

U.S. Fish and Wildlife Service Urban Programs' Partner Assessment

Welcome to the Partner Assessment for the U.S. Fish and Wildlife Service's Urban Wildlife Conservation Program (UWCP) which includes Urban National Wildlife Refuges, Urban Wildlife Refuge Partnerships, and Urban Bird Treaty Program Cities! Thank you in advance for this important input. It will help us as partners to address any concerns, build on strengths, and increase understanding of our shared goals and commitment to reaching them.

Some things to know:

- You can save your progress and resume the assessment later by saving the document to your computer.
- Groups or organizations may have multiple individuals complete separate assessments, or you may have one or more individuals submit a single assessment.
- If you have any questions, feel free to reach out to your local Service contact or the national program coordinators:

Urban National Wildlife Refuges and Urban Wildlife Refuge Partnerships: Angelina Yost, angelina_yost@fws.gov, 703-358-2432

Urban Bird Treaty Program: Roxanne Bogart, roxanne_bogart@fws.gov, 413-253-8582

- Return completed assessments as an attachment to the contact listed in the email you received or to surveyadmin_nrpc@fws.gov.

Paperwork Reduction Act Statement: We estimate it will take you 30 minutes to complete the assessment, including time to read instructions, gather information, complete, and submit the assessment. We will use the information to identify what is going well and what could be improved in the partnership and program. Your response is voluntary. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB Control Number. You may submit comments on any aspect of this information collection to the Information Collection Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: BPHC, Falls Church, VA 22041-3803. Please do not send your survey to this address.

Throughout the assessment, consider “we,” “organization,” or “group” to mean the entity that you represent as a partner, even if you are an individual representing yourself.

Name of your organization/group/other (enter “not applicable” if as a partner you do not represent an organization or group):

Type of organization/group/other (or enter “individual”):

Are you completing this assessment along with other individuals from your organization?

Yes

No

Provide just job/position titles for those who contribute to completing the assessment. If you prefer not to share this information, please enter “decline”:

| | |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Throughout the assessment when “Service” appears, consider this the local Service staff you are working with. Your local Service partner is the Service entity with which you are working. It may be a National Wildlife Refuge, Urban Wildlife Refuge Partnership, Urban Bird Treaty City, Ecological Services Office, or National Fish Hatchery.

Who is your local U.S. Fish & Wildlife Service partner? _____

1. When did your collaboration with the Service begin? _____
2. If applicable, describe the mission of your organization or group?
3. Please describe the nature of your collaboration with the Service and very generally the types of projects/activities you work on related to the Urban Wildlife Conservation Program (UWCP).
4. Based on your understanding, briefly state one goal and up to three objectives for this collaboration with the Service. Goals are broad and aspirational, reflective of the desired future condition. Objectives describe what you intended to do/accomplish in order to achieve the goal.
5. Describe in a few sentences the desired outcome(s) for the activities/projects undertaken in collaboration with the Service. Outcomes are the benefits and impacts that you hope will result from activities/projects.
6. Does your work focus on serving a particular community? A community may be a neighborhood, ethnic population, age group, school district, group that shares a common interest, etc.

Yes
 No

If you answered yes, describe below. If not, skip to question 7.

7. If you identified a focus on a particular community, indicate the extent to which you agree with the following statements.

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|--------------------------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| Service staff understand the community being served, including the people, cultures, and values. | | | | | | |
| We understand the community being served, including the people, cultures, and values. | | | | | | |

8. To what extent do you agree or disagree with the following statements with respect to mutual understanding of missions and interests?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|--------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| Service staff understand our mission and interests. | | | | | | |
| We understand the Service's mission and interests. | | | | | | |
| We understand the Urban Wildlife Conservation Program. | | | | | | |

9. To what extent do you agree or disagree with each of the following statements with respect to the vision for the collaboration between yourselves and the Service?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|---------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| Service staff understand why we wish to work in collaboration with them. | | | | | | |
| We understand why the Service wishes to work in collaboration with us. | | | | | | |
| It is clear what resources/skills we bring to the collaboration. | | | | | | |
| It is clear what resources/skills Service staff bring to the collaboration. | | | | | | |
| We have a clear vision of the roles and responsibilities for our collaboration. | | | | | | |
| We have clearly defined shared goals and objectives for our collaboration. | | | | | | |

10. To what extent do you agree or disagree with the following statements with respect to communication and trust within the collaboration?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|----------------------------------------------------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| There is regular communication between Service staff and us. | | | | | | |
| There is open and clear communication between Service staff and us. | | | | | | |
| Communication is sufficiently effective between Service staff and us to result in a successfully functioning relationship. | | | | | | |
| The perspective we bring to the collaboration is respected. | | | | | | |
| There is sufficient trust between those involved in the collaboration. | | | | | | |

11. To what extent do you agree or disagree with the following statements with respect to the commitment and sustainability of the collaboration?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|------------------------------------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| Service staff demonstrate a clear commitment to the collaboration. | | | | | | |
| Our staff demonstrate a clear commitment to the collaboration. | | | | | | |
| The success of the collaboration does not solely depend on a few key individuals. | | | | | | |
| The collaboration has sufficient staff to maintain momentum and execute strategies. | | | | | | |
| The collaboration has individuals with the appropriate skills to maintain momentum and execute strategies. | | | | | | |
| The collaboration has sufficient resources to maintain momentum and execute strategies. | | | | | | |

12. Establishing a relationship’s strengths and challenges can serve as a springboard to building a more effective collaboration. List up to 6 strengths of your relationship with the Service that facilitate meeting the shared goals and objectives for the collaboration and up to 6 challenges to a successful relationship with the Service from the perspective of your organization or group.

a. Relationship strengths:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

b. Relationship challenges:

- | | |
|----|----|
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

13. To what extent do you agree or disagree with the following statements with respect to the challenges within the collaboration?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| The principal challenges to a successful collaboration are known and understood. | | | | | | |
| We have started discussions with the Service to strategize on how to minimize and mitigate challenges to a successful relationship. | | | | | | |
| Commitment to the success of the collaboration is sufficiently robust to withstand most challenges to its successful functioning. | | | | | | |

14. Please describe how you think your relationship with the Service can improve, if at all.

15. To what extent do you agree or disagree with each of the following statements with respect to assessing how well the collaboration is working?

| | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree | Not Applicable |
|---------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|---------|-------|----------------|----------------|
| There are clear guidelines to effectively monitor and evaluate how the collaboration is working. | | | | | | |
| Findings from monitoring and evaluation are, or will be, widely shared with those involved in the collaboration. | | | | | | |
| Findings from monitoring and evaluation are, or will be, widely shared outside of the collaboration (e.g., with the community). | | | | | | |
| The collaboration is achieving its goals and objectives. | | | | | | |
| The collaboration is achieving the agreed upon outcomes. | | | | | | |

16. If you agreed that the collaboration is achieving its goals, objectives, and agreed upon outcomes, describe any indicators or evidence you have that supports this.

Please share any additional comments or thoughts regarding your collaboration with the Service, the Urban Wildlife Conservation Program, or this assessment.

Thank You!

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