United States

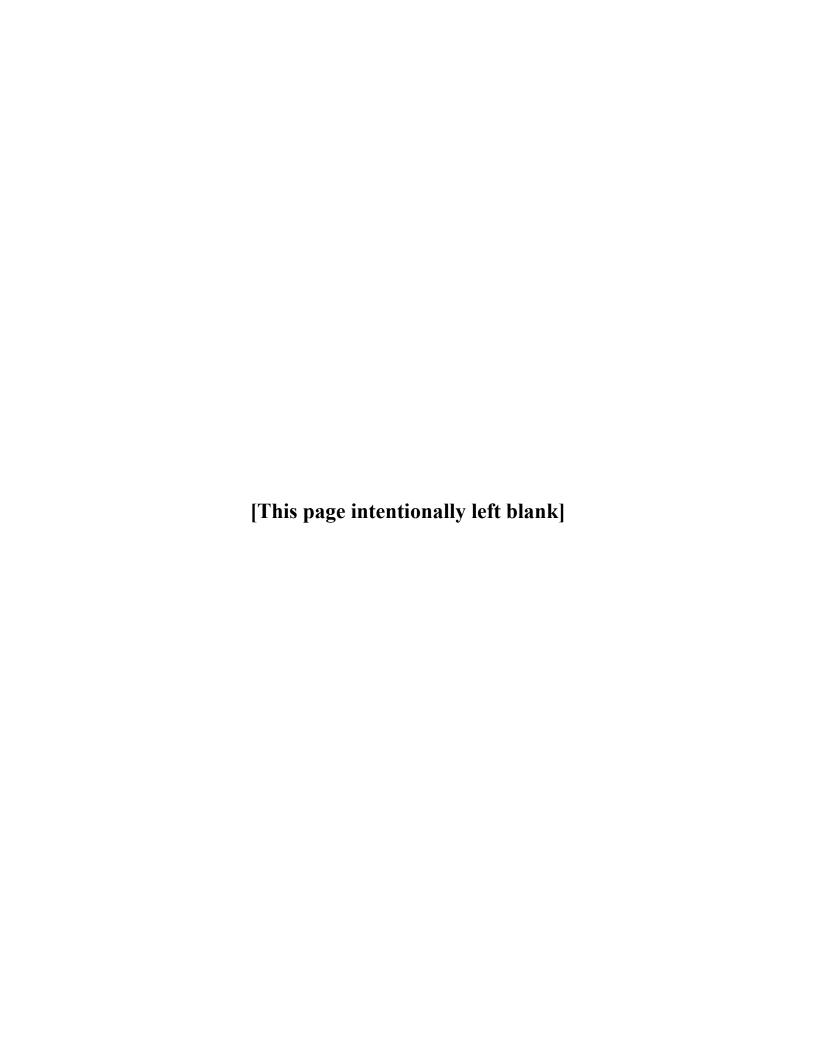
Agency



Application and Instructions for Firms

Applying for Certification to Conduct Lead-Based Paint Activities and Renovations

