

## **Attachment A-6. Superintendent Telephone Script**

Hello! We are calling from REL Southwest—one of the Regional Education Laboratories funded by the U.S. Department of Education. We recently contacted you regarding REL Southwest's study investigating relationships between measures of students' noncognitive factors (e.g., persistence, learning strategies academic behaviors, academic mindsets) and their transitions to high school, as well as student's perceptions of their school climate. The goal of the study, with support from the New Mexico Public Education Department, is to identify factors that help students transition to high school and have a successful ninth grade year. Since we did not get a response from you, we wanted to take the time extend the invitation for your district high schools to participate in the study one more time.

We are looking for districts that are willing to allow REL Southwest researchers to administer a survey to all ninth grade students in district high schools during the fall of 2015.

High schools in participating districts will be asked to allow REL Southwest researchers to administer a survey to all ninth grade students during their grade 9 English class. The survey asks students to respond to questions about their teachers, schoolwork, transitions to high school, peers, parents' assistance with planning for the future, and plans for the future. It should take students approximately 20 minutes to complete the survey. Students will not be asked questions about any sensitive topics.

REL Southwest researchers will be responsible for survey administration, including survey dissemination and collection. A REL Southwest researcher will contact a designated administrative staff member to coordinate dates for survey administration and to collect classroom rosters.

As part of the study, REL Southwest will need to collect student grade point average (GPA) data for grade 9 students in participating high schools. A REL Southwest researcher will be in contact with your designated district database manager to arrange for secure transfer of data. Schools will also need to provide student classroom rosters including their names and ID numbers so that student surveys can be pre-populated with this information.

In return, participating high schools will receive a customized survey report. The survey reports will present aggregated results for all survey items and scales contained on the survey. Each customized school report will present the results for the individual high school, as well as the results for all other participating high schools combined. Schools will also receive a copy of the final study report, if desired.

All study results published in public reports will be aggregated across all participating high schools, and results for any group of less than 5 students will be omitted to protect

confidentiality. **Absolutely no individual, school, or district results will be made public in any way.**

Education Sciences Reform Act of 2002, Title I, Part E, Section 183, prohibits disclosure of individually identifiable information as well as making the publishing or communicating of individually identifiable information by employees or staff a felony. Per the policies and procedures required by the Education Sciences Reform Act of 2002, Title I, Part E, Section 183, responses to this data collection will be used only for statistical purposes. The reports prepared for this study will summarize findings across the sample and will not associate responses with a specific school, district, or individual. Any willful disclosure of such information for nonstatistical purposes, except as required by law, is a class E felony.

This study is voluntary. Are you interested in having your school participate in the study?