant. The crew took a 1-3/4" line to the second floor and found that the fire had extended (through balloon framing and combustible insulation) into a bedroom.
- The fire was under control at 0301.

Damage Assessment

All family members escaped the fire when they heard the smoke detectors. The occupant of the house stated later that he had been on the sofa drinking alcohol, watching television, and smoking. He left the ashtray on the sofa when he went to bed at 1:00 a.m.

Damage Information

The investigator determined that the fire started in the living room where the sofa was located. It appeared that the ashtray fell into the sofa cushions and a smoldering cigarette started the fire. Building property loss was estimated at \$65,000; loss to contents \$15,000. Mr. Robert Thomas was the recorded occupant of the home and his phone number is 888/555-5555. The owner is P&K Develop Corporation of Parrot Island, Florida. Their phone number is 888/235-8888. Ms. Laurie Burnett of Mango Drive is their agent.

Incident Cleared

All personnel cleared by 0350.

Incident Number

This incident was assigned #0006231.

Graphics:

Use the module icons developed for the Required Modules Screen and the Optional Modules Screen.

Programming Notes:

The area of the screen where the scenario is displayed is scrollable.

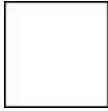
Clicking on each module icon displays a new, scrollable browser window with screen captures showing the Federal Client Tool module screens needed to report the incident.

Clicking the Close button closes the browser window.

EMS Incident: EMS Auto Accident

CLOSE

Review the EMS scenario below and then click on the module icons to the left of the screen to see how the incident would appear after entry into NFIRS 5.0 using the Federal Client Tool.



**Basic
(Required)**



**EMS
(Optional)**



**Personnel
(Optional)**



**Apparatus
(Optional)**

Dispatch Information: Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

Victim Information:

One 60-year-old Hispanic male trapped between the steering wheel and seat. Alert and complained of severe neck and chest pain. Broken arm. Admitted to having had a few drinks just prior to the accident.

Actions Taken:

A "C" collar applied to assist in immobilizing his spine prior to the extrication. Oxygen administered for his chest pain. Splinted broken arm after victim removed from the vehicle.

Transport: Transported to the nearest emergency care facility by the fire department ALS ambulance at 1235.

Incident Cleared: Incident cleared at 1245 hours.

Incident Number: This incident was assigned #0100789.

Graphics:

Use the module icons developed for the Required Modules Screen and the Optional Modules Screen.

Programming Notes:

The area of the screen where the scenario is displayed is scrollable.

The scenario is based on page SM 3-75 (NFIRS Program Management Student Manual.)

Clicking on each module icon displays a new, scrollable browser window with screen captures showing the Federal Client Tool module screens needed to report the incident.

Clicking the Close button closes the browser window.

EMS Incident – Basic Module (Required)

CLOSE

Compare the EMS scenario with the completed screens of the Basic Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: Section A is completed first. Only the yellow fields are required.

◀
Previous Screen

Basic Screen 1

▶
Next Screen

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the Basic Module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – Basic Module (Required)

CLOSE

Compare the EMS scenario with the completed screens of the Basic Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: Appropriate sections of the Basic Module are completed next. Fields that require a code number provide a pull-down selection list to make code entry easier (e.g., Incident Type).

Previous Screen

Basic Screen 2

Next Screen

Incident Description:
Dispatch Information:
 Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

The screenshot shows the 'Basic Module' software interface. It has several tabs: 'Sections B - E', 'Sections F - J', 'Section K1', 'Section K2', 'Section L - M', and 'Special Study'. The 'B Location' section is active, showing a form with fields for 'Address Type' (Street address), 'Number/Mile' (4125), 'St. Prefix' (North), 'Street or Highway' (Vine), 'Street Type' (Avenue), 'St. Suffix', 'City' (Taylor), 'State' (Wisconsin), and 'Zip' (12345). Below this is the 'C Incident Type' section with '352' and 'Extrication of victim(s) from vehicle', and 'D Aid Given or Received' section with 'N' and 'None'. The 'E1 Dates and Times' section has a table with columns for Date and Time, and rows for Alarm, Arrival, Controlled, and Last Unit Cleared, all with dates of 04/21/1998 and times ranging from 12:15:00 to 12:45:00. The 'E2 Shifts and Alarms' section has fields for Shift/Platoon, Alarms, and District. At the bottom, there are 'Previous Tab', 'Next Tab', 'OK', and 'Cancel' buttons, and a status bar with 'Upper Case (Length: 2)', '12345', 'TR', '04/21/1998', '9800789', and '123'.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the Basic Module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – Basic Module (Required)

CLOSE

Compare the EMS scenario with the completed screens of the Basic Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: Notice that when the code is selected, the description is also entered into the field on the screen. For this EMS incident only Section B-J are applicable.