	Form Approved CAND NO. 2070-0156 Expres 000-104 APPLICATION FOR FIRMS		
	APPLICATION FOR FIRM APPLICATION FOR FIRM DUCT LEAD-BASED PAINT ACTIVITIES 1745 228(f)(2). Consult the Instructions 18745 228(f)(2). Consult the Instruction to the consult of the con		
	APPLICATIONS PAINT ACTIONS		
TO CON	DUCT LEAD Consult the Instruction to		
40 CEF	\$745.226(f)(2) requirements reprinted this form.		
U.S. ENVIRONMENTAL PROTECTION AGENCY Important: This application form is a substitute for the letter required by 40 CFF of Firms Applying for Certification to Conduct Lead-Based Paint Activities and to for Firms Applying for Certification to Conduct Lead-Based Paint Activities and to for Firms Applying for Certification to Conduct Lead-Based Paint Activities and to for Firms Applying for Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Conduct Lead-Based Paint Activities for English to Certification to Certif	he official regionals instead		Form Approved OMB No. 2070-0155 Expires 08/31/04
SEPA SEPA FINISH PROTECTION AGENCY FINISH ACTIVITIES AND IS A SUBSTITUTE for the letter required by a popular Activities and the Application of the Protection of the Prote	nly.		20 Espires 00/31/04
U.S. ENVIRONMENTAL PROTECTION is a substitute for the level paint Activines to memorant: This application form is a substitute for the level paint Activines (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activines for Firms Applying for Certification to Conduct Lead-Bassed Paint Activines for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Firms Applying for Certification to Conduct Lead-Bassed Paint Activities (for Firms Applying for Firm	Only		
Important: Important: Applying for Certific seeking individual responses in sure in the seeking individual responses in the seeking in the seeking responses in th	Official Use City	_	
for Firms rule form. Persons. Type of printing and persons.			Name of Firm
-1		sed paint activ	rities
Lieformation NOSS	other lead programagov/lead		
A. General Information Select one of the following application types: Initial certification application Re-certification application Re-certification application Adding additional jurisdiction(s) Adding additional jurisdiction(s) Replacement of a certification Replacement Replacement	for information other lead programs, sead http://www.epa.gov/lead	oyees shall	follow the work practice standards
Select one of the following Select one of the following Initial certification application Consentification application Initial certification application application Initial certification application application applicatio	ha listed on EPA's	S.	
Initial diffication application(s) to continuous inviediction(s)	Check here to be listed on EPA's web site for web site for web site for	100	
Re-certificational jurisdicate Adding additional jurisdicate Adding additional jurisdicate Replacement of a certificate Replacement of a certificate Replacement of a paint activities. A firm does not replacement of a paint activities. A firm does not replacement of a paint activities.	Check here to web site for web site for web site for Evaluation (inspection, risk clearance)	he authority for a seligibility for a	collecting this information is 40 C.F.R. Part 745
Replacements pay depends of based paint act is not affected instruction	Evaluation (inspection: assessment, clearance) assessment abatement	10 provide this 5, contractors	information may delay or prevent an applicant
 Initial certification application Re-certification application Re-certification application(s) to certificate additional jurisdiction(s) Adding additional jurisdiction(s) Replacement of a certificate Replacement of a certificate The fee you must pay depends on the number of EPA-run jurisdiction(s) The fee you must pay depends on the number of EPA-run jurisdiction(s) The fee you must pay depends on the number of firm does not in the number of interest pay to the pay for the fee your fee in the first pay for the fee schedule in the instruction in which you give your fee. The total fee listed below should include the pay feet of the feet in the feet	assessment Lead Abatement	My to complet	collecting this information is 40 C.F.R. Part 745, entification to conduct leaf-based paint activities information may leafly or preventions of control or grantees or others when performing difficult is adjusted to the control of the control of the control of particles or others when performing difficult is grantees or others when performing of particles are control of particles of the control of particles of the control of particles with the particles of particles with the particles of particles of particles particles of particles pa
in which certification by select. See total fee listed below	Fee: \$	T and the De	dy when such disclosure is compatible with the
mber of discomine your fee.	100	tivities relat	ed to this information,
receive certuines you serior. The total recommender of disciplines you serior. The total recommender of disciplines your feel to the total recommender of disciplines your feel serior feel of the total recommender of the t			
fees conty) - the instruction boo	(AD.) Fee: \$	ng any	attachments, is true and accurate
(pay base certification less example in 1.800-42**		rinad	suant to this application, including equate information that materially
1 ^N EPA-run jurisdiction (pay base), and the constant of EPA-run jurisdictions), and the constant of EPA-run jurisdictions, see www.opa.govillead.org. For ourrent listing of EPA-run jurisdictions. Each additional EPA-run jurisdiction: List on additional sheets of paper and attach, as necessary, \$35 per jurisdiction)	Total Fee: \$		that materially
(See the definition of EPA-run jurison)		_	
For currently EPA-run jurisdiction, as necessary		7.40	
Each additional sheets of paper	State	Code	
(List on so-		ip Code	
B. Applicant Information	City State		Date Signed
	City Middle		
Business Address: Street Address, Suite Number	ext	-	
	Individual's Phone #:()		
Mailing Address (6 different from above) Address (a different from above) Last Last Attesting	Individual 5	O No	
ext.	□ Yes		
ext. Attesting Individual's E-mail Address: Attesting Individual's E-mail Address: C. Professional Certifications Does the firm hold current permits, licenses, certifications or indicatority field in any state, U.S. territory, or Indian tribal I paint activity field in any state, U.S. territory, or Indian tribal I figure 1 figure 1 figure 1 figure 1 figure 1 figure 1 figure 2 figure 2 figure 2 figure 2 figure 2 figure 2 figure 3 figure 2 figure 3 figure	in the lead-based	eh	envelopes - one (1) for your
Firm's Phone #:	registrations in a significant	eld. Attach	the (1) for your
Attesting Individual's Certifications C. Professional Certifications Does the firm hold current permits, licenses, certifications, of the paint activity field in any state. U.S. territory, or Indian tribal in paint activity field in any state. U.S. territory, or Indian tribal in the paint activity field in the following blanks, one line for each page fill in the following blanks.	and? certification, or registrous certification, or registrous (40 CFR	\$145.22	ted application, supporting
C. Professional current permits, territory, or more	each permit, license, official requirement		e certification fee to:
Does the firm field in any state, whenks, one line to	mation, refer to	Date received	
	secation Number	Daw	
Firm's Phone #. Attesting Individual's E-mail Address. C. Professional Certifications Does the firm hold current permits, licenses, certifications, or paint activity field in any state, U.S. territory, or Indian tribal I yes, please fill in the following blanks, one line for eadditional sheets of paper, as necessary. For more information of the property of the p	Certification/loss	Date received	
reprinted in the institute	Certification/Adentification Number		
State, U.S. territory		C NO	perforated (
State, U.S. territory, or Indian	ribal land(s) name	65	perforated fee payment
Discipline in with State U.S. Williams	activity violations of E		
Discipline in which certification held. Discipline in which certification held. Discipline in which certification held.	based paint de		
lead-Based Paint Add present, or persons	?		
b. Each the firm have any political landing		Page 1 of 2	
Decipies in which certification held Decipies in which certification			
please attach a written			
If yes, press			
EPAForm 8505-27 (Rev 07/02)			
EFA-1			
			Page 2 of 2
			Something of the second



