

Dear [INSERT GROUP OF RECIPIENTS],

In an effort to continually improve the process of participation in and the products of the U.S. Global Change Research Program (USGCRP), we invite you to complete this survey: [INSERT LINK].

The survey is composed of multiple choice questions with the option to provide some brief short answer responses, should you so choose. In total, completing the survey should not take more than 15 minutes.

Responses will remain anonymous and will feed into reports, deliberative products, and other information to designed to improve the process of participation in and the products of USGCRP.

Should you have any questions or concerns please contact [INSERT CONTACT NAME AND CONTACT INFORMATION].

Thank you,