

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

TITLE OF INFORMATION COLLECTION DOCUMENT
Document Delivery Services, National Agricultural Library

OMB NO.
0518-0027

(K)Total/(I)Total = (J)Average
 (F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average
NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

DATE PREPARED
April 3, 2015

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS				RECORDS			
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
	Not-for-Profit Institutions	None	585	8.0000	4,680.00	0.0166	77.69			
	Business/For-Profit	None	21	8.0000	168.00	0.0166	2.79			
	State, Local, or Tribal Government	None	43	8.0000	344.00	0.0166	5.71			
	Federal Government (foreign)	None	51	8.0000	408.00	0.0166	6.77			
	SUBTOTAL		700.00		5,600.00		92.96			