U.S. ENVIRONMENTAL PROTECTION AGENCY

APPLICATION FOR FIRMS

To Conduct Lead-Based Paint Activities/or Renovations

Important: This application is required by 40 CFR §745.89(a) for renovations and is a substitute for the letter required by §745.226(f)(2) for abatement. Consult the instructions for firms applying for certification to conduct lead-based activities or renovations. For abatement activities, persons seeking individual certification should use the *Application for Individuals* instead of this form. **Please fill out all sections. Type or print responses in black or blue ink only.**

A. General Information

Select one of the following application types for lead-based paint activities: (abatement, inspection, risk assessment) and/or Repair,

Renovation, and Painting (RRP) (renovation or dust sampling technician)

Initial certification application – renovation (RRP)

Initial certification application - abatement, inspection, risk assessment

Re-certification application – renovation (RRP)

Re-certification application - abatement, inspection, risk assessment

Combined certification - abatement, inspection, risk assessment and renovation

Combined re-certification - abatement, inspection, risk assessment and renovation

Adding jurisdiction[s]* to certification/amending certification

Replacement of a certificate

For information on EPA and other Lead Programs, see: http://www.epa.gov/lead. Check below for how your firm should be listed on EPA's web site:

for Evaluation

Official Use Only

for Lead Abatement

Total Fee \$

for Renovation

*The fee you must pay for the above certifications depends on the number of EPA-run jurisdiction[s] in which you plan to conduct lead-based paint activities (jurisdictions do not apply to renovation certification). See the fees schedule in the instructions to determine your fee. The total fee listed below should include fees calculated on any additional sheets.

