**Questionnaire Content Document for the Enumerator Instrument**

**for the 2015 Evaluation Followup**

|  |  |
| --- | --- |
| Question name | ATTEMPT TYPE |
| Question wording for in person housing unit respondent | *Describe this contact attempt for <address>.* |
| Response options | * Personal visit
* Outbound call attempt
* Inbound call received
* Message received
* Not Attempted/Quit before dialing
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| Question name | RESP LOCATION |
| Question wording for in person housing unit respondent | *Are you attempting to contact <partial address> or a proxy?* |
| Response options | * Attempting address
* Attempting proxy
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| Question name | DATE OF CONTACT  |
| Question wording for in person housing unit respondent | *Enter the month and day of the contact attempt.* |
| Response options | Capture date. Possibly use wheels for each component or whatever method is consistent with other screens. Default to the current date. |

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| Question name | TIME OF CONTACT  |
| Question wording for in person housing unit respondent | *Enter the time when you made the contact attempt.*  |
| Response options | Capture time. Possibly use wheels for each component or whatever method is consistent with other screens. Include an AM/PM choice.  |

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| Question name | RESULT OF MESSAGE |
| Question wording for in person housing unit respondent | *Result of voice or text message received:* |
| Response options | * Requests appointment; specifies date and time
* All other
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| Question name | NUMBER CALLED  |
| Question wording for in person housing unit respondent | N/A |
| Response options | Allow the enumerator to select from the case phones or add a phone number not on the list. If new phone is added then have a label field for the enumerator to identify if the Phone number is for the Household or the Proxy. |

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| --- | --- |
| Question name | DIAL OUTCOME |
| Question wording for in person housing unit respondent | N/A |
| Response options | * Someone Answers
* Ring no answer
* Answering machine/service – Message left
* Answering machine/service – No message left
* New number from recording
* Normal busy/circuits busy
* Fast or WATTS/FTS busy
* Fax machine reached, no message sent
* Number could not be completed as dialed
* No signal or funny signal
* Number not in service
* Number changed, no new number given
* Bad connection
* Temporarily not in service
* TDD or TYY reached
* Number not dialed/Number misdialed
* Other noncontact

If Other noncontact selected, display a write-in field with the label *Specify.* |

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| --- | --- |
| Question name | VERIFY DIALED NUMBER |
| Question wording for in person housing unit respondent | **Hello. My name is *(your name)* and I am from the U.S. Census Bureau. Have I reached <*insert phone number selected from NUMBER CALLED>*?** |
| Response options | * Yes
* No
 |

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| --- | --- |
| Question name | INTRO PHONE |
| Question wording for in person housing unit respondent | IF OUTBOUND CALL DISPLAY: **I am calling about a very important survey.**IF INBOUND CALL DISPLAY: **Thank you for returning my call. My name is *<fill enumerator name>* from the U.S. Census Bureau. I contacted your household concerning a very important survey.**Both: **Are you the lady or gentleman of the house?**May I speak with someone at least 15 years old who lives here and knows about the people in the household? Would that be you? |
| Response options | * Yes, Continue someone is available
* No, Eligible person is not home now or not available now
* No, Other outcome or problem interviewing household
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| --- | --- |
| Question name | ADDRESS VERIFY |
| Question wording for in person housing unit respondent | **I’m calling to complete a Census questionnaire for <partial address>. This survey is authorized by Title 13 of the United States Code and your response is required by law. Our approval number from the Office of Management and Budget is XXXX-XXXX. All of the information you provide will remain confidential. The interview will take about 15 minutes. Is this: *<fill CENSUSADDRESS>*?** |
| Response options | * Yes
* No
 |

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| Question name | KNOW ADDRESS |
| Question wording for in person housing unit respondent | **Do you know where *<*FULLCENSUSADDRESS*>* is?** |
| Response options | * Yes
* No

If “Yes” then display a 125 character text box with the label Specify. |

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| --- | --- |
| Question name | PHONE INBOUND |
| Question wording for in person housing unit respondent | **In case we get disconnected, what phone number are you calling from?** |
| Response options | Phone Number (separate by a hyphen with auto-tabbing)* Area code: 3-digit text box
* Number: 3-digit text box
* Exchange: 4-digit text box

