

EVALUATION OF DEMONSTRATION PROJECTS TO END CHILDHOOD HUNGER (EDECH)

ANSWERS TO COMMONLY ASKED QUESTIONS (Tool for Recruiters)

WHAT IS THE STUDY ABOUT?

The purpose of this study is to learn about your experiences with [RECOGNIZABLE NAME OF STATE/ITO DEMONSTRATION PROJECT]. For the discussion group, we are particularly interested in learning how [RECOGNIZABLE NAME OF STATE/ITO DEMONSTRATION PROJECT] and other efforts like it can help families like yours feed their children. So, learning about your personal experiences with this project will provide us with valuable information for our study.

WHO IS SPONSORING THIS STUDY?

The study is being sponsored by the U.S. Department of Agriculture, Food and Nutrition Services, the federal agency that oversees [RECOGNIZABLE NAME OF STATE/ITO DEMONSTRATION PROJECT] and others like it around the country.

WHO IS CONDUCTING THIS STUDY?

The study is being conducted by two research companies, Mathematica Policy Research and Gabor & Associates, that are independent and not part of any agency that is directly involved with [RECOGNIZABLE NAME OF STATE/ITO DEMO PROJECT].

HOW WAS I SELECTED FOR THE STUDY? / HOW DID YOU GET MY NAME?

You were selected from a list of people who have recently participated in [RECOGNIZABLE NAME OF STATE/ITO DEMO PROJECT]. The list was given to us by the [NAME OF AGENCY ADMINISTERING THE STATE/ITO DEMONSTRATION PROJECT] specifically to conduct this research so that the government can learn how this program is working and improve it as needed to better serve families with children.

WHY SHOULD I PARTICIPATE IN THE STUDY?

Your participation is important for improving [RECOGNIZABLE NAME OF STATE/ITO DEMONSTRATION PROJECT]. Information about your experiences can help improve the effort here and in other communities and states where it may be expanded. There will be no penalties if you decide not to respond, either to the study in general or to any specific questions in the discussion group.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

IS THE INFORMATION KEPT PRIVATE? HOW IS THE INFORMATION GOING TO BE USED? WHO WILL SEE THE INFORMATION?

All information collected in connection with this study will be kept private and used only for research purposes. Your name will not be used in reporting the results of the study and your answers will not affect your eligibility for any programs or assistance that you are receiving now, or may receive in the future. Your answers will not be released in any manner which would enable someone to identify you unless you give us written consent or we are required to by law. We will destroy all of the contact information we have about you—such as your name, phone number, and address—as well as our notes and recordings after the discussion group is complete.

I WOULD LIKE TO SPEAK WITH SOMEONE FROM MATHEMATICA ABOUT THIS STUDY

Please contact **NAME** at **XXX-XXX-XXXX**

I WOULD LIKE TO SPEAK WITH SOMEONE FROM USDA/FNS ABOUT THIS STUDY

Please contact **NAME** at **XXX-XXX-XXX**.

WHERE IS THE DISCUSSION GROUP? / CAN YOU GIVE ME DIRECTIONS?

The focus groups will take place at the **[LOCATION AND ADDRESS]**. We will send you a confirmation letter with directions to **[LOCATION AND ADDRESS]** in a few days. If you need further assistance, please call the **[LOCATION]** at **[PHONE NUMBER]**.

CAN I BRING MY FRIENDS / RELATIVES / KIDS TO THE FOCUS GROUP?

Because space is limited and group discussions are private, we cannot allow you to bring any children, friends, or relatives to the focus group.

CAN I CALL YOU BACK?

We have a toll-free number **XXX-XXX-XXXX**. Please ask for **[NAME]**. (PROVIDE THE NUMBER ONLY IF THE SAMPLE MEMBER ASKS FOR A NUMBER TO CALL AND SEEMS INTERESTED IN PARTICIPATING IN THE FOCUS GROUP.)