1 st EPA-run jurisdiction (pay base certification fee only)	Fee: \$	
Each additional EPA-run jurisdiction:(List on additional sheets of paper and attach, as necessary. \$35 per jurisdiction)	Fee: \$	
Certification for Renovations only (jurisdictions do not apply to renovation certification):	Fee: \$	

B. Applicant Information

Check here if you are a federally-recognized Indian tribe seeking certification as a firm.

Name of Firm:

Business Address:

Street Address, Suite Number (Please no P.O. Box)

City

State

Zip Code

Mailing Address:

(if different from above) Street Address, Suite Number (Please no P.O. Box)

City State Zip Code

Name of Attesting Individual:

Last First Middle

Firm's Phone #: ext #: Attesting Individual's Phone #: ext.

Attesting Individual's E-mail Address:

C. Professional Certifications

Does the firm hold current permits, licenses, certifications, or registrations in the lead-based

Yes

No paint field in any state, U.S. territory, or Indian tribal land?

If yes, please fill in the following blanks, one line for each permit, license, certification, or registration held. Attach additional sheets of paper, as necessary.

Type of certification held State, U.S. Territory, or Indian tribal land(s) name Certification/Identification Number Date received

Type of certification held State, U.S. Territory, or Indian tribal land(s) name Certification/Identification Number Date received

EPA Form 8500-27 (Rev 3/10) Page 1 of 2

D. Lead-Based Paint Activity or Renovation Violation[s]

Does the firm have any past, present, or pending lead-based paint violations of EPA,	Yes	No
State, U.S. territory, or Indian tribal land(s) regulations? If yes , please attach a written explanation.		

E. Certification Statement

Fill in the blanks in the following statement as indicated.

attests that

Name of Attesting Individual

Name of Firm

shall only employ appropriately qualified individuals to conduct lead-based paint activities and renovations.

(Name of Firm) and its employees shall follow the work practice standards set forth in 40 CFR § 745.227 for conducting lead-based paint activities or 40 CFR § 745.85 for conducting renovations at all times.

Privacy Act Statement: This statement is provided pursuant to the Privacy Act of 1974, 5 U.S.C. §552a. The authority for collecting this information is 40 C.F.R. Part 745, and 15 U.S.C. §\$2682 and 2684. The information collected on this form will be used to establish the applicant's eligibility for certification to conduct lead-based paint activities and renovations in target housing and child-occupied facilities. Disclosure of this information is voluntary; however, the failure to provide this information may delay or prevent an applicant's certification. This information may be disclosed in appropriate and limited circumstances to: EPA employees, contractors, grantees or others when performing duties that are compatible with the purpose for which this information is collected and when this information is necessary to complete the task; a member of Congress in response to a request made with your consent and on your behalf; to appropriate law enforcement agencies responsible for investigating, enforcing, prosecuting or implementing specific statutes, codes or regulations and this information is relevant to that responsibility; an appropriate adjudicative body when such disclosure is compatible with the purpose for which this information is collected and the EPA or the United States has an interest in the proceeding; and the Department of the Treasury, the General Services Administration, the General Accounting Office and other Federal, State, and Local Agencies for authorized activities related to this information.

I hereby attest and affirm that the information included on this application, including any attachments, is true and accurate to the best of my belief and knowledge. I acknowledge that any certification issued pursuant to this application, including any attachments, will be subject to revocation if issuance was based on incorrect or inadequate information that materially affected the decision to issue the certification.

