

APPENDIX O
THANK-YOU LETTER

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OMB Control No.: 0584-0606
Expiration Date: 03/31/2019

<<DATE>>

<<Respondent Name>>, <<Title>>
<<State Agency/SFA/School Name>>
<<State Agency/SFA/School Address>>

Dear <<Respondent Name>>:

On behalf of the U.S. Department of Agriculture, Food and Nutrition Service (FNS), I want to personally thank you for taking part in the Outlying Areas Cost Study Feasibility Reassessment. Your responses will provide FNS with critical information to help assess whether the cost study methodology can be used to determine the cost of producing reimbursable lunches and breakfasts in the outlying areas.

This feasibility reassessment would not have been possible without your help, so again, thank you for your time and support. If you have any additional questions, please contact me at <<email address>>.

Sincerely,

<<Name>>
<<Job title>>,
Insight Policy Research

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0606. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302, ATTN: PRA (0584-0606). Do not return the completed form to this address.

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