Radio button:* Continue with interview
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| Question name | INTRO EFU |
| Question wording for in person housing unit respondent | **Hello, I’m (your name) from the U.S. Census Bureau. Here is my identification. As part of the census, we are contacting households to make sure we counted everyone correctly. Here is a letter explaining our interview and information we will refer to later.** *(Hand respondent letter.)***Is this <partial address>?**May I speak with someone at least 15 years old who lives here and knows about the people in the household? Would that be you? |
| Response options | * Yes
* No, not correct address
* No contact with anyone
* No, Eligible person is not home now or not available now
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| --- | --- |
|  Screen name | INTRO PROXY EFU |
| Question wording for in person housing unit respondent | In person:**Hello, I’m (your name) from the U.S. Census Bureau. Here is my identification. As part of the census, we are contacting households to make sure we counted everyone correctly. Here is a letter explaining our interview and information we will refer to later.** *(Hand respondent letter.)***May I ask you some questions about <partial address>?** |
| Response options | * Yes
* No, address does not exist
* No contact with proxy
 |

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| --- | --- |
| Question name | INTRO PARTIAL |
| Question wording for in person housing unit respondent | **Hello, I’m *(your name)* from the U.S. Census Bureau.** *(Show ID)***. May I speak to <RESP NAME>?** |
| Response options | * <RESP NAME> available
* Contact made - <RESP NAME> unavailable
* <RESP NAME> doesn’t exist/Respondent doesn’t know <RESP NAME>
* No contact with anyone
 |

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| --- | --- |
| Question name | PARTIAL REVIEW |
| Question wording for in person housing unit respondent | **We previously completed some of the Census questionnaire for <PARTIAL CENSUS ADDRESS>. So far you have told me about:****<List each person on the roster>.****We will now resume where we left off.** |
| Response options | (Radio button)* Resume
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| --- | --- |
| Question name | ADDRESS |
| Question wording for in person housing unit respondent | **On <CENSUSDAY>, were you living or staying at <partial address>?**  |
| Response options | * Yes
* No
 |

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| --- | --- |
| Screen name | RESP NAME |
| Question wording for in person housing unit respondent | **What is your name?**  |
| Response options | Name:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden Name: 20-character text box
 |

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| --- | --- |
| Screen name | RESP PHONE |
| Question wording for in person housing unit respondent | **What is the best phone number to reach you?** |
| Response options | Allow the enumerator to select from all phones number with PHONEASSOC=HH or the ability to add a phone number with the label “Phone Number” if the option “Other” is selected. |

|  |  |
| --- | --- |
| Screen name | ANYONE |
| Question wording for in person housing unit respondent | **Did anyone live at this address on <CENSUSDAY>?** |
| Response options | * Yes
* No
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| --- | --- |
| Question name | OCCUPANCY |
| Question wording for in person housing unit respondent | **On <CENSUSDAY>, was this unit vacant or occupied by a different household?** |
| Response options | * Vacant
* Occupiedby a different household
* Not a housing unit
 |

|  |  |
| --- | --- |
| Question name | SPECIFIC UNIT STATUS |
| Question wording for in person housing unit respondent | *Unit status on <CENSUSDAY>* |
| Response options | * Vacant – regular
* Vacant – usual home elsewhere
* Demolished/burned out
* Cannot locate
* Nonresidential
* Empty mobile home/trailer site
* Uninhabitable (open to elements, condemned, under construction)
* Duplicate
 |

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| --- | --- |
| Question name | VACANT DESCRIPTION EFU |
| Question wording for in person housing unit respondent | **Now look at the calendar. Which category best describes this vacant unit as of <CENSUSDAY>?** |
| Response options | * For rent
* Rented, not occupied
* For sale
* Sold, not occupied
* For seasonal, recreational, or occasional use
* For migrant workers
* Other
 |

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| --- | --- |
| Question name | A6 |
| Question wording for in person housing unit respondent | **Was <partial address> vacant or not occupied at anytime during 2015?** |
| Response options | * Yes, <partial address> was vacant or not occupied in 2015
* No, someone always lived at <partial address> in 2015
 |

|  |  |
| --- | --- |
| Question name | A7 |
| Question wording for in person housing unit respondent | **Please look at the calendar. When was <partial address> vacant or not occupied in 2015?** |
| Response options | * We need a From: and a To: response. Prefill the year with 2015.
* For user selectable elements, the default text before an answer is selected is left blank.