Attesting Individual's Signature	Date Signed
(Please sign legibly within the boundaries of the box above.)	
Attesting Individual's Title (please print)	

Before you mail your application and certification fee, make sure that you have:

Filled out all applicable sections of the application

Signed and dated the application

Made a copy of your application for your files

Enclosed the appropriate certification fees (check or money order)

Printed "Lead Program User Fees" on the check or money order

For more information, see the fees section of the instructions

Mail original completed application, supporting materials, and the certification fee to:

U.S. EPA Lead User Fees P.O. Box 979072 St. Louis, MO 63197-9000

EPA Form 8500-27 (Rev 3/10) Page 2 of 2

INSTRUCTIONS FOR FIRMS APPLYING FOR CERTIFICATION TO CONDUCT LEAD-BASED PAINT ACTIVITIES AND RENOVATIONS

Firms must apply to the U.S. Environmental Protection Agency (EPA) to be certified or recertified to perform or offer to perform renovations or lead-based paint activities (abatement, inspection, or risk assessment) in states, U.S. territories, and all Indian tribal land(s) in any one EPA Region where EPA implements the lead-based paint certification program. If EPA does not administer the certification program in an area where a firm wishes to work, the firm must apply directly to that state, territory, or Indian tribe for certification. **EPA has up to 90 days** after receiving a complete request for certification to approve or disapprove the application.

Firms must become certified under the Renovation, Repair and Painting Rule to conduct renovations and post-renovation dust sampling. Firms must become certified for lead-based paint activities to conduct abatements, inspections and risk assessments.

These instructions supplement OMB approved form No. 2070-0155, *Application and Instructions for Firms*. Please note that you must use a separate form for each application type (i.e., initial certification, recertification, amending certification, adding jurisdictions, or replacement of a certificate).

How to Apply for Initial Certification

Firms submit their application and payment by mail by doing the following:

- Complete, sign, and date EPA form 8500-27 (Rev 08/09). The form can be filled out by hand or by using a fillable form on your computer (http://www.epa.gov/lead/pubs/firmapp.pdf).
- Calculate the appropriate fee using the fees schedule provided in these instructions.
- Print "Lead Program User Fees" on the check or money order for the fee and mail it with your application to the following address:

U.S. EPA Lead User Fees P.O. Box 979072 St. Louis, MO 63197-9000

How to Apply for Re-certification

Firms must be re-certified every five (5) years for renovations and three (3) years for lead-based paint activities (abatement, inspection, risk assessment). To ensure that your firm will be re-certified before its current certification expires, you should submit a re-certification application well before the expiration date. For re-certification, complete all sections of the application and follow the mailing instructions described in the "Initial Certification" section of these instructions.

Combined Applications

Firms can apply for certification under the Renovation, Repair, and Painting Rule and Lead-based Paint Activities Regulations (abatement, inspection, risk assessment) on a single application for a single fee of \$550. For Tribal government entities, the fee is \$20. Firms that apply on separate applications will have to pay the appropriate fee for each. The lower fee would only apply when a single firm applies for both certifications on the same firm application in a State or Tribe where EPA implements both programs.

Note: EPA implements the Lead-based Paint Activities Regulations (abatement, inspection, risk assessment) in only 11 states. **Do not** select a combined application if EPA does not administer the Lead-based Paint Activities (abatement, inspection and risk assessment) program in the jurisdiction in which you work. To find out which states EPA administers the Lead-based Paint Activities (abatement, inspection, risk assessment) visit EPA's web page at http://www.epa.gov/lead/pubs/traincert.htm#where

Amended Application

Any change to the information reported to EPA in a firm's most recent certification application must be reported in an amended certification application. There is no cost associated with the submission of an amended certification.

Amended applications must be sent to the following address:

U.S. EPA P.O. Box 14417 Washington, DC 20044-4417

Replacement of a Certificate

To replace a certificate, complete only sections A (General Information), B (Applicant Information), and E (Certification Statement) of the application and follow the mailing instructions described in the "Initial Certification" section of these instructions.

