

2014 Burden Estimate for Value Added Producer Grant Program - 0570-0064 - 2014
 USDA Rural Business-Cooperative Service

Section of Notice (A)	Form No. (if any) (B)	No. of Respondents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F) (G)	Wage** Class (H)	Total Cost (G) x (H) (I)
Annual Cost to the FEDERAL GOVERNMENT								
VAPG Application Handling								
Receipt and Handling of Applications		576	1	576	1	576	\$38.40	\$22,118
Non-federal Reviewer Recruitment and Coordination		90	2	180	2	360	\$68.13	\$24,527
Eligibility Review-Working Capital Grant Application \$50,000 or more*		231	1	231	3	693	\$68.13	\$47,214
Eligibility Review-Simplified Working Capital Application of less than \$50,000		259	1	259	2	518	\$68.13	\$35,291
Eligibility Review-Planning Grant Application		86	1	86	2	172	\$68.13	\$11,718
Eligibility Review-Veterans category		27	1	27	0.1	2.7	\$68.13	\$184
Application Evaluation-Non-Federal Review, All Application Types		397	2	397	3	1191	\$38.40	\$45,734
Application Evaluation-State Office Review, All Application Types		397	1	397	3	1191	\$68.13	\$81,143
Application Evaluation-Priority Points for 'best contributors'		43	1	43	1	43	\$68.13	\$2,930
Grant Award								
Ranking and program summary		1	1	1	8.5	8.5	\$81.00	\$689
Award Announcement		274	1	274	1	274	\$68.13	\$18,668
Legal Document Preparation		274	1	274	1	274	\$68.13	\$18,668
Applicant Notification		576	1	576	1	576	\$68.13	\$39,243
Appeals		15	1	15	20	300	\$68.13	\$20,439
Post Award								
Monitoring		274	1	274	36	9864	\$68.13	\$672,034
Administrative		274	1	274	3	822	\$38.40	\$31,565
TOTAL								\$1,072,165

** \$21.28 is the rest-of-the-US rate for a GS-7, step 5; \$37.74 is the average rest-of-the-US rate for a GS-12, Step 5 and \$46.20 for aGS-13, step 5; \$41.07 is the WDC rate for a GS-12, step 5 and \$48.83 for a GS-13, step 5. \$33.33 is the hourly rate of non-Federal Reviewers.

The estimates provided on the previous pages were generated using the following assumptions

Total number of Applications	576	Actual submitted in 2014 actual 549 plus 5 percent increase (27) r
Eligible applications	397	69 percent eligible in 2014
Simplified applications	259	45 percent of all applications received in 2014
Planning applications	86	15 percent of all applications received in 2014
Veterans priority	27	Because the Veterans category is tied to the Beginning Farmer and
'Best contributes' priority	43	Assumes no increase in group applications (15 percent of all applica
Number of awards	274	65 percent of eligible applications receiving awards in 2014
Number of appeals	15	Approximate number of appeals in 2012 (the window for appeals fr

Assumes a 3 hour increase in man-hours for additional information for 'best contributes'.

Assumes .2 man-hours for veterans to supply the required DD-214.

Assumes .1 man-hours for State Office staff to review the required DD-214.

Non-federal Reviewer Recruitment and Coordination includes pre-review paperwork (system access, conflict c

Award Announcement is generation and correction of project information sheets and press release

Number of responses for SF-LLL based on percentage of awards over \$100,000 in 2014

resulting from the new Veterans category

Rancher category, it is not expected to result in more than a 5 percent increase in applications (compared to 2014) as a result of "best contributors" but assumed half of those applying in those applicant categories (50 percent of 2014 applicants is still open, therefore the final number is not available)

(for interest and confidentiality, automated payment information) and post-review payment.

percent of 86 2014 applicants = 43) would request those points.