



# ARCHITECT - ENGINEER FEE PROPOSAL

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ESTIMATED NUMBER OF CONTRACT DRAWINGS			DATE OF PROPOSAL
DESCRIPTION	A/E	VA	PROJECT
ARCHITECTURAL			
SITE AND LANDSCAPING			
STRUCTURAL AND BORINGS			
SANITARY			
PLUMBING			
HEATING AND AIR CONDITIONING			
ELECTRICAL			
TOTAL NUMBER OF DRAWINGS			NAME OF ARCHITECT/ENGINEER

## PART I - PREPARATION OF CONTRACT DRAWINGS AND SPECIFICATIONS

LINE NO.	A. SALARY COSTS	EMPLOYEE HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
1A	SUPERVISORS			\$	\$	\$
1B	DESIGNERS					
1C	DRAFTERS					
1D	SPECIFICATION WRITERS					
1E	TYPISTS					
1F	ESTIMATORS					
1G						
1H						
1I	<b>SUB-TOTAL</b>					
<b>SITE AND LANDSCAPING</b>						
2A	SUPERVISORS					
2B	DESIGNERS					
2C	DRAFTERS					
2D	SPECIFICATION WRITERS					
2E	TYPISTS					
2F	ESTIMATORS					
2G						
2H						
2I	<b>SUB-TOTAL</b>					
<b>STRUCTURAL AND BORINGS</b>						
3A	SUPERVISORS					
3B	DESIGNERS					
3C	DRAFTERS					
3D	SPECIFICATION WRITERS					
3E	TYPISTS					
3F	ESTIMATORS					
3G						
3H						
3I	<b>SUB-TOTAL</b>					
<b>SANITARY</b>						
4A	SUPERVISORS					
4B	DESIGNERS					
4C	DRAFTERS					
4D	SPECIFICATION WRITERS					
4E	TYPISTS					
4F	ESTIMATORS					
4G						
4H						
4I	<b>SUB-TOTAL</b>					

**PART I - PREPARATION OF CONTRACT DRAWINGS AND SPECIFICATIONS (Continued)**

LINE NO.	A. SALARY COSTS	EMPLOYEE HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
	<b>PLUMBING</b>					
5A	SUPERVISORS			\$	\$	\$
5B	DESIGNERS					
5C	DRAFTERS					
5D	SPECIFICATION WRITERS					
5E	TYPISTS					
5F	ESTIMATORS					
5G						
5H						
5I	<b>SUB-TOTAL</b>					
	<b>HEATING AND AIR CONDITIONING</b>					
6A	SUPERVISORS					
6B	DESIGNERS					
6C	DRAFTERS					
6D	SPECIFICATION WRITERS					
6E	TYPISTS					
6F	ESTIMATORS					
6G						
6H						
6I	<b>SUB-TOTAL</b>					
	<b>ELECTRICAL</b>					
7A	SUPERVISORS					
7B	DESIGNERS					
7C	DRAFTERS					
7D	SPECIFICATION WRITERS					
7E	TYPISTS					
7F	ESTIMATORS					
7G						
7H	<b>SUB-TOTAL</b>					
8A						
8B						
8C						
8D						
8E						
8F						
8G						
8H						
8I	<b>SUB-TOTAL</b>					
9A						
9B						
9C						
9D						
9E						
9F						
9G						
9H						
9I	<b>SUB-TOTAL</b>					
10	<b>TOTAL SALARY COSTS</b>					

<b>B. MISCELLANEOUS SALARY COSTS</b>										
11A	DESIGN REVIEW TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
	NO. REQUIRED	# DAYS	# PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA
11B	SUPERVISORS									
11C	DESIGNERS									
11D	DRAFTERS									
11E	SPEC. WRITERS									

**B. MISCELLANEOUS SALARY COSTS (Continued)**

LINE NO.	DESIGN REVIEW TRIPS			EMPLOYEE-DAYS		EMPLOYEE-HOURS		HOURLY SALARIES	COSTS		
	NO. REQUIRED	# DAYS	# PERS. REQUIRED	A/E	VA	A/E	VA		A/E	VA	
11F								\$	\$	\$	
11G											
11H	SUB-TOTAL ▶										
	DESIGN STAFF SITE TRIPS										
12A	NO. REQUIRED										
12B	SUPERVISORS										
12C	DESIGNERS										
12D											
12E											
12F	SUB-TOTAL ▶										
	PRE-BID (CPM) CONFERENCE										
13A	NO. REQUIRED										
13B	SUPERVISORS										
13C	DESIGNERS										
13D											
13E											
13F	SUB-TOTAL ▶										
	ANSWERING INQ. & ISSUING AMENDMENTS										
14A	SUPERVISORS										
14B	DESIGNERS										
14C	DRAFTERS										
14D	SPEC. WRITERS										
14E	TYPISTS										
14F											
14G											
14H	SUB-TOTAL ▶										
15	TOTAL MISCELLANEOUS SALARY COSTS							▶			
16	TOTAL SALARY COSTS - (Lines 10 + 15)							▶▶			
17	OVERHEAD: % OF LINE 16							▶▶▶			
18	PROFIT							▶▶▶▶			
19	TOTAL SALARY PROPOSALS - (Lines 16 + 17)							▶▶▶▶▶			