Incomplete Application

If any components of your application are missing, your application will become inactive for a period not to exceed 30 days until the application is made complete. If you do not complete your application, EPA will return the application package. You may apply again with a complete package. Please call 1-800-424-LEAD to find out if your application is complete.

Firms Completing Applications for Individuals Under Lead-based Paint Activities (Abatement, Inspection, Risk Assessment)

If the firm is assisting in completing applications for individuals who are applying for certification under lead-based paint activities, please be aware of the following:

- Individuals must have an address and phone number different from the firm's.
- Individuals must sign and date the application.
- Individual's name, and discipline should appear on the front of the application fee payment (check or money order), even if it is hand-written, if the firm pays for the individual.
- EPA forwards all correspondence to individuals who have signed the application attesting to their willingness to comply with the work practice standards found at 40 CFR §745.227 and/or at 40 CFR §745.85.
- EPA forwards copies of the individual's approval letter and certificate to the firm upon written
 request of the applicant; however, the approval letter, identification badge, and certificate remain
 the property of the individual.

Fees

The fee for applying for certification, re-certification, and other requests is listed in the following schedule. It is important that you:

- Calculate fee based on the number of EPA-run jurisdiction(s) in which you plan to operate.
 - a) If applying for lead RRP certification, there is NO jurisdictional fee the certification or recertification fee is a national certification for all jurisdictions where EPA administers the program.
 - b) If applying for **lead-based paint activities** certification (abatement, inspection, risk assessment), submit a \$35 dollar fee each additional EPA-run state or territory, or all Indian

tribal land[s] located in each EPA Region, (e.g., if applying for certification in multiple Indian Tribal lands located in Region 5 and Region 7 you must pay a \$35 fee per Region, or a total of \$70).

- Write your total fee amount in section A of the application, even if you attach additional sheets of paper listing additional EPA-run jurisdictions.
- Make the check or money order payable to U.S. Environmental Protection Agency. Other
 methods of payment include wire transfer, electronic funds transfer, and, for government payers
 only, on-line payment agency collection (OPAC).

Fees Schedule

Description	F	ee
Replacement Certificate	\$15	
Renovation Firm Certification	Certification	Recertification
Firm	\$300	\$300
Tribal Firm	\$20	\$20
Combined Renovation and Lead-based Paint Activities Firm Application	\$550	\$550
Combined Renovation and Lead-based Paint Activities Tribal Firm Application	\$20	\$20
Lead-based Paint Activities Certification (Abatement, Inspection, Risk Assessment)	Certification	Recertification
Firm	\$550	\$550
Tribal Firm	\$20	\$20
Combined Renovation and Lead-based Paint Activities Firm Application	\$550	\$550
Combined Renovation and Lead-based Paint Activities Tribal Firm Application	\$20	\$20
Multi-jurisdictional Certification Fee*	\$35 for each additional EPA-run jurisdiction**	

^{*}Multi-jurisdictional certification applies to lead-based paint activities (abatement, inspection, risk assessment) for an applicant applying in more than one EPA-run jurisdiction. This fee does not apply to renovation firm certification.

Fee Example

If your firm is applying for initial certification for lead-based paint activities (abatement, inspection, risk assessment) in two states and all Indian tribal land(s) in any one EPA Region, your firm is required to pay \$620:

Initial lead-base paint activities (abatement, inspection, risk assessment)	
firm certification fee	\$550
One additional state fee*	\$ 35
All Indian tribes in one EPA Region fee*	<u>\$ 35</u>
Total Amount Due:	\$620

^{**}An EPA-run jurisdiction includes an EPA-run state, a U.S. territory, or all Indian tribal land(s) in any one EPA Region. (For current listing of EPA-run jurisdictions, see www.epa.gov/lead or call 1-800-424-LEAD.)

