

June 2015

Justification for Non-substantial Change Request
Interagency Generic FLMA Collaborative Visitor Feedback
Surveys on Recreation and Transportation
0596-0236

This change is for minor housekeeping changes to the Compendium of Questions. Changes are listed in the Summary of Changes table and consist of, but not limited to, correcting the order and placement of ethnicity and race questions; deletion of redundant questions and those that do not comply with OMB guidelines and to fully label all scale points.

For consistency, Forest Service is also adding a Justification template/form that all FLMA agencies will use when submitting a survey. This FLMA justification template/form is heavily based on the approved justification template/form that the U.S. Department of the Interior uses when it submits a survey to OMB under generic control number 1040-0001, entitled “DOI Programmatic Clearance for Customer Satisfaction Surveys.”

See summary of changes below.

Summary of Changes to Compendium of Questions (OMB Control Number 0596-0236)

#	Question Identifier	Change/Rationale
1	RACE & ETHNIC Series of Questions	Place the Ethnicity series of questions BEFORE the race series of questions. Since OMB guidelines indicate that ethnicity is asked before race in the two question format, we thought the Ethnicity questions should precede the Race questions in the Compendium.
2	RACE2	Move the response category, "White" to the last category; OMB guidelines indicate that response categories for Race questions should be presented in alphabetical order. Delete "Other"; OMB guidelines do not include an "Other" response.
3	RACE3	Replace the response category "Other" with "White." OMB guidelines do not include an "Other" response, and "White" was missing from the response categories.
4	RACE4	Delete; this question does not comply with OMB guidelines.
5	RACE5	Delete; this question does not comply with OMB guidelines.
6	EDU2	Delete; this question is redundant.
7	EDU3	Delete; this question is redundant. Renumber remaining questions.
8	INC3	Delete; this question is redundant. Renumber remaining questions.
9	VHIS16	Delete the word "were" (grammatical error)
10	TPURP6	Turn the 9 point scale to a 5 point scale and label all points of the scale. The OMB guideline is that all points of a scale should be labeled.
11	TRANUSE 18	Delete the response column for the rating, "6". There is no rating of "6" in the response scale.
12	TRANUSE30	The last response category is not mutually exclusive. Change to: "More than 15 miles".
13	EVAL2	Delete; this question is redundant. Renumber remaining questions.
14	EVAL11	Delete the response column for the rating, "6". There is no rating of "6" in the response scale.
15	EVAL 14	Both ends of the scale are labeled "Very Satisfied" and "Somewhat Satisfied" -- need to change scale ratings so "Very Dissatisfied" and "Somewhat Dissatisfied" are also measured.
16	EVAL28	Need to fully label all scale points.
17	EVAL32	Need to fully label all scale points.
18	EVALSHUTTLE16	Delete the word "do" in the question.
19	SHPREF32	Need to fully label all scale points.
20	SHPREF37	Need to fully label all scale points.
21	OPIN14	Need to fully label all scale points.
22	OPIN17	Need to fully label all scale points.
23	OPIN22	Need to fully label all scale points.
24	OPIN24	Need to fully label all scale points.

25	OPIN27	Need to fully label all scale points.