

# U.S. Bureau of Labor Statistics International Price Program Import/Export Price Survey website


## Login page




### Internet Data Collection Facility (IDCF) Logon

[Test Your Browser](#)

Welcome to the Internet Data Collection Facility (IDCF).  
To report your survey data, you must logon with a valid password for the IDCF User ID that is included in your Bureau of Labor Statistics (BLS) survey documents.

User ID:  

Password:  

[Forgot Password?](#)

#### Terms and Conditions of Use

**WARNING!** You are using an Official United States Government System, which may be used only for authorized purposes. Unauthorized modification of any information stored on this system may result in criminal prosecution. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing. Unauthorized attempts to upload information and/or change information on these web sites are strictly prohibited and are subject to prosecution under the Computer Fraud and Abuse Act of 1986 and Title 18 U.S.C. Sec. 1001 and 1030.

**Please read:**  
Due to security reasons, your session will time out after 30 minutes of system inactivity. You will need to logon to the website again to continue.

If you have questions or comments please complete and submit the [Help Request Form](#) | Version: 10.1



## Welcome to the Internet Data Collection Facility

[Select Survey](#)

[Update Respondent Info](#)

[Change Password](#)

- Please review your information listed below, and click the "Update" button to make any changes.
- Select the appropriate survey and click the "Continue" button when you are ready to enter data.

### Respondent Information

[Update](#)

**Test\_Web 1**  
halwani\_h@bls.gov  
202-691-7082

**Bureau of Labor Statistics**  
2 Massachusetts Avenue NE  
Washington MD 20212-2002

Please select a survey:

International Price Program

[Continue](#)

*Maintenance activities may be conducted on Sundays from noon to 6:00 p.m. Eastern Time in order to keep the Internet Data Collection Facility (IDCF) at its peak performance and to cause as little disruption in service as possible to our customers. If the system is unavailable, please try back at a later time.*

If you have questions or comments please complete and submit the [Help Request Form](#) | Version: 10.1

## Welcome Screen



### Welcome to the [International Price Program \(IPP\)](#) Internet data reporting site.

Your industry analyst is **Jill Craven**. To contact your analyst, click on the [ipp.helpdesk](#) link at the bottom of any page or call 202.691.7099.

- You can get 'HELP' from the top of any page by clicking on 'Help'.
- You can click on many field labels to get help for that item. These labels are shown as active links.
- You can click 'Cancel' to discard current changes and go back to the previous page.
- You can provide partial information if you do not have all the details. You may come back later to finish.

*Maintenance activities for the IPP survey will be conducted daily from 6:30 to 7:00 a.m. Eastern Time.*

To get started, click the [Continue](#) button.

[Continue](#)

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent of the law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent.

Paperwork Reduction Act Statement. We estimate that completing each form will take an average of 5 minutes (varying from 1 to 30 minutes). This estimate takes into account time for reviewing instructions, searching existing data sources, gathering and maintaining the necessary data and completing and reviewing the information. If you have any comments regarding this voluntary survey, including suggestions for reducing the burden, send them to the Bureau of Labor Statistics, Division of International Prices, 1220-0025, 2 Mass Ave NE, Washington, D.C. 20212. Without a currently valid OMB number BLS would not be able to conduct this survey.

OMB No: 1220-0225  
Expires: 10/31/2018

If you have questions or comments please send e-mail to: [ipp.helpdesk@bls.gov](mailto:ipp.helpdesk@bls.gov) | Version: 4.9

# Verify Contact Information screen (Step 1)

1 **Verify Contact Information**    2 **Submit Item Price**    3 **Verify Item Information**    [Continue](#)

Click on Continue when all information is correct.

[Enter general comments](#)

**Primary Contact Information** (\*Required Field)  
Please verify all contact information.

**Alternate Contact Information**  
Please complete to copy another individual on emails from IPP.

**\*Name :**

**Title :**

**\*Company Name:**

**Division :**

**\*Address :**

**\*City :**

**\*State :**

**\*Zip Code :**

**\*Telephone :**

**Extension :**

**Fax No. :**

**\*Email :**

**Name :**

**Title :**

**Telephone :**

**Extension :**

**Email :**

## Submit Price Information Screen (Step 2)

 **BUREAU OF LABOR STATISTICS**  
International Price Program

[Help](#) | [Logout](#)

1 [Verify Contact Information](#)    2 [Submit Item Price](#)    3 [Verify Item Information](#)    [Continue](#)

Print versions: [Summary](#) | [Detailed](#)

- Please review each item and enter the current price in the table below.
- To view or change price factors for an item, click the "Review More Item Price Factors" link for that item.
- Please enter amounts without commas, '\$', or other special characters. For example, 123456789.1234.