Previous Screen

Basic Screen 3

Next Module

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

The screenshot shows the 'Basic Module' software interface with several sections:

- Sections:** B - E, F - J, K1, K2, L - M, Special Study
- F Action Taken:** A table with columns 'Code' and 'Description'.

Code	Description
30	Emergency medical services, ...
23	Extricate, disentangle
34	Transport person
- G1 Resources:** A table with columns 'Apparatus' and 'Personnel'.

	Apparatus	Personnel
Suppression	0	0
EMS	3	6
Other	0	0
- H1 Casualties:** A table with columns 'Fatal' and 'NonFatal'.

	Fatal	NonFatal
Fire Service	0	0
Civilian	0	1
- J Property Use:** A table with columns for property type and value.

Property Use	Value
960	Street, other

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the Basic Module. At the last screen for the Basic Module, the Next Screen button will continue to the first screen of the next module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – EMS Module (Optional)

CLOSE

Compare the EMS scenario with the completed screens of the EMS Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: The EMS module includes fields to capture detailed information about the EMS incident not covered in the Basic Module.

Previous Screen

EMS Screen 1

Next Screen

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

The screenshot shows the 'EMS Module' window with the following sections:

- C Date and Time:** Time Arrived At Patient: 04/21/1998 12:20:00; Time of Patient Transfer: 04/21/1998 12:35:00.
- D Provider Impression:** 38 Trauma
- E Age or Date of Birth:** Age: 60; Date of Birth: [empty]; Compute Age button.
- F1 Gender:** 1 Male
- F2 Race:** 1 White
- F3 Ethnicity:** 1 Hispanic
- G1 Human Factors:** Code 3, Description: Possibly impaired by alco...
- G2 Other Factors:** 1 Accidental
- H1 Body Site of Injury:** Code 2, Description: Neck & shoulder; Code 3, Description: Thorax, includes chest a...; Code 5, Description: Spine.
- H2 Injury Type:** Code 14, Description: Dislocate/fracture.
- H3 Cause of Illness/Injury:** 29 Motor vehicle accident.

Buttons at the bottom include: Previous Tab, Next Tab, OK, and Cancel.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the EMS Module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – EMS Module (Optional)

CLOSE

Compare the EMS scenario with the completed screens of the EMS Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: The EMS module also provides fields to record procedures used and other pertinent medical condition data.

Previous Screen

EMS Screen 2

Next Module

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

The screenshot shows the EMS Module interface with the following sections:

- I Procedures Used:** A table with columns 'Code' and 'Description'. Entries include: 13 Extrication, 18 Oxygen therapy, 22 Spinal immobilization, 23 Splinted extremities.
- J Safety Equipment:** A table with columns 'Code' and 'Description'. Entry: 1 Safety, seat belts.
- K Cardiac Arrest:** A table with columns 'Code' and 'Description'.
- L1 Initial Level of Provider:** 2 EMT-B (Basic)
- L2 Highest Level of Provider on Scene:** 2 EMT-B (Basic)
- M Patient Status:** 1 Improved
- Status on Transfer:** 1 Pulse on Transfer
- N Disposition:** 1 FD transport to Emergency Care Facility (ECF)

Buttons at the bottom of the window include: Previous Tab, Next Tab, OK, and Cancel.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the EMS Module. At the last screen for the Basic Module, the Next Screen button will continue to the first screen of the next module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – Personnel Module (Optional)

CLOSE

Compare the EMS scenario with the completed screens of the Personnel Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: The OPTIONAL Personnel Module was also filled out for this EMS incident.

Previous Screen

Personnel Screen 1

Next Module

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

The screenshot shows the 'Apparatus Module' Personnel screen. It includes fields for ID Number (45456), Position or Rank (LT), First Name (Gustav), MI (P), and Last Name (Anderson). Below these is a table of personnel:

First Name	MI	Last Name
Mary	J	Smith
Peter	D	Rogers
Tyrone	W	Paterno
Juan	R	Gonzales
Maria	M	Anselmo
Gustav	P	Anderson

Below the table is a 'Personnel Actions Taken' section with a table:

Code	Description
23	Extricate, disentangle
30	Emergency medical services, other
31	Provide first aid & check for injuries
34	Transport person

At the bottom of the screen, there are fields for (2+1) OR Press F1 or Double-click for List of Codes, 12345, TR, 04/21/1998, 9800789, and 123.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the Personnel Module. At the last screen for the Personnel Module, the Next Screen button will continue to the first screen of the next module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

EMS Incident – Apparatus Module (Required)

CLOSE

Compare the EMS scenario with the completed screens of the Apparatus Module. Use the Previous Screen and Next Screen Buttons to scroll through the different screens in the module.