If your firm is applying for initial certification to conduct renovations and intends to work in multiple states, your firm is required to pay \$300:

Initial renovation firm certification fee \$300
Additional jurisdiction fee does not apply to renovation certification \$0

Total Amount Due: \$300

If your firm is submitting a combined application for initial certification in lead-based paint activities (abatement, inspection, risk assessment) **and** renovation, your firm is required to pay \$550:

Initial combined certification fee for lead-based paint activities (abatement, inspection, risk assessment) and renovation \$550

Total Amount Due: \$550

*Each certification request for lead-based paint activities (abatement, inspection, risk assessment) includes the fee for one EPA-run jurisdiction. The multi-jurisdiction fee does not apply to renovation certification.

EPA's Certification Fees Refund Policy

Firms having submitted an application and associated fees for certification or re-certification who wish to withdraw their application prior to Agency approval will receive a fee refund based upon the schedule listed below. Firms who request a refund more than 10 days after the Agency receives the application will not receive a 100 percent refund.

Number of Days Following Agency Receipt of Application	Percent Reimbursable (based upon total fees submitted)
up to 10 days	100%
11 to 60 days	75%
61 to 120 days	50%
121 or more days	25%

Note: Refunds will only be made after EPA verifies fee receipt and deposit by the U.S. Treasury.

Firms must notify the Agency in writing in order to qualify for a refund. The date of withdrawal is the date on which the Agency received the withdrawal notification.

EPA will not refund fees after granting a firm certification or re-certification. If your application is disapproved, EPA will not refund fees.

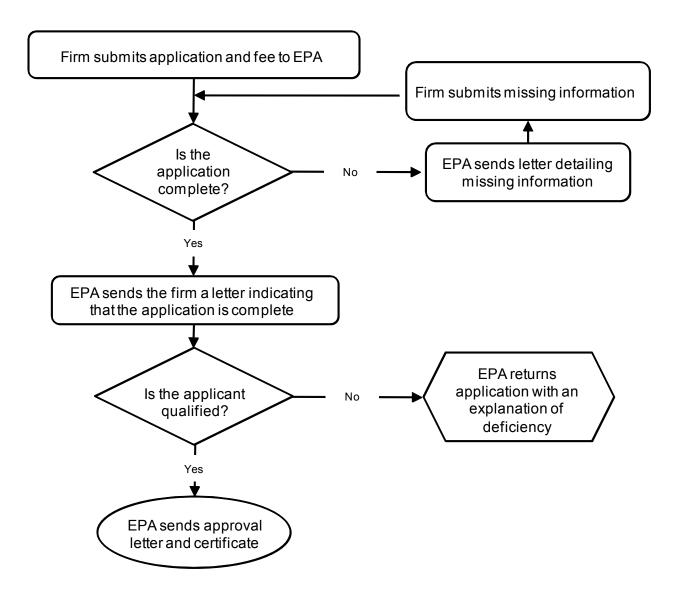
Refunds are not available for replacing a certificate.

Refund and withdrawal requests must be sent to the following address:

U.S. EPA P.O. Box 14417 Washington, DC 20044-4417

Application Process for Firm Certification

EPA processes applications on a first-come, first-served basis. The following flowchart depicts the application process for firm certification. EPA has up to 90 days after receiving a complete request for certification to approve or disapprove the application.



Paperwork Reduction Act Notice: The annual public burden for this collection of information is estimated to be 7.5 hours for firms, including the time needed for reading the instructions and completing the necessary information contained in this form. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to: Director, Collection Strategies Division, Office of Environmental Information (OEI), U.S. Environmental Protection Agency (Mail Code 2822), 1200 Pennsylvania Avenue, N.W., Washington, D.C. 20460. Include OMB number 2070-0155 in any correspondence. Do not send the completed form or requested information to this address. The actual information or form should be submitted in accordance with the instructions accompanying the form, or as specified in the corresponding regulations.