**C. INCIDENTAL COSTS**

LINE NO.	DESIGN REVIEW TRIPS			EMP. TRIPS		TRAVEL COSTS		EMP. DAYS		PER DIEM		COSTS	
	NO. REQUIRED	# DAYS	# PERS. REQUIRED	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA
20A	FIRST					\$	\$			\$	\$	\$	\$
20B	SECOND												
20C	THIRD												
20D	FOURTH												
20E													
20F													
20G	SUB-TOTAL ▶												
	DESIGN STAFF SITE TRIPS												
21A	NO. REQUIRED												
21B	SUPERVISORS												
21C	DESIGNERS												
21D													
21E													
21F	SUB-TOTAL ▶												
	PRE-BID (CPM) CONFERENCE												
22A	NO. REQUIRED												
22B	SUPERVISORS												
22C	DESIGNERS												
22D													
22E													
22F	SUB-TOTAL ▶												

**C. INCIDENTAL COSTS (Continued)**

LINE NO.	EMP. TRIPS		TRAVEL COSTS		EMP. DAYS		PER DIEM		COSTS	
	A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA
23A			\$	\$			\$	\$	\$	\$
23B										
23C										
23D										
23E										
23F	<b>SUB-TOTAL ▶</b>									
24A										
24B										
24C										
24D										
24E										
24F	<b>SUB-TOTAL ▶</b>									
25A										
25B										
25C										
25D										
25E										
25F	<b>SUB-TOTAL ▶</b>									
26A	<b>REPRODUCTION OF REVIEW MATERIAL</b>									
26B										
26C										
26D										
26E										
26F	<b>SUB-TOTAL ▶</b>									
27A	<b>RENDERING (PERSPECTIVES)</b>									
27B	NO. REQUIRED									
27C										
27D										
27E										
27F	<b>SUB-TOTAL ▶</b>									
28A										
28B										
28C										
28D										
28E										
28F	<b>SUB-TOTAL ▶</b>									
29A										
29B										
29C										
29D										
29E										
29F	<b>SUB-TOTAL ▶</b>									
30	<b>TOTAL INCIDENTAL COSTS ▶</b>								\$	\$
31	<b>*TOTAL PROPOSAL (LINE 19 + LINE 30) ▶</b>								\$	\$

\*NOTE: This part of the fee is that which falls within the 6% limitation. See VAAR Section 836.606-73 for definitive information.

REMARKS

**PART II - CONSTRUCTION PERIOD SERVICES**

LINE NO.	A. SHOP DRAWINGS, SUBMITTALS, ETC., SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
<b>ARCHITECTURAL</b>						
32A	SUPERVISORS			\$	\$	\$
32B	DESIGNERS					
32C	DRAFTERS					
32D	SPECIFICATION WRITERS					
32E	TYPISTS					
32F	ESTIMATORS					
32G						
32H	<b>SUB-TOTAL</b> ▶					
<b>SITE AND LANDSCAPING</b>						
33A	SUPERVISORS					
33B	DESIGNERS					
33C	DRAFTERS					
33D	SPECIFICATION WRITERS					
33E	TYPISTS					
33F	ESTIMATORS					
33G						
33H	<b>SUB-TOTAL</b> ▶					
<b>STRUCTURAL AND BORINGS</b>						
34A	SUPERVISORS					
34B	DESIGNERS					
34C	DRAFTERS					
34D	SPECIFICATION WRITERS					
34E	ESTIMATORS					
34F						
34G	<b>SUB-TOTAL</b> ▶					
<b>SANITARY</b>						
35A	SUPERVISORS					
35B	DESIGNERS					
35C	DRAFTERS					
35D	SPECIFICATION WRITERS					
35E	ESTIMATORS					
35F						
35G	<b>SUB-TOTAL</b> ▶					
<b>PLUMBING</b>						
36A	SUPERVISORS					
36B	DESIGNERS					
36C	DRAFTERS					
36D	SPECIFICATION WRITERS					
36E	ESTIMATORS					
36F						
36G	<b>SUB-TOTAL</b> ▶					
<b>HEATING AND AIRCONDITIONING</b>						
37A	SUPERVISORS					
37B	DESIGNERS					
37C	DRAFTERS					
37D	SPECIFICATION WRITERS					
37E	ESTIMATORS					
37F						
37G	<b>SUB-TOTAL</b> ▶					
<b>ELECTRICAL</b>						
38A	SUPERVISORS					
38B	DESIGNERS					
38C	DRAFTERS					
38D	SPECIFICATION WRITERS					
38E	ESTIMATORS					
38F						
38G	<b>SUB-TOTAL</b> ▶					