NOTES: The OPTIONAL Apparatus module was completed for this EMS incident.

Previous Screen

Apparatus Screen 1

Next Screen

Incident Description:

Dispatch Information:

Fire department engine and heavy rescue with an EMT-Basic dispatched to 4125 North Vine Avenue, Taylor, WI 12345 at 1215 hours on April 21, 2001 to an auto accident. Crews arrived at 1218 and reached the victim at 1220.

Enlarge

Programming Notes:

The left area of the screen where the scenario is displayed is scrollable.

Clicking the previous and next screen buttons takes the user to the previous or next screen capture for the Apparatus Module. At the last screen for the Apparatus Module, the Next Screen button will continue to the first screen of the next module. Change the screen number as the screen view moves forward or backward.

Clicking the Enlarge Button brings up a new popup window with an enlarged version of the screen capture.

Clicking the Close button closes the browser window.

NFIRS Overview					
USFA Logo	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>Where Can I Go for Help With NFIRS 5.0? (Screen 1 of 2)</p>				
Task List	<div style="border: 1px solid black; padding: 10px; min-height: 200px;"> <p>Prior to implementing NFIRS 5.0, it might be helpful to take advantage of some of the training opportunities offered on the State and national levels.</p> <p>Contact your state's NFIRS Program Manager to see what kind of State training opportunities are currently available. You can find your state's program manager by visiting the National Fire Information Council Membership List on the NFIC Web site.</p> <p>The National Fire Academy (NFA), offers two training courses:</p> <ul style="list-style-type: none"> A two-week NFIRS Program Managers course A brief State Weekend NFIRS cours <p>To learn more about these courses and to submit an application, visit the NFA Web site.</p> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
<p>Click on the Next arrow to continue.</p>					

<p>Programming Notes:</p> <p>National Fire Information Council Membership List is a hypertext link to http://www.nfic.org/members/mem_printable.html.</p> <p>NFA Web site is a hypertext link to http://www.usfa.fema.gov/nfa/tr_gen.htm#Top.</p>

NFIRS Overview					
USFA Logo	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Main Menu</td> <td style="width: 25%; padding: 5px;">Help</td> <td style="width: 25%; padding: 5px;">Glossary</td> <td style="width: 25%;"></td> </tr> </table>	Main Menu	Help	Glossary	
Main Menu	Help	Glossary			
Tutorial Menu	<p>Where Can I Go for Help With NFIRS 5.0? (Screen 2 of 2)</p> <div style="text-align: right;"> </div>				
Task List	<div style="border: 1px solid black; padding: 5px;"> <p>Graphic: Photo of NFIRS support person talking on the phone with computer showing NFIRS screen in front of the person.</p> </div>				
FAQs					
Manuals					
Samples					
Tools					
Links					
	<p>As you prepare for, implement, and support NFIRS 5.0, help is available from a number of sources through Web sites and/or by phone including:</p> <p>NFIRS Main Web Page Web site: http://www.nfirs.fema.gov/</p> <p>The NFIRS Support Center (NSC) Phone: (800) 382-3827 Web site: http://www.usfa.fema.gov/nfdc/nfirs-help.htm</p> <p>National Fire Information Council (NFIC) Phone: (512) 441-7100 Web site: http://www.nfic.org/</p> <p>Click on the Next arrow to go directly to the Overview Task List or click on the buttons on the left side of this screen to access the other portions of this section of the Toolkit.</p> <div style="text-align: right;"> </div>				
Click on the Next arrow to continue.					

