

INITIAL CONTACT - MANAGERS

XXXX

OMB Control No. 1018-

Expires: XX/XX/2018

Dear [Insert Name Here],

The U.S. Fish and Wildlife Service (USFWS) and the Department of the Interior's Office of Policy Analysis are undertaking an analysis of the USFWS conservation banking program. A key component of this analysis is a survey of conservation bank sponsors and managers. As a manager of one or more conservation banks, your opinions are very important to this effort.

Your responses to the survey are critical to identifying and assessing the factors influencing the success of conservation banking.

Your responses will be anonymous and will be reported in aggregate form. We estimate that it will take about 15 minutes to complete this survey.

Please click on the link below to complete the survey.

[Insert URL link here]

If you experience any problems while taking the survey or have any questions, please contact me at 202-208-6018 or Sarah_Cline@ios.doi.gov.

Sincerely,

Sarah Cline
Office of Policy Analysis

Paperwork Reduction Act Statement: This survey is authorized by the Endangered Species Act. It will provide information necessary for us to understand the current performance of the conservation banking program and to identify areas where the program can be improved. Your response is voluntary. We may not conduct or sponsor and you are not required to respond to an information collection unless it displays a currently valid Office of Management and Budget (OMB) control number. We estimate that it will take you 2 minutes to read this email and about 15 minutes to complete the survey. These times include the time necessary to gather information, read instructions, and complete the survey. You may send comments on any aspect of this information collection to the Information Collection Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, (Mail Stop BPHC), Falls Church, VA 22041

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