

Form <b>4419</b> (June 2015)	Department of the Treasury - Internal Revenue Service <b>Application for Filing Information Returns Electronically (FIRE)</b> ► IRS encourages transmitters who file for multiple payers to submit one application and use the assigned TCC for all payers.	OMB Number 1545-0387  IRS Use Only
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**1. Transmitter and/or Payer information**

Legal name (associated with EIN in Block 2)

Mailing address	City	State	ZIP code
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**2. Employer Identification Number (EIN) (Social Security Number not permitted)**

**3. Person to contact about this request**

Name

Title

Email address	Telephone number
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<b>4. Will TCC be used to transmit electronic Extension of Time Files only?</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>5. Is the request for a foreign transmitter without a TIN?</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>6. What Tax Year will electronic filing begin?</b>
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**7. Check the box(es) next to the returns you will file electronically.**

**Note:** The FIRE System does not provide an on-line fill-in option. You must transmit your data in the specific format required by IRS.

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|--|---|--|---|
| <input type="checkbox"/> Forms 1097, 1098, 1099, 3921, 3922, 5498 and W-2G<br>(See Publication 1220) | <input type="checkbox"/> Form 1042-S, <i>Foreign Person's U.S. Source Income Subject to Withholding</i><br>(See Publication 1187) | <input type="checkbox"/> Form 8027, <i>Employer's Annual Information Return of Tip Income and Allocated Tips</i><br>(See Publication 1239) | <input type="checkbox"/> Form 8955-SSA, <i>Annual Registration Statement Identifying Separated Participants with Deferred Vested Benefits</i><br>(See Publication 4810) |
|--|---|--|---|

**8.**  I have read the Affidavit in the Instructions on page 2 and I am authorized to sign the document on behalf of the transmitter and/or payer.

Under penalties of perjury, I declare that I have examined this document including any accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.

<b>9. Official of the company or organization</b>	Name	Title
	Signature (A computer generated signature is not acceptable.)	Date

## General Instructions

**Purpose of Form:** Submit Form 4419 to request authorization to electronically file any of the forms shown in Block 7. Complete all required information. Transmitters who file for multiple payers may submit one application and use the assigned Transmitter Control Code (TCC) for all payers. If your application is approved, a five-character alphanumeric TCC will be assigned to your organization.

**Form 4419 can be completed online at <https://fire.irs.gov>.**

**Forms W-2:** Do **not** use Form 4419 to request authorization to electronically file Forms W-2. Form W-2 information is only sent to the Social Security Administration (SSA). **Contact SSA if you have any questions concerning the electronic filing of Forms W-2 at 1-800-772-6270.**

We will delete your TCC if you don't file your information returns for two consecutive tax years. Once deleted, from our database, you will need to submit another Form 4419.

**Revised Form 4419 information:** Check the box located at the top of Form 4419 and provide the current TCC assigned to the business. A revised Form 4419 can only be submitted if you are updating information for a previously submitted and approved Form 4419 for the following information:

- Block 1 - Legal name and address
- Block 3 - Person to contact or contact information

Changes to the blocks listed below require you to submit a new Form 4419. A new TCC will be assigned to the transmitter/payer.

**(Do not check the Revised box.)**

- Block 2 - EIN
- Block 7 - Type of return to be reported

**Note:** A revised Form 4419 can only be submitted on paper.

### Specific Instructions

**Due Date:** In order to ensure timely filing, submit Form 4419 at least 45 days before the due date of the return.

**When completing this form, please print or type clearly.**

**Block 1** - Enter the legal name associated with the EIN in Block 2 and the complete address of the organization that will submit electronic files (transmitter and/or payer). **Required.**

**Block 2** - Enter the Employer Identification Number (EIN), Qualified Intermediary Number (QI-EIN), Withholding Partnership Number (WP-EIN), or Withholding Trust Number (WT-EIN) of the organization transmitting the electronic files. Social Security Numbers (SSN) are not permitted. **Required.**

**Block 3** - Enter the name, title, email address and telephone number (with area code) of the person to contact about this application. This should be a person who is knowledgeable about the electronic filing of your information returns. **Required.**

**Block 4** - Check the appropriate box to indicate if you are requesting a Transmitter Control Code (TCC) solely for the electronic filing of Form 8809, *Application for Extension of Time To File Information Returns*.

**Block 5** - Check the appropriate box to indicate if you are a foreign transmitter who does not have a nine-digit Taxpayer Identification Number. **Required.**

**Block 6** - Enter the tax year that you wish to begin filing electronically. **Required.**

**Block 7** - Only check the box next to the returns you will electronically file with the IRS. A separate TCC will be assigned for each box checked in Block 7.

**Block 8 – Affidavit.** This application must be completed and submitted by: (a) the owner, if the applicant is a sole proprietorship, (b) the president, vice president, or other principal officer, if the applicant is a corporation, (c) a responsible and duly authorized member or officer having knowledge of its affairs, if the applicant is a partnership, government entity, or other unincorporated organization, or (d) the fiduciary, if the applicant is a trust or an estate.

Check the box to confirm that you have read the affidavit and are authorized to sign on behalf of the transmitter and/or payer. **Required.**

**Block 9** - The form must be signed and dated by an official of the company or organization requesting authorization to file electronically. **Required.**

For further information concerning the electronic filing of information returns, visit [IRS.gov](http://IRS.gov). The following publications are available:

- **Publication 1220**, *Specifications for Electronically Filing Form 1097, 1098, 1099, 3921, 3922, 5498, and W-2G*
- **Publication 1187**, *Specifications for Electronically Filing Form 1042-S, Foreign Person's U.S. Source Income Subject to Withholding*
- **Publication 1239**, *Specifications for Electronically Filing Form 8027, Employers Annual Information Return of Tip Income and Allocated Tips*
- **Publication 4810**, *Specifications for Electronically Filing Form 8955-SSA, Annual Registration Statement Identifying Separated Participants and Deferred Vested Benefits Paperwork*

### Mail or Fax Form 4419 to:

Internal Revenue Service  
230 Murall Drive, Mail Stop 4360  
Kearneysville, WV 25430  
Fax: (877) 477-0572 (within the U.S)  
(304) 579-4105 (International)

### Contact the IRS Monday through Friday

- (866) 455-7438 (Toll Free)
- (304) 263-8700 (International)

**Note:** A TCC will not be issued over the phone or via email. If you don't receive your TCC within 45 days, contact the IRS at the phone numbers listed above.

**Paperwork Reduction Act Notice:** We ask for the information on these forms to carry out the Internal Revenue Laws of the United States. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The time needed to provide this information would vary depending on individual circumstances. The estimated average time is:

Preparing Form 4419 . . . . . 20 minutes.

If you have comments concerning the accuracy of this time estimate or suggestions for making this form simpler, we would be happy to hear from you. Write to the Tax Forms Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. **DO NOT SEND FORM 4419 TO THIS OFFICE.** Refer to the instructions above on where to mail or fax.