

Email sent 2/3/15

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Body of email:

Dear Potential Respondent,

The attached letter requests your assistance in providing input for the renewal of an Information Collection Request. Please review the attached letter and consultation questionnaire. We kindly ask that you please respond by email to scheifele.hans@epa.gov no later than February 27, 2015.

Thank you in advance for your assistance.

Hans Scheifele

**Renewal Questionnaire for "Lead Training, Certification,
Accreditation and Authorization Activities" ICR**

General

1. (For training provider, firm and individual applications) Is it clear what is required for data submission? If not, are there any suggestions for clarifying instructions?
2. (For firms and individuals) Is it clear what records must be retained for three years?
3. (For training providers) Is it clear what records must be retained for a period of five years?

Time and Cost Burden

4. (For firms) How much time does it take for you or your staff to complete the Application for Firms to Conduct Lead-based Paint Activities or Renovations application for firm certification?
5. (For individuals) How much time does it take for you or your staff to complete the Application and Instructions for Individuals Applying for Certification to Conduct Lead-Based Paint Activities?
6. (For training providers) How much time does it take for you or your staff to complete the Application and Instructions for Training Providers Applying for Accreditation of Lead-Based Paint Activity and Renovation Training Programs?
7. (For firms) How much time does it take for you or your staff to distribute the lead hazard information pamphlet?
8. (For all respondents) How much time does it take for you or your staff to comply with the recordkeeping requirements of this ICR?
9. (For all respondents) Do you agree with EPA's burden estimate and cost (ICR only addresses costs associated with paperwork)?
10. (For all respondents) Are there any other costs that should be accounted for? If so, please provide an explanation.
11. (For all respondents) Do you have any other suggestions or comments on how to reduce burden for the application forms, distribution of the lead hazard pamphlet or the recordkeeping requirements included in this ICR?

12. (For all respondents) Do you have any comments on the updated burden analysis contained in the draft ICR Renewal?

Electronic Reporting and Recordkeeping:

13. (For all respondents) Currently, abatement, evaluation and renovation firms may apply online via CDX (Central Data Exchange).
- a. If you are an evaluation or renovation firm, are you interested in using or are you currently using CDX to apply?
 - b. If you are a training provider or abatement individual, would you be interested in using CDX to apply for accreditation and re-accreditation?
14. (For all respondents) Do you have any suggestions on how to increase utilization of CDX?
15. (For firms) Are you interested in or currently using an electronic recordkeeping option for lead hazard information pamphlet distribution? Would you be able to satisfy the record keeping requirements electronically?

Overall Comments

16. (For all respondents) Do you have any other comments concerning this Information Collection Request?