

**OMB No. 2133-NEW**  
**Expiration Date:** \_\_\_\_\_

**PAPERWORK REDUCTION ACT (PRA) BURDEN STATEMENT**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2133-NEW. Public reporting for this collection of information is estimated to be approximately 1 hour per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Maritime Administration, MAR-390, 1200 New Jersey Avenue, SE, Washington, DC 20590.

**To:** DOT/MARITIME ADMINISTRATION, ATTN: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

**From:** Port of \_\_\_\_\_

POC Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Date:** \_\_\_\_\_

**Subject:** Quarterly Readiness Report on Facilities Listed in Port Planning Order (PPO) Number:

\_\_\_\_\_.

1. As of the above date, can the port make the PPO required port facilities listed below available to DOD within either \_\_\_\_\_ hours of notification from SDDC, or within the PPO required phased timeline?

**YES**      **NO**      (*Only if No, list the time-phased availability of the PPO facilities and explain reason below*)

<b>After notification:</b>	<b><u>48 hours</u></b>	<b><u>72 hours</u></b>	<b><u>96 hours</u></b>	<b><u>120 hours</u></b>
<b>Identify the specific Berths available to DoD:</b>				
<b>Identify the Staging Area Location &amp; Acres available to DoD:</b>				

Reason:

2. Can the port make the PPO facilities available to DoD for a period of up to \_\_\_\_\_ days IAW PPO?  
**YES**      **NO**      (Only if no, explain reason below and insert the **period the PPO facilities can be available to DoD: \_\_\_\_\_ days**)

Reason:

3. Are \_\_\_\_\_ feet of straight-line rail spurs available inside port to offload DoD cargo from railcars?  
**YES**      **NO**      (Only if No, explain reason below and insert the **available length of straight line rail spurs: \_\_\_\_\_ feet**)

Reason:

4. Is minimum water depth of \_\_\_\_\_ feet available? **Access Channel: YES**      **NO**  
**PPO Berths: YES**      **NO**      (Only if No, explain reason below and insert the **minimum available water depth: \_\_\_\_\_ feet**)

Reason:

5. List any other current, or anticipated, issues (including but not limited to land or water access, structural deficiency, congestion, equipment, trained labor, lease/contract changes, significant commercial disruption, etc...), which may impact the PPO facilities' readiness to meet all SDDC requirements.

6. Identify the port's recommended alternatives or proposed actions to correct the readiness deficiencies and issues noted above in Items # 1 thru 5:

Note: Please insert additional page(s) if necessary. Thank you for your continuing port readiness support.

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