

INSTRUCTIONS FOR COMPLETING OF APHIS FORM 7023

(Refer to 9 CFR Part 2, Subpart C, Sections 2.33 and 2.36)

ITEM 1	Enter registration number as assigned to the Research Facility by United States Department of Agriculture (USDA).
ITEM 2	Enter the complete name and address of the Headquarters Research Facility as registered with USDA.
ITEM 3	List location of each Facility or Site where animals were housed and used in actual research, testing, teaching, or experimentation, or held for these purposes. <i>(Attached additional sheets if necessary.)</i>
ITEM 4 – 13	DO NOT enter numbers in Column A. DO NOT add numbers entered in Column B into the total in Column F. Column F is to show total numbers entered in Columns C + D + E . Entries in Column E must be explained on attached sheet(s).
ITEM 12	List by common name all other farm animal species.
ITEM 13	Other: List by common name, all other warm-blooded animal species covered by the Regulations. <i>(This will include all wild or exotic species.)</i> Attach additional sheets if necessary or use APHIS Form 7023A.
CERTIFICATION:	Must be signed by the Chief Executive Officer (C.E.O.) of the Registered Research Facility or other Institutional Official (I.O) having authority to legally commit on behalf of the Registered Research Facility. Sign, Print or type Name and Title, and Date.
RETURN COMPLETED FORM WITH AN ORIGINAL SIGNATURE OF C.E.O OR I.O. TO APPROPRIATE SECTOR OFFICE.	