Programming Notes:

NFIRS Overview



USFA Logo	Main Menu	Help	Glossary	
Tutorial Menu	Task List			
Task List	Overview of NFIRS 5.0 Task List			<div style="border: 1px solid black; padding: 2px 5px;">Print</div>
FAQs	To expand your knowledge of NFIRS 5.0 including the history, development, and workings of the system, the following tasks may be completed in any order.			
Manuals	Click on the hypertext links to go directly to the online viewable version of the documents referenced in the Task List.			
Samples	<ul style="list-style-type: none"> ❑ Learn more about NFIRS by reading the NFIRS 5.0 Frequently Asked Questions and answers. (Refer to the Frequently Asked Questions (FAQs) section of the Toolkit.) ❑ Learn more about the history and development of NFIRS 5.0 and the required and optional modules. (Refer to the NFIRS National Fire Incident Reporting System Handbook and the National Fire Incident Reporting System Program Management, Student Manual in the Manuals section of the Toolkit.) ❑ Learn more about the benefits of NFIRS 5.0. (Refer to the Uses of NFIRS: The Many Uses of the National Fire Incident Reporting System in the Manuals section of the Toolkit.) ❑ Review articles about NFIRS 5.0 to get an understanding of the uses and benefits of NFIRS 5.0. (Refer to the National Fire Incident Reporting System Program Management, Instructor Guide.) ❑ Take a look at the sample completed NFIRS 5.0 Federal Client Tool screens to get a feel for the system from a user's perspective. (Refer to the Sample Completed NFIRS 5.0 Screens in the Samples section of the Toolkit.) ❑ Review the sample NFIRS overview PowerPoint presentation for content and applicability to your situation. You may want to use it in presenting the system. (Refer to NFIRS 5.0: Meeting Tomorrow's Challenges ... Today in the Samples section of the Toolkit.) ❑ Take a look at the resources available to you on the Internet regarding NFIRS 5.0 to see first-hand what is available. (Refer to the Links section of the Toolkit.) 			
Tools				
Links				

Click on the Next arrow to continue.

Programming Notes:
 Locate Print button on this screen. When the Print button is clicked, print the document OverviewTaskList.doc (**NOTE:** This document will be developed following review of the storyboards.)
 Create hypertext link to the documents or Toolkit sections shown in blue and underlined in the Task List.

NFIRS Overview										
USFA Logo	Main Menu	Help								
Tutorial Menu	Glossary									
Task List										
FAQs	<p>The following Frequently Asked Questions (FAQs) and answers relating to NFIRS may help you answer questions about NFIRS when you make presentations about the system.</p>									
Manuals	<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">Print</div>									
Samples	<p>You may scroll through the entire list of questions or click on a question below to display the answer. Click the Print FAQs button to print the FAQs.</p>									
bTools	<p>Where can I register for the USFA NFIRS software? Is the use of NFIRS 5.0 mandatory?</p>									
Links	<p>Is the NFIRS 5.0 software free? What are the minimum system requirements in order to use NFIRS 5.0? How long does it take to download the NFIRS 5.0 software? What is the difference between off-line and on-line? What is Microsoft Access 97 or 2000? What if Access 97 or 2000 is not on my computer? Can I enter my incidents off-line and then send them periodically to the national database? What do the yellow fields represent? How can I tell if a vendor's software is certified with the USFA?</p>									
	<p>Where can I register for the USFA NFIRS software?</p>	<p>Registration is offered through the NFIRS 5.0 Web site. Users are granted access only if they are in a State that has agreed to be a participant in the NFIRS program. To find out if your State is participating, please contact your State NFIRS program manager.</p>								
<u>Back to Top</u>										
	<p>Is the use of NFIRS 5.0 mandatory?</p>	<p>NFIRS 5.0 is offered to all States and territories in order to develop a comprehensive database of fire statistics. Each State fire administrator has been invited to participate in NFIRS 5.0. NFIRS 5.0 participation is not mandatory by Federal statutes.</p>								
<u>Back to Top</u>										
	<p>Is the NFIRS 5.0 software free?</p>	<p>The USFA will make the software available at no cost to the State level agencies responsible for incident reporting on their request. If those agencies so choose, they may use and support it in their State.</p>								
<u>Back to Top</u>										
	<p>What are the minimum system requirements in order to use NFIRS 5.0?</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">CPU</td> <td>200 MHZ Pentium Class</td> </tr> <tr> <td>Memory</td> <td>64 MB of Ram</td> </tr> <tr> <td>Hard Drive</td> <td>20 MB available disk space</td> </tr> <tr> <td>Monitor</td> <td>800 x 600 resolution</td> </tr> </table>	CPU	200 MHZ Pentium Class	Memory	64 MB of Ram	Hard Drive	20 MB available disk space	Monitor	800 x 600 resolution
CPU	200 MHZ Pentium Class									
Memory	64 MB of Ram									
Hard Drive	20 MB available disk space									
Monitor	800 x 600 resolution									
<u>Back to Top</u>										