Month user selectable element containing only the name of the month (i.e., January, February, etc.) in chronological order (starts with December and goes to January).User selectable elements containing:* 01-31 as the default if no month is selected
* 01-30 if month = April, June, September, or November
* 01-31 if month = January, March, May, July, August, October, December
* 01-28 if month = February and year is 1900 or not divisible by 4
* 01-29 if month = February and year is divisible by 4 and not 1900

Year drop down box: Starts with 2015 and ends with 2015 |

|  |  |
| --- | --- |
|  Screen name | WHO |
| Question wording for in person housing unit respondent | **Do you know who lived at <partial address> on <CENSUS DAY>?** |
| Response options | * Yes
* No
 |

|  |  |
| --- | --- |
| Screen name | OTHERS |
| Question wording for in person housing unit respondent | **On <CENSUS DAY>, was there anyone else living or staying at <partial address>?** |
| Response options | * Yes
* No
 |

|  |  |
| --- | --- |
| Screen name | PEOPLE EFU |
| Question wording for in person housing unit respondent | **Besides you, what are the names of the other people who were living or staying here on <CENSUSDAY>? *Enter a name on each screen until you have listed everybody everyone who was living or staying there.*** |
| Response options | Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden Name: 20-character text box

If one person is added then prompt resident for another name. with this question: "**Were there any other people living or staying <here/there> on <CENSUS DAY>?** If a second person is added then prompt resident for another name. with this question: **Any other person?***Enter a name on each screen until* response to “Any other person?” is “No” |

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| --- | --- |
| Screen name | B4 |
| Question wording for in person housing unit respondent | **Was there anyone who had another place to live but stayed <here/there> often aroud April 1, 2015?**So far you have told me about the following people:<List of names> |
| Response options | * Yes
* No

If “Yes”, prompt respondent for a name. Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden name: 20-character text box

Then ask “Any more people?” If yes, prompt respondent for another name. Ask for another name until the response to “Any more people?” is “No” |

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| --- | --- |
| Screen name | B5 |
| Question wording for in person housing unit respondent | **Around April 1, 2015, was there anyone who was staying <here/there> until they found a place to live?**So far you have told me about the following people:<List of names> |
| Response options | * Yes
* No

If “Yes”, prompt respondent for a name. Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden name: 20-character text box

Then ask “Any more people?” If yes, prompt respondent for another name. Ask for another name until the response to “Any more people?” is “No” |

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| --- | --- |
| Screen name | B6 |
| Question wording for in person housing unit respondent | **Were there any babies, foster children, or other children who stayed here around April 1, 2015 that you did not mention yet?**So far you have told me about the following people:<List of names> |
| Response options | * Yes
* No

If “Yes”, prompt respondent for a name. Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden name: 20-character text box

Then ask “Any more people?” If yes, prompt respondent for another name. Ask for another name until the response to “Any more people?” is “No” |

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| --- | --- |
| Screen name | B7 |
| Question wording for in person housing unit respondent | **Have I missed any relatives or unrelated people who lived or stayed <here/there> around April 1, 2015?**So far you have told me about the following people:<List of names> |
| Response options | * Yes
* No

If “Yes”, prompt respondent for a name. Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden name: 20-character text box

Then ask “Any more people?” If yes, prompt respondent for another name. Ask for another name until the response to “Any more people?” is “No” |

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| --- | --- |
| Screen name | E1 |
| Question wording for in person housing unit respondent | **Was there anyone else living or staying at <partial address> during January, February, or March 2015 who is no longer living <here/there>?**So far you have told me about the following people:<List of names> |
| Response options | * Yes
* No

If “Yes”, prompt respondent for a name. Text boxes:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
* Nickname: 20-character text box
* Maiden name: 20-character text box

Then ask “Any more people?” If yes, prompt respondent for another name. Ask for another name until the response to “Any more people?” is “No” |

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| --- | --- |
| Screen name | ROSTER\_REVIEW |
| Question wording for in person housing unit respondent | **Based on what you’ve told me so far, the names I have listed are:****<names>****Is this list correct?***You will not be able to change this list later.* |
| Response options | YesNo |