**PART II - CONSTRUCTION PERIOD SERVICES**

LINE NO.	A. SHOP DRAWINGS, SUBMITTALS, ETC., SALARY COSTS (Continued)	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
39A				\$	\$	\$
39B						
39C						
39D						
39E						
39F						
39G	<b>SUB-TOTAL</b> ▶					
40A						
40B						
40C						
40D						
40E						
40F						
40G	<b>SUB-TOTAL</b> ▶					
41	<b>TOTAL SALARY COSTS</b> ▶					

LINE NO.	B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS	
		A/E	VA		A/E	VA
	<b>ARCHITECTURAL</b>			\$	\$	\$
42A	SUPERVISORS					
42B	DESIGNERS					
42C	DRAFTERS					
42D	SPECIFICATION WRITERS					
42E						
42F						
42G	<b>SUB-TOTAL</b> ▶					
	<b>SITE AND LANDSCAPING</b>					
43A	SUPERVISORS					
43B	DESIGNERS					
43C	DRAFTERS					
43D	SPECIFICATION WRITERS					
43E						
43F						
43G	<b>SUB-TOTAL</b> ▶					
	<b>STRUCTURAL AND BORINGS</b>					
44A	SUPERVISORS					
44B	DESIGNERS					
44C	DRAFTERS					
44D	SPECIFICATION WRITERS					
44E						
44F						
44G	<b>SUB-TOTAL</b> ▶					
	<b>SANITARY</b>					
45A	SUPERVISORS					
45B	DESIGNERS					
45C	DRAFTERS					
45D	SPECIFICATION WRITERS					
45E						
45F						
45G	<b>SUB-TOTAL</b> ▶					
	<b>PLUMBING</b>					
46A	SUPERVISORS					
46B	DESIGNERS					
46C	DRAFTERS					
46D	SPECIFICATION WRITERS					
46E						
46F	<b>SUB-TOTAL</b> ▶					

**PART II - CONSTRUCTION PERIOD SERVICES**

LINE NO.	B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS (Continued)	EMPLOYEE-HOURS		HOURLY SALARIES	COSTS						
		A/E	VA		A/E	VA					
<b>HEATING AND AIR CONDITIONING</b>											
47A	SUPERVISORS			\$		\$					
47B	DESIGNERS										
47C	DRAFTERS										
47D	SPECIFICATION WRITERS										
47E											
47F											
47G	<b>SUB-TOTAL</b>										
<b>ELECTRICAL</b>											
48A	SUPERVISORS										
48B	DESIGNERS										
48C	DRAFTERS										
48D	SPECIFICATION WRITERS										
48E											
48F											
	<b>SUB-TOTAL</b>										
49A											
49B											
49C											
49D											
49E											
49F	<b>SUB-TOTAL</b>										
50A											
50B											
50C											
50D											
50E											
50F	<b>SUB-TOTAL</b>										
51	<b>TOTAL SALARY COSTS</b>										
52	<b>TOTAL SALARY COSTS (Lines 41 + 51)</b>										
53	<b>OVERHEAD</b>										
54	<b>PROFIT</b>										
55	<b>TOTAL LABOR PROPOSAL (Lines 52 + 53 + 54)</b>										
	<b>C. INCIDENTAL COSTS</b>	<b>EMP. TRIPS</b>		<b>TRAVEL COSTS</b>		<b>EMP. DAYS</b>		<b>PER DIEM</b>		<b>COSTS</b>	
		A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA
56A				\$	\$			\$	\$	\$	\$
56B											
56C											
56D											
56E	<b>SUB-TOTAL</b>										
57A											
57B											
57C											
57D											
57E	<b>SUB-TOTAL</b>										
58A											
58B											
58C											
58D											
58E	<b>SUB-TOTAL</b>										
59	<b>TOTAL TRAVEL COSTS</b>										
60	<b>TOTAL PROPOSAL (Lines 55 + 59)</b>										