<p>How long does it take to download the NFIRS 5.0 software?</p>	<p>Download time depends on the user's connection to the Internet and the amount of traffic on the Internet. Users have the option of downloading the NFIRS software from 1 large file or 4 smaller files. Downloading the 4 smaller files may increase your chances of a successful download and may help to avoid interruption of your Internet connection.</p> <p>NOTE TO REVIEWERS: Do you want to give some sort of time range here for download ... a best-to-worst range of download times?</p>
<p><u>Back to Top</u></p>	
<p>What is the difference between off-line and on-line?</p>	<p>Off-line is when the user is entering incident data into a Microsoft Access 97 or 2000 database located on his/her computer. Incidents are later consolidated with reports from other locations at the county, department, and State levels. Consolidated data are transferred to the national database at the State level. Access to the Internet for data entry is not required.</p> <p>On-line is when the user enters incident data directly into the national database. Access to the Internet for data entry is required.</p>
<p><u>Back to Top</u></p>	
<p>What is Microsoft Access 97 or 2000?</p>	<p>Microsoft Access 97 and 2000 are database applications that are part of the Microsoft Office Suite. NFIRS 5.0 uses Access as the database engine to manage the data entered into the system in the off-line mode.</p> <p>Microsoft Access 97 or 2000 must be installed on the user's computer prior to the installation of NFIRS 5.0.</p>
<p><u>Back to Top</u></p>	
<p>What if Access 97 or 2000 is not on my computer?</p>	<p>During the installation of the NFIRS 5.0 software, the user must specify Custom Install. Refer to slides 24 and 25 of Chapter 1 in the NFIRS Tutorial. http://www.nfirs.fema.gov/Tutorial.htm</p>
<p><u>Back to Top</u></p>	
<p>Can I enter my incidents off-line and then send them periodically to the national database?</p>	<p>Yes. Incidents are later consolidated with reports from other locations at the county, department, and State levels. Consolidated data are transferred to the national database at the State level.</p>
<p><u>Back to Top</u></p>	
<p>What do the yellow fields represent?</p>	<p>These are fields defined as national required fields. These fields must be completed in order for the incident to pass validation. If the incident doesn't pass validation, the data cannot be consolidated with other NFIRS data at the county, department, or State level.</p>
<p><u>Back to Top</u></p>	

	<p>How can I tell if a vendor's software is certified with the USFA?</p>	<p>The USFA grants certification to a vendor's product if it has passed the testing standards imposed by the USFA. Click the Certification Status link on the NFIRS home page to check the status of a particular vendor's software.</p>
	<p><u>Back to Top</u></p>	
	 	
<p>Click on the Next arrow to continue.</p>		

Programming Notes:
 Locate Print button on this screen. When clicked print the document OverviewFAQs.doc (**NOTE:** This document will be developed following review of the storyboards.)
 Make this a single scrollable page.
 The bulleted section titles on the top of this page will function as buttons. When the buttons are clicked, take the user directly to the section of the page where the section begins.
 Add Back to Top links at the end of each section to return the user to the top of the page.

NFIRS Overview											
USFA Logo	Main Menu	Help	Glossary								
Tutorial Menu	Manuals 										
Task List	The following manuals contain information referenced in this section.										
FAQs	<p style="color: green; margin: 0;">Click the Overview buttons to view or download specific pages in the manual containing overview information. Click the Entire Document buttons to view or download the entire document in PDF format. These manuals are also included in the printable The NFIRS 5.0 List of Manuals, Documents, and Links in the Tools section of the Toolkit.</p>										
Manuals											
Samples											
Tools											
Links	<p>NFIRS National Fire Incident Reporting System Handbook</p> <p>This document provides everything from the history and evolution of NFIRS to detailed instructions for completing individual data fields. It will help you understand the system and why it was developed.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="padding: 5px;">Overview</th> <th colspan="2" style="padding: 5px;">Entire Doc</th> </tr> <tr> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> </tr> </table>	Overview		Entire Doc		View	Down-load	View	Down-load	
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	<p>Uses of NFIRS: The Many Uses of the National Fire Incident Reporting System</p> <p>This document details ways various agencies and organizations access and use NFIRS at the local, State, and national levels. Read this document to better understand the benefits of NFIRS 5.0.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="padding: 5px;">Entire Doc</th> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: center;">View</td> <td colspan="2" style="padding: 5px; text-align: center;">Download</td> </tr> </table>		Entire Doc				View		Download	
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	<p>National Fire Incident Reporting System Program Management, Student Manual</p> <p>This manual is used by students taking the Program Management Course. Review it to understand the use and benefits of NFIRS 5.0 and how to use the NFIRS 5.0 modules in detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="padding: 5px;">Overview</th> <th colspan="2" style="padding: 5px;">Entire Doc</th> </tr> <tr> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> </tr> </table>	Overview		Entire Doc		View	Down-load	View	Down-load	
Overview		Entire Doc									
View	Down-load	View	Down-load								
	<p>National Fire Incident Reporting System Program Management, Instructor Guide</p> <p>Appendix B of this manual contains reprints of journal articles discussing NFIRS 5.0 and the benefits of NFIRS use. You may want to use quotes from these articles when you put together a marketing presentation about NFIRS.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="padding: 5px;">Overview</th> <th colspan="2" style="padding: 5px;">Entire Doc</th> </tr> <tr> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> <td style="padding: 5px; text-align: center;">View</td> <td style="padding: 5px; text-align: center;">Down-load</td> </tr> </table>	Overview		Entire Doc		View	Down-load	View	Down-load	
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	<p>NFIRS Quick Refence Guide</p> <p>This document provides a listing of all the field codes used in each NFIRS module. You may want to review it to gain an understanding of how the codes are organized and how many different situations they cover.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="padding: 5px;">Entire Doc</th> </tr> <tr> <td colspan="2" style="padding: 5px; text-align: center;">View</td> <td colspan="2" style="padding: 5px; text-align: center;">Download</td> </tr> </table>		Entire Doc				View		Download	
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Graphics:

Develop an icon to be used as a button to access specific sections of the manuals and a second icon to represent the entire manual. Use simple graphics showing a stack of pages for the section and a book for the full manual. Use the same graphics for all Manuals sections of the Toolkit.

Develop an icon to be used to represent viewing a document online and one to represent downloading the file. May use PDF for viewing documents but downloadable documents are of several different types. Use the same icons for all Manuals, Tools, and Samples sections of the Toolkit.

Programming Notes:

Set this page up in a table format with the icons representing the specified section and the entire document in cells to the right of the manual name and description. Display the specified pages for each manual, in PDF format, when the Overview buttons are clicked. Display the entire manual when the Entire Document button is clicked.

When clicked, the View and Download buttons display the following documents or set up download of the documents shown.

NFIRS National Fire Incident Reporting System Handbook

A zipped file containing this document in PDF format is located on the Resources CD: /nfirs 50 user guides/nfirs 50 reference guide

Overview button - Introduction pages i – xii

Uses of NFIRS: The Many Uses of the National Fire Incident Reporting System

This document is located on the Resources CD: /Reports/nfirsuse.pdf

Use only Entire Document button for this document.

National Fire Incident Reporting System Program Management, Student Manual

This document is located on the Resources CD, /Introduction/Student Manual/Intro_new.doc

Overview button - Introduction, pages 1-3 – 1-10

Whole document button – Entire document in PDF format.

National Fire Incident Reporting System Program Management, Instructor Guide

This document is located – TBD.

Overview button - Appendix B, Journal Articles, pages 5-117 – 5-148

Whole Document button – Entire document in PDF format.

NFIRS Quick Reference Guide

This document is located on the Resource CD.

Use only Entire Document button for this document.

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Programming Notes:

When clicked, the View and Download buttons display the following documents or set up download of the documents shown.

NFIRS 5.0: Meeting Tomorrow's Challenges ... Today

View: <http://www.nfirs.fema.gov/shows/nfrs50ss/sld001.htm>

Download: PowerPoint version of the above presentation with script attached as a text document or with the script available when the presentation is printed as notes pages.

(NOTE: Document must be obtained from USFA. Version on the web is htm only.)

Sample Completed NFIRS 5.0 Screens

View: HTML pages showing all NFIRS screens completed. First page is a menu with links to each NFIRS 5.0 module. Multiple screens in a module are shown on a single scrollable page with applicable notes between the screen shots.

Download: Graphic files (.jpg or .gif) files that can be placed into Word or PowerPoint file as a sample NFIRS screen.

NFIRS 5.0 Marketing Video

File nfirs5.mpg – NFIRS Overview marketing video, 6 minutes

This file is located on the NFIRS 5.0 Resources CD: /NFIRS 5.0 Marketing Video/nfirs5.mpg

Dale Thompson Video

EENET video #1, 39:30 – 40:51 – Portion of video showing **Dale Thomson, Los Angeles City, California**, discussing loss of apparatus due to not having data to support need for equipment.

Sondra Vonn Senn Video

EENET video #1, 1:27:25 – 1:29:35 – Portion of video showing **Sondra Vann Senn, South Carolina**, discussing the use of data for public education, smoke alarm programs, and identification of new fire death patterns.