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| --- | --- |
| Screen name | ROSTER\_EDIT |
| Question wording for in person housing unit respondent | **What type of correction needs to be made? You can change spelling, add additional people, or remove someone from the list.** |
| Response options | (Check boxes)Change spellingAdd additional peopleRemove someone |

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| --- | --- |
| Screen name | ROSTER\_REVIEW2 |
| Question wording for in person housing unit respondent | **Based on what you’ve told me so far, the names I have listed are:****<names>****Is this updated list correct?***You will not be able to change this list later.* |
| Response options | YesNo |

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| --- | --- |
| Question name | SEX |
| Question wording for in person housing unit respondent | **Are you male or female?** |
| Response options | * Male
* Female
 |

|  |  |
| --- | --- |
| Question name | DATE OF BIRTH |
| Question wording for in person housing unit respondent | **What is <your/ roster name’s> date of birth?**  |
| Response options | * For user selectable elements, the default text before an answer is selected is left blank.

Month user selectable element containing only the name of the month (i.e., January, February, etc.) in chronological order (starts with December and goes to January).User selectable elements containing:* 01-31 as the default if no month is selected
* 01-30 if month = April, June, September, or November
* 01-31 if month = January, March, May, July, August, October, December
* 01-28 if month = February and year is 1900 or not divisible by 4
* 01-29 if month = February and year is divisible by 4 and not 1900

Year drop down box: Starts with 2015 and goes to 1889. |

|  |  |
| --- | --- |
| Question name | AGE |
| Question wording for in person housing unit respondent | **What was <your/roster name’s> age on <CENSUSDAY>?** If you don’t know the exact age, please estimate.*Make sure the respondent gives the age in completed years as of <CENSUSDAY>. Do not round up. Do not enter age in months. For babies less than 1 year old enter 0 as the age.* |
| Response options | Write-in Box: [3] [this screen should only allow numeric entries.]Label above the write-in box that reads “Age on <CENSUSDAY>” |

|  |  |
| --- | --- |
| Question name | CONFIRM AGE |
| Question wording for in person housing unit respondent | **For the Census, we need to record age as of <CENSUSDAY>. So, just to confirm <you were/ ROSTER NAME was> <AGE/less than one year old> on <CENSUSDAY>?** |
| Response options | * Yes
* No
 |

|  |  |
| --- | --- |
| Question name | CHANGE AGE |
| Question wording for in person housing unit respondent | **What was <your/ROSTERNAME’s> age on <CENSUSDAY>?** If you don’t know the exact age, please estimate.*Enter CORRECT age.**Make sure the respondent gives the CORRECT age in completed years as of <CENSUSDAY>. Do not round up. Do not enter age in months. For babies less than 1 year old enter 0 as the age.* |
| Response options | Write-in Box: [3]Label above the write-in box that reads “Age on <CENSUSDAY>” |
|  |  |
| Question name | CHANGE DATE OF BIRTH |
| Question wording for in person housing unit respondent | **Since <your/ROSTERNAME’s> age as of <CENSUSDAY> was <CHANGE AGE>, can you help me correct <your/ROSTERNAME’s> date of birth?****I have <DOB – Convert to Month Day, Year>. What should it be?** *Enter CORRECT date of birth.* |
| Response options | Example:[ Month] [Day] [ Year] Month user selectable element containing only the name of the month (i.e., January, February, etc.) in chronological order.Day drop down box containing:* 01-31 as the default if no month is selected
* 01-30 if month = April, June, September, or November
* 01-31 if month = January, March, May, July, August, October, December
* 01-28 if month = February and year is 1900 or not divisible by 4
* 01-29 if month = February and year is divisible by 4 and not 1900

Year user selectable element: Starts with 2015 and goes to 1889. |

|  |  |
| --- | --- |
| Question name | BABY FLAG |
| Question wording for in person housing unit respondent | **For the Census, we need to record age as of <CENSUSDAY>. So, just to confirm, <ROSTER NAME> was born after <CENSUSDAY>?** |
| Response options | * Yes
* No
 |

|  |  |
| --- | --- |
| Question name | C4 |
| Question wording for in person housing unit respondent | **Please look at the calendar on the back of the letter. During 2015, when did <you/<name>> live or stay at <partial address>?** |
| Response options | * We need a From: and a To: response. Prefill the year with 2015.
* For user selectable elements, the default text before an answer is selected is left blank.

