

## Division of Community Health (DCH) Awardee Training Needs Assessment Respondent Matrix

This matrix illustrates which questions will be asked of which respondent types

Training Needs Assessment Questions	Program Manager	Principal Investigator	Media/ Communication lead	Evaluation lead	Coalition Member
<b>Section I: Background Information</b>					
1. What is your current, <u>primary role</u> in supporting your organization's DCH award?	x	x	x	x	x
2. Through which DCH program(s) does your organization currently receive funding?	x	x	x	x	x
3. Select the choice that <u>best</u> describes the <u>type of organization receiving DCH funds</u> (e.g., the awardee).	x	x			
4. Select the choice that <u>best</u> describes <u>the type of organization for which you are working</u> (volunteer or paid).	x	x	x	x	x
5. Select the choice that <u>best</u> describes the <u>geographical area</u> served by your DCH-funded program.	x	x			
<b>Section II: Short-term Outcomes and Population-based Strategies</b>					
6A. Over the course of the next year (September 2015-September 2016), which short-term outcome(s) did you select from the DCH funding opportunity announcement to address with your DCH-funded work?	x	x			x
6B. For each short-term outcome selected, on which <b>priority populations</b> are you focusing?	x	x			x
6C. How did your organization/coalition determine the short-term outcome(s) that you will address with your DCH-funded work?	x	x			x
6D. How many years of prior experience do <u>you</u> (individually) have in implementing policy, systems, and environmental (PSE) improvements to address the short-term outcome(s)?	x	x			x
7A. For each short-term outcome you indicated in question 6A, select the population-based strategy(ies) that <u>best represents</u> what you are working on with your DCH-funding over the course of next year (September 2015-September 2016).	x	x			x
7B. For each of the strategies you identified in question 7A, please indicate how important it is for you to receive training next year (September 2015-September 2016)?	x	x			x
7C. How would you prefer to receive training to address each strategy you selected in 7B as "somewhat important," "very important" or "essential"?	x	x			x
<b>Section III: Foundational Skills and Competencies</b>					
8A & 8B. For each of the following foundational skill areas, first rate the <b>importance</b> of the skills to <b>achieving your work plan objectives</b> and second, rate <b>how important</b> it is for you to <b>receive training on these skills next year</b> (September 2015- September 2016)?	x	x	x	x	x
Program Planning and Implementation	x	x			x

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Communication	x	x	x		
Evaluation	x	x		x	
Partnerships/Coalitions	x	x	x		
Health Equity	x	x	x	x	x
Sustainability	x	x	x	x	x
9. What, if any, additional skill areas are you using to achieve your work plan objectives?	x	x	x	x	x
10. How would you prefer to receive training to address each skill area you selected in question 8 - Part B as “very important” or “essential”?	x	x	x	x	x
<b>Section IV: Facilitators and Barriers to Accessing Training</b>					
11. Which of the following technologies or platforms do you currently use?	x	x	x	x	x
12. How would you prefer to hear about DCH training opportunities?	x	x	x	x	x
13. How many training opportunities would you prefer DCH offer every month?	x	x	x	x	x
14. Select any current or anticipated barriers to your participation in DCH training opportunities.	x	x	x	x	x
15. How far in advance would you like to be notified of DCH training opportunities?	x	x	x	x	x
<b>Section V: Additional Needs</b>					
16. What additional training needs do you have that have not been addressed by this assessment?	x	x	x	x	x
17A. Do you use trainings offered by organizations other than CDC to help support your program activities?	x	x	x	x	x
17B. Who provides the training?	x	x	x	x	x
17C. What topics have these trainings covered?	x	x	x	x	x