[Enter general comments.](#)

Completed?	Is the item...?	Item Description	Last Reported Price	Same Price <input type="checkbox"/>	Please Provide Price For	Not Traded?	Item Comments?
No	<a href="#">No Longer Offered</a>	<b>Export</b> <b>IPP Item Code: D9886242</b> EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test <a href="#">Review More Item Price Factors</a>	2.0000 U.S. DOLLAR May 2014 <a href="#">Edit</a>	<input type="checkbox"/>	<input type="text"/> Mar 2015	<input type="checkbox"/>	<input type="text"/>

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Verify Price Information Screen (Step 3)

 **BUREAU OF LABOR STATISTICS**  
International Price Program

[Help](#) | [Logout](#)

1 [Verify Contact Information](#)    2 [Submit Item Price](#)    3 [Verify Item Information](#)    [Finish](#)

Print versions: [Summary](#) | [Detailed](#)

- Review the information below, then select "Finish."
- Please enter amounts without commas, '\$', or other special characters. For example, 123456789.1234.

[Enter general comments.](#)

**Incomplete Items**

You did not supply a price for the following items.  
Enter a price or check the Completed box for each item.

Completed?	Is the item...?	Item Description	Last Reported Price	Same Price <input type="checkbox"/>	Please Provide Price For	Not Traded?	Item Comments?
<input type="checkbox"/>	<a href="#">No Longer Offered</a>	<b>Export</b> <b>IPP Item Code: D9886242</b> EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test <a href="#">Review More Item Price Factors</a>	2.0000 U.S. DOLLAR May 2014 <a href="#">Edit</a>	<input type="checkbox"/>	<input type="text"/> Mar 2015	<input type="checkbox"/>	<input type="text"/>

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## More Item Price Factors screen



### More Item Price Factors

Review and make changes, if needed, to price factors displayed below.

#### 1. Review Item Description

Make changes by clicking in the large description box.

Item Description:

EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test

#### 2. Review Price Factors

Review the [price factors](#) below. Make any changes, if necessary, by clicking in the boxes.

**Exported under Schedule B Number:**

**Transaction Type:**

**Class of Seller:**

**Is price specific to quantity ordered?**  No  Yes

**Export To:**

**Priced Per:**

#### 3. Review Price Changes

Review the prices below. Update the price in the "Current Price" box.

If the **current price has not changed from the previous price**, click .

##### Previously Reported Price Data

Date	Price	Currency	Price Basis	Change?
May 2014	2.0000	U.S. DOLLAR	FOB Vessel	<a href="#">Edit</a>

This item was traded last session

##### Current Price Data

Please enter amounts without commas, "\$", or special characters. For example, 123456789.1234.

Date	Price	Currency	Price Basis	Not Traded
Mar 2015	<input type="text"/>	<input type="text" value="U.S. DOLLAR"/>	<input type="text" value="FOB Vessel"/>	<input type="checkbox"/>

Discount or Surcharge. [Edit Price Adjustments.](#)

#### 4. Enter Comments

Please enter any comments that you think will help the industry analyst understand the reasons for:

- Item changes
- Price changes

#### 5. Complete

Item Code:D9886242

## Edit Price Adjustments screen

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 International Price Program
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### Edit Price Adjustments

Please enter amounts without commas, "\$", or special characters. For example, 123456789.1234.

Type	Amount	Currency	Percent	Deducted?	Delete
Intra-company <input type="checkbox"/>	5.1000	U.S. DOLLAR <input type="checkbox"/>		<input checked="" type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/>
Manufacturer <input type="checkbox"/>		<input type="checkbox"/>	2.0000	<input type="radio"/> No <input checked="" type="radio"/> Yes	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>		<input type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/>

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Review/Verify Large Price change screen

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### Review Large Price Changes

Please enter amounts without commas, "\$", or special characters. For example, 123456789.1234.

Item Description	Last Reported Price	Current Price for Mar 2015	% Change
EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test	2.0000 U.S. DOLLAR May 2014	<input style="width: 80px;" type="text" value="345.0000"/>	17150.0%

The change in price you provided for the current period seems large for this industry. Is this Correct?

Yes, please provide the reason for the price change in the comments area, then submit.

No, please correct the current price, then submit.

