

(0570-0014) 7 CFR 1980-E - Business and Industrial Loan Program

| REPORTING REQUIREMENTS - NON FORMS | | | | | | | | | |
|---|-----------------------------------|----------------------------|---------------------------------|------------------------|----------------------------------|-----------------------------------|-------------------------------------|------------|--------------------|
| Section of Regulations | Title | Form Number (if any) | Estimated Number of Respondents | Reports Filed Annually | Total Annual Responses (D) x (E) | Est'd # of Man-hours per response | Estimated Total Man-hours (F) x (G) | Wage Class | Cost to the Public |
| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) |
| 1980.425 (b) & 1980.451 (b) | Test for Credit Elsewhere | Letter | - | on occasion | - | 0.5 | - | 36 | \$ - |
| 1980.442 | Feasibility Study | Written report | - | on occasion | - | 54.0 | - | 36 | \$ - |
| 1980.443 (b) | Personal & Corporate guarantees | Written document | - | on occasion | - | 1.0 | - | 36 | \$ - |
| 1980.443 (b)(7) & 1980.445 | Periodic financial Statements | Written document | 40 | on occasion | 40 | 10.0 | 400 | 36 | \$ 14,400 |
| 1980.443 (c)(2) | Hazard Insurance | Assignment | 40 | on occasion | 40 | 1.0 | 40 | 36 | \$ 1,440 |
| 1980.443 (c)(3) & (4) | Life & Worker's Comp. Insurance | Assignment | 35 | on occasion | 35 | 1.0 | 35 | 36 | \$ 1,260 |
| 1980.444 & 1980.476 | Appraisal Reports | Written report | - | on occasion | - | 8.0 | - | 36 | \$ - |
| 1980.451 (d)(3)(i)(C) | Displaced farmer certification | Letter | - | on occasion | - | 0.5 | - | 36 | \$ - |
| 1980.451 (f) | Preapplication Requirements | Letter & documentation | - | on occasion | - | 12.0 | - | 36 | \$ - |
| 1980.451 (i) | Application Requirements | Written Documents | - | on occasion | - | 25.0 | - | 36 | \$ - |
| 1980.451 (k) | Certificate of Need | Certificate | - | on occasion | - | 1.0 | - | 36 | \$ - |
| 1980.454 (c) | Change of Conditions | Letter | - | on occasion | - | 3.0 | - | 36 | \$ - |
| 1980.469 Admin C2 | Borrower Visits | Meetings & Written reports | 40 | on occasion | 40 | 1.0 | 40 | 36 | \$ 1,440 |
| 1980.469 Admin C6 | Meetings to resolve problems | Meetings | 17 | on occasion | 17 | 2.0 | 34 | 36 | \$ 1,224 |
| 1980.470 Admin A | Meetings to resolve delinquencies | Meetings | 17 | on occasion | 17 | 3.0 | 51 | 36 | \$ 1,836 |

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| REPORTING REQUIREMENTS - RBS (RD) FORMS | | | | | | | | | |
|--|------------------------------------|----------------------|---------------------------------|------------------------|----------------------------------|-----------------------------------|-------------------------------------|------------|--------------------|
| Section of Regulations | Title | Form Number (if any) | Estimated Number of Respondents | Reports Filed Annually | Total Annual Responses (D) x (E) | Est'd # of Man-hours per response | Estimated Total Man-hours (F) x (G) | Wage Class | Cost to the Public |
| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (I) |
| 1980.451(i) | Application for Loan and Guarantee | 449-1 | - | on occasion | - | 70.0 | - | 36 | \$ - |
| 1980.451(i)(2) | Statement of Collateral | 449-2 | - | on occasion | - | 5.0 | - | 36 | \$ - |
| TOTAL DOCKET | | | | | 189 | | 600 | | \$ 21,600 |

| REPORTING REQUIREMENTS - APPROVED UNDER OTHER NUMBERS | | | | | | | | | | |
|--|----------------------------------|---------------------|---|-------------|---|---|---|----------------------------|------|--------|
| 1980.451 | Request for Environmental review | 1940-20 (0575-0094) | - | on occasion | - | 6 | - | 70 | | |
| | | | | | | | | Recordkeeping Total | \$ - | |
| | | | | | | | | Reporting Total | 600 | 21,600 |
| | | | | | | | | Docket Total | 600 | 21,600 |

| Cost to the Federal Government | | | | |
|--|--------|------------|-------|-----------|
| Activity | Number | # of Hours | Rate | TOTAL |
| Review preapplication material, DOL | - | - | - | - |
| Review application & complete analysis, env assessment | - | - | - | - |
| Approve loan and obligate funds | - | - | - | - |
| Prepare closing documents and close | - | - | - | - |
| Loan servicing activities | 40 | 7 | \$ 39 | \$ 10,920 |
| ANNUALIZED TOTAL | | | | \$ 10,920 |

The reviews are typically completed by GS-11 & 12 State Loan Specialists and GS-13 State Program Directors. The loans are typically approved by the State Director. The GS-8 or 9 State Loan Technician typically does the data entry in the computer system.

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| REPORTING REQUIREMENTS - NON FORMS | | | | | |
|---|-----------------------------------|-----------------|------------|------------|----------------|
| Section of Regulations | Title | Previous Burden | New Burden | Difference | Type of Change |
| 1980.425 (b) & | Test for Credit | - | - | - | |
| 1980.442 | Feasibility Study | - | - | - | |
| 1980.443 (b) | Personal & Corporate | - | - | - | |
| 1980.443 (b)(7) | Periodic financial | 570 | 400.0 | (170.0) | |
| 1980.443 (c)(2) | Hazard Insurance | 59 | 40.0 | (19.0) | |
| 1980.443 | Life & Worker's | 35 | 35.0 | - | |
| 1980.444 & | Appraisal Reports | | - | - | |
| 1980.451 | Displaced farmer | | - | - | |
| 1980.451 (f) | Preapplication | | - | - | |
| 1980.451 (i) | Application | | - | - | |
| 1980.451 (k) | Certificate of Need | | - | - | |
| 1980.454 (c) | Change of Conditions | | - | - | |
| 1980.469 | Borrower Visits | 57 | 40.0 | (17.0) | |
| 1980.469 | Meetings to resolve problems | 60 | 34.0 | (26.0) | |
| 1980.47 | Meetings to resolve delinquencies | 90 | 51.0 | (39.0) | |

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|--|------------------------------------|-----------------|------------|------------|----------------|
| Section of Regulations | Title | Previous Burden | New Burden | Difference | Type of Change |
| 1980.451(i) | Application for Loan and Guarantee | - | - | - | |
| 1980.451(i)(2) | Statement of Collateral | - | - | - | |

| | | | |
|------------------------------|-------|----|----------|
| Total previous burden | 835 | \$ | 58,450 |
| Total new burden | 600 | | 21,600 |
| Total difference | (235) | \$ | (36,850) |