REMARKS

**PART III - SITE VISITS**

LINE NO.	A. SALARY COSTS			EMPLOYEE TRIPS		TOTAL HOURS		HOURLY SALARIES	COSTS	
				A/E	VA	A/E	VA		A/E	VA
<b>PRE-CONSTRUCTION CONFERENCE</b>										
61A	NO. VISITS	NO. DAYS	EMP. PER DAY							
<b>SITE VISITS</b>										
61B	NO. VISITS ONE EMPLOYEE - DAY EACH									
<b>INTERMEDIATE A/C INSPECTIONS</b>										
61C	NO. INSP.	NO. DAY EACH	EMP. PER DAY							
<b>FINAL INSPECTION</b>										
61D	NO. DAYS	EMPLOYEES PER DAY								
61E										
61F										

62	<b>SALARY COSTS:</b>								<b>SITE VISITS</b>	
63	OVERHEAD								% OF LINE 62	
64									PROFIT	
65	<b>TOTAL SALARY COSTS</b> (Lines 62 + 63 + 64)									

LINE NO.	A. TRAVEL COSTS			EMP. TRIPS		TRAVEL COSTS		EMP. DAYS		PER DIEM		COSTS	
				A/E	VA	A/E	VA	A/E	VA	A/E	VA	A/E	VA
<b>PRE-CONSTRUCTION CONFERENCE</b>													
66A	NO. VISITS	NO. DAYS	EMP. PER DAY										
<b>SITE VISITS</b>													
66B	NO. VISITS, ONE EMPLOYEE - DAY EACH												
<b>INTERMEDIATE A/C INSPECTIONS</b>													
66C	NO. INSP.	NO. DAY EACH	EMP. PER DAY										
<b>FINAL INSPECTION</b>													
66D	NO. DAYS	EMPLOYEES PER DAY											
66E													
66F													

67	<b>TOTAL TRAVEL COSTS</b>									
68	<b>TOTAL PROPOSAL FOR</b>								<b>SITE VISITS</b> (Lines 65 + 67)	

**PART IV - CAPITULATION OF A/E PROPOSALS**

69	<b>*PART I - CONTRACT DRAWINGS AND SPECIFICATIONS</b> (Line 31)								\$	\$
70	<b>PART II - CONSTRUCTION PERIOD DUTIES</b> (Line 60)								\$	\$
71	<b>PART III - SITE VISITS, AT \$ PER VISIT</b>									
	<b>FOR A MAXIMUM OF:</b> (Line 68)								\$	\$
72	<b>TOTAL A/E PROPOSAL</b> (Lines 31 + 60 + 68)								\$	\$

**\*NOTE: This part of the fee is that which falls within the 6% limitation. See VAAR Section 836.606-73 for definitive information.**

**PART V - CERTIFICATIONS**

CERTIFICATION OF CURRENT COST OR PRICING DATA

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section 15.801 of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.804-2 submitted, either actually or by specific identification in writing to the contracting officer or to the contracting officer's representative in support of . . . . are accurate, complete, and current as of . . . . This certification includes the cost or pricing data supporting any advance agreements between the offeror and the Government that are part of the proposal.

Firm	Name	Title
		Date of Execution

Signature

VA FORM



**NOTE: The Architect-Engineer shall check the certification below which is applicable to their enterprise, and if required, provide the necessary substantiating information.**

CERTIFICATION OF CONCURRENT SUBMISSION OF DISCLOSURE STATEMENTS

The offeror hereby certifies submission, as part of the proposal under this solicitation, copies of the Disclosure Statements as follows: (i) Original and one copy to the cognizant Contracting Officer; (ii) one copy to the cognizant contract auditor; and (iii) one copy to the Cost Accounting Standards Board, 441 G. Street, NW, Washington, DC 20548

DATE OF DISCLOSURE STATEMENT	NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICERS WHERE FILED

The offeror further certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices in the Disclosure Statements.

CERTIFICATION OF MONETARY EXEMPTION

The offeror hereby certifies that, together with all divisions, subsidiaries, and affiliates under common control, they did not (1) receive a single CAS-covered contract award if \$10 million or more; (2) Receive \$10 million or more in CAS-covered contract awards during its preceding accounting period; (3) Receive less than \$10 million in CAS-covered contract awards during its preceding cost accounting period but such awards were 10 percent or more of total sales.

CERTIFICATION OF PREVIOUSLY SUBMITTED DISCLOSURE STATEMENTS

The offeror hereby certifies that the Disclosure Statements were filed as follows:

DATE OF DISCLOSURE STATEMENT	NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICERS WHERE FILED

The offeror hereby certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in this Disclosure Statement

CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER	DATE
CONCUR - SIGNATURE AND TYPED NAME OF CONTRACTING OFFICER	DATE

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