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Review/Verify Cost of Modification screen



### Cost Associated With Change

Did your modifications to the item characteristics contribute to the change in price?

- You modified one or more of the characteristics describing this item. If these modifications contributed to the change in price you reported, please enter the amount of the price change attributable to the modifications in the "Change in Cost" field below. Then click "Submit."
- If these modifications did not affect the price, simply click "Submit."
- Please enter amounts without commas, '\$', or other special characters. For example, 123456789.1234.

Last Reported Price: 2.0000

Modification	Change in Cost	Type of Cost
Item Description:	<input type="text" value="0.0000"/>	<input checked="" type="radio"/> Currency Amt. <input type="radio"/> Percent
Class of Seller:	<input type="text" value="0.0000"/>	<input checked="" type="radio"/> Currency Amt. <input type="radio"/> Percent
If you cannot determine the change in cost for each modification enter the overall change in cost here:	<input type="text" value="0.0000"/>	<input checked="" type="radio"/> Currency Amt. <input type="radio"/> Percent

Reason for price change

Submit

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Update Last Reported Price screen



### Last Reported Price

- Make corrections if necessary.
- Please enter amounts without commas, '\$', or special characters. For example, 123456789.1234.

Date	Price	Currency	Price Basis	Traded?
May 2014	<input type="text" value="2.0000"/>	<input type="text" value="U.S. DOLLAR"/> ▼	<input type="text" value="FOB Vessel"/> ▼	<input type="checkbox"/> Not traded?

Please enter any comments that you think will help the industry analyst understand reasons for Item and Price changes.

Submit

Cancel

If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Discontinue/Replace Item screen



### Report Item Discontinued

You have indicated that this item/service is not offered anymore.

**Is there another item we can track that is closely related to the original (such as a replacement or new model for the previous item; or in the case of an obsolete product, something that's related, such as a DVD player for a VCR)?**

**If you have a replacement item select "Yes" below. If you do not have a replacement, select "No."**

- Yes - I have a new item**
- No - There is no replacement for this item**

Submit

Cancel



# Replaced Item Screen



## Replace Item

Please enter the new item and price information where necessary in the fields provided for the old item. If you need assistance, contact [ipp.helpdesk@bls.gov](mailto:ipp.helpdesk@bls.gov).

### 1. Update Item Description

Make changes by clicking in the large description box.

Item Description:

EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test bbbb

### 2. Update Price Factors

Review the [price factors](#) below. Make any changes, if necessary, by clicking in the boxes.

Exported under Schedule B Number:

1111 . 11 . 1111

Transaction Type:

Intra-company transfer that trends with market

Class of Seller:

1111111145555

Is price specific to quantity ordered?

- No  
 Yes

Export To:

BELGIUM/FRANCE/ITALY

Priced Per:

Flat

### 3. Enter Price Information

Enter the price for the replacement item.

Current Price Data

Please enter amounts without commas, "\$", or special characters. For example, 123456789.1234.

Date	Price	Currency	Price Basis	Not Traded
Mar 2015		U.S. DOLLAR	FOB Vessel	<input type="checkbox"/>

Discount or Surcharge. [Edit Price Adjustments](#).

### 4. Enter Comments

Please enter any comments that you think will help BLS regarding:

- Item changes
- Price changes

### 5. Complete

Submit

Cancel

Item Code:D9886242

If you have questions or comments please send e-mail to: [ipp.helpdesk@bls.gov](mailto:ipp.helpdesk@bls.gov) | Version: 4.9

## Undo Replacement screen

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International Price Program

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### Discontinued/Replaced Item Notification

**Item Description:**

EXPORT Dummy Reporter 1/Item 1 for Web Repricing. Modification Test bbbb


To restore and reactivate a Discontinued or Replaced item, click on the "Undo" button. Please revisit restored items in the incomplete item list; view or change price factors associated with the item and provide the current price. To return to the completed item list without restoring this item, click on the "Cancel" button.

Undo Cancel

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If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Thank You screen

 **BUREAU OF LABOR STATISTICS**  
International Price Program

[Help](#) | [Logout](#)

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**Your survey information has been submitted. Thank you.**

Thank you for submitting survey information to the Bureau of Labor Statistics' International Price Program (IPP). Please remember that you can come back to continue submitting price information or correct any information you have provided us.

