

Appendix C

SEMI STRUCTURED PROTOCOL FOR INITIAL PHONE CALL

We're contacting you on behalf of the Office of Adolescent Health (OAH), U.S. Department of Health and Human Services. OAH is interested in expanding the use and understanding of evidence-based teen pregnancy prevention programs. As you know, since 2010, there has been dedicated federal program funding for organizations that provide evidence-based teen pregnancy prevention programs. While there is a growing body of research to learn from regarding these efforts, there remains critical gaps in the research, including which components of programs are most effective.

We are at an early stage of gathering information for the project and learning more about the implementation of several evidence-based teen pregnancy programs. We heard about your program and thought it would be valuable to learn more about the kinds of services you provide. Over the next hour, we would like to walk through the questions we provided in advance of the meeting. All the information provided in these discussions will be kept private to the extent permitted by law, and participation in this call is voluntary.

Overview of Prior Knowledge

- Walk through what study team may already know about the organization and its programming, based on grant applications and/or internet

Organization Structure

- Walk through a brief history and overview of your organization.
- How long has the [specific TPP program] been in operation? Why did you choose it?
- What type of agency or organization operates the [specific TPP program] ? (for example, social service government agency, social service stand-alone agency, community-based organization)
- What are the primary funding sources for the [specific TPP program]? Do you plan to make any changes to your programming based on a gain or loss of funding sources?

Program Features

- In what setting(s) is the [specific TPP program] offered? Who provides the program (for each

setting)? How frequently is it offered, and how long is each offering?

- Have you made any adaptations to the program so that it can be provided in any of the settings? For example, have you condensed lessons or modified the content of any lessons?
 - o (If a condom demonstration is part of the program) Do you provide the condom demonstration, as described in the curriculum materials? Or, do you provide a modified lesson?
- Do you target any specific youth? (for example, by gender, race, and/or ethnicity?)
- How many youth can your program serve each time it is offered? How many times can you offer the program a year?
- How many new youth do you serve in an average year?

Program Recruitment and Retention

- How do you identify youth for the program? What are your referral sources?
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- What strategies do you use to recruit youth into your program? Which of these strategies do you find to be most effective?
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- What process do you use to enroll youth into your program?
- What strategies do you use to retain youth in your program? Which of these strategies do you find to be most effective? What have been your program attendance

Program training, technical assistance, and monitoring

- How many staff provide the programming? How many new staff do you hire each year?
- Who provides the program training? How often does training occur? Are staff offered re-training or booster sessions?
- Do monitor the delivered program? If so, what data are collected? Who collects it? How is it used?
 - o How are technical assistance needs identified? How are they addressed?

Program Reflections

- What aspects of your program do participants seem to enjoy the most?
- What is most challenging about providing services?
- Are you currently planning any changes or additions to your program?

- If you had additional resources, are there any changes or enhancements you would consider?

Service Environment

- What other teen pregnancy prevention services are provided within the organization?
- What other services are provided within the community(ies) in which your participants live or go to school?

Evaluation Reflections

- - Review the project description.
 - Are there any specific questions or topics you would like OAH to explore?
 - Have you been involved with any research or evaluation on teen pregnancy programs?
 - Would you be open to future conversations with the study team to explore the feasibility of different study design options?