Charles Scott Video



EENET video #1, 1:10:39 – 1:11:30 – Portion of video showing **Charles Scott, Nashville, Tennessee**, discussing how data helped to catch an arsonist.

NFIRS Overview			
USFA Logo	Main Menu	Help	Glossary
Tutorial Menu	Tools 		
Task List	Click on the icons to the right of the tool shown below to view or download a copy.		
FAQs			
Manuals	The NFIRS 5.0 List of Manuals, Documents, and Links A printable job aid listing NFIRS resources referenced in this section of the Toolkit. It contains a brief description of each resource, where to find them, and useful Internet links. View it here or download it to your hard drive for ready reference and printing as needed.		<input type="button" value="View"/>
Samples			<input type="button" value="Down-load"/>
Tools			
Links			
Click on the Next arrow to continue.			

<p>Programming Notes:</p> <p>When clicked, the View and Download buttons display the following documents or set up download of the documents shown.</p> <p>The NFIRS 5.0 List of Manuals, Documents, and Links</p> <p>View: NFIRS 5 Docs and Links.PDF</p> <p>Download: NFIRS 5 Docs and Links.doc.</p>

NFIRS Overview															
USFA Logo Tutorial Menu Task List FAQs Manuals Samples Tools Links	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 5px; vertical-align: top;"> Main Menu Help Glossary </td> <td style="padding: 5px;"> <div style="text-align: right; margin-bottom: 10px;"> </div> <p>Links</p> <p>This page contains a number of links you may find useful in learning to use NFIRS 5.0.</p> <p>Click on a link to display the identified Web site. You may scroll through the entire list or click on a topic heading below to go to the links related to that topic. The Web site will be displayed in a new browser window. These links are also included in the printable The NFIRS 5.0 List of Manuals, Documents, and Links in the Tools section of the Toolkit.</p> <ul style="list-style-type: none"> Links to NFIRS Information and Documentation Link to NFIC site Links to U.S. Fire Administration Web sites Links to Agencies and Organizations That Use NFIRS Data </td> </tr> <tr> <td colspan="2" style="padding: 5px;">Links to NFIRS Information and Documentation</td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> NFIRS 5.0 This link to the NFIRS 5.0 Web site contains information about NFIRS 5.0 as well as links to many useful NFIRS'-related sites. </td> <td style="padding: 5px; vertical-align: top;"> http://www.nfirs.fema.gov </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> NFIRS 5.0 Reference Guides This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 Reference Guide and the NFIRS 5.0 Quick Reference Guide documents. </td> <td style="padding: 5px; vertical-align: top;"> http://www.nfirs.fema.gov/refguide.htm </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> NFIRS 5.0 User Home Page This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 User Home Page, which provides access to the NFIC Membership List and links to NFIRS 5.0 Registration and Login. </td> <td style="padding: 5px; vertical-align: top;"> http://www.nfirs.fema.gov/nfirs_userstart.htm </td> </tr> <tr> <td style="padding: 5px; vertical-align: top;"> NFIRS Tutorial This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 Tutorial, a five-chapter PowerPoint presentation. It contains information about downloading, installing, and using NFIRS 5.0. </td> <td style="padding: 5px; vertical-align: top;"> http://www.nfirs.fema.gov/Tutorial.htm </td> </tr> <tr> <td colspan="2" style="padding: 5px;">Back to Top</td> </tr> </table>	Main Menu Help Glossary	<div style="text-align: right; margin-bottom: 10px;"> </div> <p>Links</p> <p>This page contains a number of links you may find useful in learning to use NFIRS 5.0.</p> <p>Click on a link to display the identified Web site. You may scroll through the entire list or click on a topic heading below to go to the links related to that topic. The Web site will be displayed in a new browser window. These links are also included in the printable The NFIRS 5.0 List of Manuals, Documents, and Links in the Tools section of the Toolkit.</p> <ul style="list-style-type: none"> Links to NFIRS Information and Documentation Link to NFIC site Links to U.S. Fire Administration Web sites Links to Agencies and Organizations That Use NFIRS Data 	Links to NFIRS Information and Documentation		NFIRS 5.0 This link to the NFIRS 5.0 Web site contains information about NFIRS 5.0 as well as links to many useful NFIRS'-related sites.	http://www.nfirs.fema.gov	NFIRS 5.0 Reference Guides This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 Reference Guide and the NFIRS 5.0 Quick Reference Guide documents.	http://www.nfirs.fema.gov/refguide.htm	NFIRS 5.0 User Home Page This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 User Home Page, which provides access to the NFIC Membership List and links to NFIRS 5.0 Registration and Login.	http://www.nfirs.fema.gov/nfirs_userstart.htm	NFIRS Tutorial This link to the NFIRS 5.0 Web site links directly to the NFIRS 5.0 Tutorial, a five-chapter PowerPoint presentation. It contains information about downloading, installing, and using NFIRS 5.0.	http://www.nfirs.fema.gov/Tutorial.htm	Back to Top	