[Return to the IPP survey](#)


[Return to the IDCF Home page](#)

[Go to Import/Export Price Indexes Home Page](#)

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If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Server Maintenance message

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International Price Program

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Server Maintenance

**We are currently undergoing a scheduled daily downtime. As a result, any data you enter will not be saved. Please exit the survey and return in 30 minutes to provide your data. We sincerely apologize for any inconvenience.**

[Please Start from IDCF Home Page](#)

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If you have questions or comments please send e-mail to: [ipp\\_helpdesk@bls.gov](mailto:ipp_helpdesk@bls.gov) | Version: 4.9

## Downtime Message



**BUREAU OF LABOR STATISTICS**  
International Price Program

[Help](#) | [Logout](#)

**Thank you for logging on to the International Price Program survey. We are currently undergoing a brief maintenance downtime and apologize for the inconvenience. Please try logging on again in 30 minutes. Thank you for your patience and cooperation!**

Welcome to the [International Price Program \(IPP\)](#) Internet data reporting site.

Your industry analyst is **Jill Craven**. To contact your analyst, click on the [ipp.helpdesk](#) link at the bottom of any page or call 202.691.7099.

- You can get 'HELP' from the top of any page by clicking on 'Help'.
- You can click on many field labels to get help for that item. These labels are shown as active links.
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To get started, click the **Continue** button.

[Continue](#)

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Paperwork Reduction Act Statement. We estimate that completing each form will take an average of 5 minutes (varying from 1 to 30 minutes). This estimate takes into account time for reviewing instructions, searching existing data sources, gathering and maintaining the necessary data and completing and reviewing the information. If you have any comments regarding this voluntary survey, including suggestions for reducing the burden, send them to the Bureau of Labor Statistics, Division of International Prices, 1220-0025, 2 Mass Ave NE, Washington, D.C. 20212. Without a currently valid OMB number BLS would not be able to conduct this survey.

OMB No: 1220-0225

Expires: 10/31/2018

If you have questions or comments please send e-mail to: [ipp.helpdesk@bls.gov](mailto:ipp.helpdesk@bls.gov) | Version: 4.9

# Privacy and Security Statement



**BUREAU OF LABOR STATISTICS**  
Internet Data Collection Facility

[ADA Statement](#) | [Privacy Policy](#)

## Privacy and Security Statement

Thank you for visiting the Bureau of Labor Statistics (BLS) Internet Data Collection Website. BLS is strongly committed to maintaining the privacy of your personal and company information, the confidentiality of your data, and the security of our computer systems.

With respect to the collection, use, and disclosure of personal information, BLS makes every effort to ensure compliance with applicable Federal law, including, but not limited to, the Confidential Information Protection and Statistical Efficiency Act of 2002, the Privacy Act of 1974, the Paperwork Reduction Act of 1995, the Trade Secrets Act, and the Freedom of Information Act.

Data submitted to the BLS are used for statistical purposes only. BLS and State agencies (when applicable) will hold your data in confidence to the full extent permitted by law.

When you visit our site, we authenticate the account number and password or other respondent identifier assigned to you by BLS. This information is used to ensure that only authorized BLS respondents are granted access to the website.

The BLS Data Collection Facility does not use [cookies](#) to store any permanent information about you or your business.

When you visit our site, we collect and store the following information:

- The IP address from which you accessed the Internet (an IP address is a number that is automatically assigned to your computer)
- The type of browser and operating system used to access our site
- The date and time you accessed our site

This information is permanently retained in a secure environment and is used by internal software programs to create summary statistics. These statistics allow us to assess site trends, the number of unique visitors to our site, and monitor system performance.

For security purposes and to ensure that this service remains available to all users, our website also employs software programs to monitor network traffic to identify unauthorized attempts to upload information other than survey data, alter the site, or other attempts to cause damage.

Unauthorized attempts to upload information not associated with a specific survey, alter the site or to cause damage are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act of 1996.

### If you identify yourself by sending an E-mail

You also may decide to send us identifying information in an electronic mail message. Information collected in this manner is used solely for responding to requests for information or assistance. We may forward your E-mail to other Government employees who are better able to respond to you. Should you wish to file a request under FOIA, instructions are provided at [BLS - IDCF Freedom of Information Requests](#).

### If you identify yourself by initiating a Respondent Change Request

As a BLS respondent you may alter your identifying personal or company information. Information collected in this manner will be forwarded to the responsible Government employees for processing. You will be contacted for verification purposes prior to processing.

### If you link to other sites outside of the BLS Internet Data Collection Website

Our website has many links to other sites. When you link to any of these sites, you are no longer on our site and are subject to the privacy policy of the new site.

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If you have questions or comments please complete and submit the [Help Request Form](#) | Version: 10.1