

SURVEY 2 - REMINDER 2

OMB Control No.1018-XXXX
Expires: XX/XX/2018

Dear [Insert Name Here],

We are writing to follow up on our previous messages asking for your participation in a survey on the U.S. Fish and Wildlife Service's conservation banking program. The survey is drawing to a close, and this is the last reminder we will be sending about the survey.

If you have not filled out the survey, please take the time to complete and submit it this week. The survey will close on [Insert date here].

To take the survey, simply click on the link below.

[Insert link here]

If you experience any problems while taking the survey or have any questions, please feel free to contact me at 202-208-6018 or Sarah_Cline@ios.doi.gov.

Thank you,
Sarah Cline
Office of Policy Analysis

Paperwork Reduction Act Statement: This survey is authorized by the Endangered Species Act. It will provide information necessary for us to understand the current performance of the conservation banking program and to identify areas where the program can be improved. Your response is voluntary. We may not conduct or sponsor and you are not required to respond to an information collection unless it displays a currently valid Office of Management and Budget (OMB) control number. We estimate that it will take you 1 minute to read this email. We estimate that it will take conservation bank managers about 15 minutes to complete the survey. These times include the time necessary to gather information, read instructions, and complete the survey. You may send comments on any aspect of this information collection to the Information Collection Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, (Mail Stop BPHC), Falls Church, VA 22041.