

**Supporting Statement for Collecting Data on Women’s Business
Center Program Participants
(OMB Control Number: XXX)**

Appendix V. Project Schedule

Task: Study and Survey Design	Start Date	Completion Date
Evaluation design	1/16/2014	3/7/2014
Survey instrument draft	3/7/2014	3/28/2014
Review of instrument by WBC representatives	4/8/2014	4/9/2014
Pretest and burden testing	4/10/2014	4/24/2014
Final survey instrument	4/24/2014	4/28/2014
60-day notice in Federal Register	6/4/2014	8/4/2014
Completion of ICR Part B	3/7/2014	11/25/2014
Completion of ICR Part A and Form 83 - I	11/25/2014	2/17/2015
Submission of ICR for SBA review and revisions	2/18/2015	3/17/2015
Submission of ICR for OMB review	3/18/2015	5/18/2015
Revisions based on OMB review	5/18/2015	5/28/2015
Task: Data Collection		
Select and notify sample sites	3/18/2015	5/18/2015
Prepare client frame and notify clients of study	5/18/2015	6/15/2015
Field survey (e-mail generated from survey system)	6/18/2015	7/18/2015
Survey reminder e-mail generated from system	6/25/2015	6/25/2015
Survey reminder e-mail sent from site leads	7/9/2015	7/12/2015
Task: Analysis and Report		
Outline report	6/16/2014	7/18/2015
Clean data and derive estimates	7/19/2015	8/19/2015
Draft report	8/19/2015	8/31/2015
Final report	8/31/2015	9/18/2015