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Link to NFIC site	
<p>National Fire Information Council</p> <p>This link to the NFIC Web site provides information about NFIC and NFIC members. It also provides links to email assistance on NFIRS technical and coding questions.</p>	<p>http://www.nfic.org</p>
<u>Back to Top</u>	
Links to U.S. Fire Administration Web sites	
<p>U.S. Fire Administration</p> <p>This link to the USFA Web site provides information about the USFA and links to USFA Web sites including the National Fire Academy, the National Fire Data Center, and the National Fallen Firefighter's Memorial.</p>	<p>http://www.usfa.fema.gov</p>
<p>National Fire Academy</p> <p>This link to the NFA Web site provides information about the academy including schedules, application forms, and evaluations.</p>	<p>http://www.usfa.fema.gov/nfa</p>
<p>National Fire Data Center</p> <p>This link to the NFDC Web site provides information about the NFDC including statistics and reports.</p>	<p>http://www.usfa.fema.gov/nfdc</p>
<p>America Burning</p> <p>This link to the publications Web site within the USFA provides access to an online version of the 1972 publication <i>America Burning</i> in .PDF format for screen viewing.</p>	<p>http://www.usfa.fema.gov/about/ab25th.htm</p>
<p>America Burning Revisited</p> <p>This link to the publications Web site of the USFA provides access to <i>America Burning Revisited</i>, the report commissioned in 1999 to revisit the issues identified in <i>America Burning</i> published in 1972. The document is in PDF format for screen viewing.</p>	<p>http://www.usfa.fema.gov/pdf/ambrev.pdf</p>
<p>The Uses of NFIRS</p> <p>This link to the publications Web site of the USFA provides access to The Uses of NFIRS: The Many Uses of the National Fire Incident Reporting System. The document is in PDF format for screen viewing.</p>	<p>http://www.usfa.fema.gov/pdf/usfapubs/nfirsuse.pdf</p>
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Links to Agencies and Organizations That Use NFIRS Data	
<p>U.S. Consumer Product Safety Commission</p> <p>This link to the CPSC Web site provides access to information about consumer product recalls and a place to report unsafe products.</p>	<p>http://www.cpsc.gov</p>
<p>International Association of Fire Chiefs</p> <p>This link to the ICHIEFS Web site provides access to the ICHIEFS newsletter along with FAQs about ICHIEFS and a place to join the organization.</p>	<p>http://www.ichiefs.org/index.html</p>
<p>International Association of Firefighters</p> <p>This link to the IAFF Web site provides access to information about the union, including membership requirements, along with information intended to promote the health, safety, and effectiveness of union members.</p>	<p>http://www.iaff.org/iaff/index.html</p>
<p>National Association of State Fire Marshals</p> <p>This link to the NASFM Web site is designed to promote rapid communication between the 51 State Fire Marshals. It includes member-only access to a wide variety of information including the Fire Links and Arson Exchange System (FLAMES) database.</p>	<p>http://www.firemarshals.org</p>
<p>National Fire Protection Association</p> <p>This link to the NFPA Web site provides access to information about NFPA fire prevention efforts, including building and fire code changes and the NFPA newsletter.</p>	<p>http://www.nfpa.org</p>
<p>National Highway Traffic Safety Administration</p> <p>This link to the NHTSA Web site provides links to a large number of traffic and automobile safety related sites.</p>	<p>http://www.nhtsa.dot.gov</p>
<p>National Volunteer Fire Council</p> <p>This link to the NVFC Web site provides information about legislation, standards, and regulatory issues relating to volunteer fire, EMS, and rescue services.</p>	<p>http://www.nvfc.org/index.html</p>
<p><u>Back to Top</u></p>	
 	
<p>Click on the Next arrow to continue.</p>	

Programming Notes:

Make this a single scrollable page.

The bulleted section titles on the top of this page will function as buttons. When the buttons are clicked, take the user directly to the section of the page where the section begins.

Add Back to Top links at the end of each section to return the user to the top of the page.

When any Internet link on this page is clicked, open new browser window to display the link.