Dear <insert name>,

On behalf of the Centers for Disease Control and Prevention’s Division of Community Health (DCH), we thank you completing the DCH Training Needs Assessment.

The information you provided will be used to establish DCH training priorities and improve services to better meet awardees’ training needs.

If you have questions related to the content of the training needs assessment, please do not hesitate to contact either your project officer or Tim LaPier at tnl4@cdc.gov. Many thanks, again, for your time and participation in this important assessment.

Best Regards,

<Insert signature>