JUSTIFICATION FOR CHANGE – 0704-0398

DFARS Part 211, Describing Agency Needs and Related Clauses at DFARS 252.211

 As part of a Defense Federal Acquisition Regulation Supplement (DFARS) streamlining effort, DoD requests realigning the DFARS part 211 and part 252 information collection burden for DFARS clause 252.211-7007, Reporting of Government-Furnished Property, as follows by—

 a. Removing the information collection burden for DFARS 252.211-7007 from OMB Control No. 0704-0246, DFARS part 245, entitled “Government Property and Related Clauses in DFARS 252, and Related Forms in DFARS 253.” OMB Control Number 0704-0246, which expires December 31, 2015, is in the process of being renewed and the 60-day notice and request for comments was published on March 16, 2015. The renewal notice for 0704-0246, in anticipation of the transfer of the part 211 collection to 0704-0398, did not include the burden for the part 211 coverage. The supporting statement for 0704-0246 also documents the removal of DFARS part 211 and clause 252.211-7007 and transfer of that burden to 0704-0398. See the 0704-0246 renewal notice:

<http://www.gpo.gov/fdsys/pkg/FR-2015-03-16/pdf/2015-05923.pdf>

 b. Adding the information collection burden for DFARS 252.211-7007 to OMB Control Number 0704-0398, entitled “DFARS Part 211, Describing Agency Needs and Related Clauses at DFARS 252.211.” OMB Control Number 0704-0398 expires March 31, 2017.

 This realignment will ensure that all information collection requirements pertaining to a single DFARS part and any related clauses are grouped together for ease of administration and accountability. There are no forms impacted by this adjustment.

 Transfer of the DFARS clause 252.211-7007 burden results in the reduction in burden under OMB Clearance No. 0704-0246 in the amount of 22,000 hours. The table below shows the full number of respondents, burden hours, and associated costs being removed from DFARS Control Number 0704-0246 for the DFARS part 211 burden and added to 0704-0398. An OMB 83C, Paperwork Reduction Act Change Worksheet, is being submitted to support this realignment of DFARS clause 252.211-7007, Reporting of Government-Furnished Property.

**OMB Control Number 0704-0398 with addition of DFARS 252.211-7007**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Clauses** | **Respondents** | **Responses Respondent** | **Total Responses** | **Hours/ Response** | **Est. Hours** | **Hourly Rate** | **Annual Cost** |
|  |  |  |  |  |  |  |  |
| 252.211-7004 | 375 | 1.5 | 563 | 2 | 1,126 |  $31  | $34,906 |
| 252.211-7005 | 10 | 1 | 10 | 1 | 10 |  $31  |   $ 310 |
| TOTAL | 385 | 1 | 573 |  | 1,136 |  | $35,216 |
| Add: 252.211-7007 | 4,400 | 5 | 22,000 | 1 | 22,000 |  $36  | $792,000 |
| Revised Totals | 4,785 | 4.72 | 22,573 |  | 23,136 |  | $827,216 |

 Accordingly, the following reflects the new total estimated annual public burden for OMB Control Number 0704-0398, which reflects the addition of DFARS clause 252.211-7007:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Prior Approval** **OMB 0704-0398** | **83C Change: Add 252.211-7007** | **New Record for 0704-0398** |
|  Responses | 573 | 22,000 | 22,573 |
|  Hours | 1,136 | 22,000 | 23,136 |
|  Respondents | 385 | 4,400 | 4,785 |
|  Cost Burden | $35,216 | $792,000 | $827,216 |