



**DATE:** February 23, 2015

**TO:** Nicole M. Moore  
Division of Cancer Biology  
National Cancer Institute

**FROM:** NIH Privacy Act Officer

**SUBJECT:** Applicability of the Privacy Act: Process and Outcomes Evaluation of NCI Physical Sciences in Oncology Centers (PS-OC) Initiative


I have reviewed the NCI submission to OMB referenced above. The project involves the use of an online survey and a virtual expert peer review panel to evaluate trainee development and career path post program involvement and the impact of the program involvement on program outputs. Results from both the survey and the expert peer reviewer panel will assess research innovation from the program and inform the future development of the PSO Initiative.

I have determined that the Privacy Act will apply to this data collection, which includes the collection of personally identifiable information (PII) such as name, email, and other identifiers stored in a system designed to be retrieved by a personal identifier.

The online surveys will be conducted by a contractor using Survey Gizmo. The survey will target former and current trainees and NCI grantees and will address trainee development and career paths associated with the PS-OC program. Additional information will be collected from an expert peer review panel asked to review and score publications generated by the PS-OC program and comparable NCI programs. A unique ID number will be used to link each respondent with their respective responses. The database containing the collected information will be password protected, maintained by a data management contractor, and destroyed after a year. All data collected will be compiled into a searchable file and will be disseminated to other NIH institutes through presentations, publications and the Team Science Toolkit.

The data collection is covered by NIH Privacy Act Systems of Record 09-25-0156, "Records of Participants in Programs and Respondents in Surveys Used to Evaluate Programs of the Public Health Service, HHS/PHS/NIH/OD."

If you have any questions, please contact me at (301) 496 - 4606.

  
Karen M. Plá

Enclosure

cc: Vivian Horovitch-Kelley, NCI PRA Liaison (w/o enclosure)