

## Appendix D: Staff Interview Protocol

*These questions are from the School-wide Evaluation Tool (SET)<sup>1</sup> and Individual Students Systems Evaluation Tool (ISSET)<sup>2</sup> and stay the same at each wave.*

Interviewer\_ID:      District\_ID:      School\_ID:

**Introduction** (introduction will be repeated for each randomly selected staff member at each wave; no identifiable information will be collected from the respondent):

Hi, my name is \_\_\_\_\_ and I work with the MTSS-B Study about behavior support practices at your school. Do you have time to answer a few questions? Participation is completely voluntary. It should take no more than five minutes.

### INTERVIEW ITEMS

1. What are the school rules? (Record responses. If said verbatim, just record the number of rules stated correctly).
2. Have you taught the school rules/behavior expectations this year?  
Yes No
3. Have you given out any (\_\_\_\_\_ name of school-wide reinforcer) since \_\_\_\_\_(2 months)? Yes No
4. What type of student problems do/would you refer to the office?
5. What is the process for requesting assistance from the SST for a student? (*not asked of office and cafeteria/custodian*)
6. Is there a team in your school to address school-wide behavior support discipline systems?
7. What is the name of this team?
8. Are you a member of this team? (if yes, ask Team Interview Questions).

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<sup>1</sup> Sugai et al., 2005

<sup>2</sup> Anderson et al., 2014. Debnam et al., 2012.

## TEAM INTERVIEW

- Team members (at least 3 members of PBIS team; these can also be classroom teachers).

### INTERVIEW ITEMS

1. Does your team use discipline data to make decisions?
2. Has your team taught/reviewed the school-wide program with staff this year?
3. Who is the team leader/facilitator?
4. How often does your team meet?