Month user selectable element containing only the name of the month (i.e., January, February, etc.) in chronological order (starts with December and goes to January).User selectable elements containing:* 01-31 as the default if no month is selected
* 01-30 if month = April, June, September, or November
* 01-31 if month = January, March, May, July, August, October, December
* 01-28 if month = February and year is 1900 or not divisible by 4
* 01-29 if month = February and year is divisible by 4 and not 1900

Year drop down box: Starts with 2015 and ends with 2015 |

|  |  |
| --- | --- |
| Question name | C5 |
| Question wording for in person housing unit respondent | (Ask or Verify) **During 2015, did <you/<name>> live at <partial address> all year, move, or go back and forth between addresses?** |
| Response options | * All year
* Go back and forth
* Move – was the move:
* Before 4/1
* On 4/1
* After 4/1
 |

|  |  |
| --- | --- |
| Question name | C6 |
| Question wording for in person housing unit respondent | (Ask or Verify) **During 2015, did <you/<name>> stay at <partial address>?** |
| Response options | * Most of the time?
* Half of the time?
* Less than half of the time?
* Short stays?
* Daytime only, didn’t spend nights?
* Certain days of the week?:
* Sunday
* Monday
* Tuesday
* Wednesday
* Thursday
* Friday
* Saturday
 |

|  |  |
| --- | --- |
| Question name | C7 |
| Question wording for in person housing unit respondent | (Ask or Verify) <**Were you/Was <name>> staying at <partial address> on Wednesday, April 1st?** |
| Response options | * Yes
* No
 |

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| --- | --- |
| Screen name | RELATIVES |
| Question wording for in person housing unit respondent | **Some people live or stay in more than one place and we would like to make sure everyone is only counted once.** **Around <CENSUS DAY>, did you <,NAME2, NAME3, or NAME4, ETC.> sometimes live or stay somewhere else with a parent, grandparent, or other person?** |
| Response options | * Yes
* No

**Who?** *Check all that apply.*Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

|  |  |
| --- | --- |
| Screen name | COLLEGE HOUSING |
| Question wording for in person housing unit respondent | **Around <CENSUSDAY>, were you <, NAME2, NAME3, or NAME4, etc.> living or staying somewhere else while attending college?** |
| Response options | * Yes
* No

**Who?** *Check all that apply.*Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

|  |  |
| --- | --- |
| Screen name | JOB |
| Question wording for in person housing unit respondent | **Around <CENSUSDAY>, were you <, name2, name3, or name4 etc> sometimes living or staying somewhere else to be closer to a job (including military assignments)?** |
| Response options | * Yes
* No

**Who?** *Check all that apply.*Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

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| --- | --- |
| Screen name | NURSING/GROUP HOME |
| Question wording for in person housing unit respondent | **Around <CENSUSDAY>, did you <name2, name3, or name4 etc> sometimes stay in a place like a nursing home or a group home?** |
| Response options | * Yes
* No

**Who?** *Check all that apply.*Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

|  |  |
| --- | --- |
| Screen name | JAIL/PRISON |
| Question wording for in person housing unit respondent | **Around <CENSUSDAY>, were you, < name2, name3, or name4 etc> staying in a jail or prison?** |
| Response options | * Yes
* No

[Note: If “Yes, display the following]**Who?** *Check all that apply.** <roster name 1>
* <roster name 2-n (if applicable)>
 |

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| --- | --- |
| Screen name | SEASONAL |
| Question wording for in person housing unit respondent | **Do you <, name2, name3, or name4, etc > sometimes live or stay at another home, like a seasonal or second residence?** *< Read if necessary> Do not include situations you have already told me about related to stays with parents, grandparents, or other persons, college housing, jobs, military service, or staying at nursing homes, prisons, or jails.* |
| Response options | * Yes
* No

[Note: If “Yes”, display the following]Who? Check all that apply.Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

|  |  |
| --- | --- |
| Screen name | ANOTHER REASON |
| Question wording for in person housing unit respondent | **Around <CENSUSDAY>, did you <name2, name3, name4, etc> sometimes live somewhere elsefor any reason other than those just mentioned?** *< Read if necessary> Do not include situations you have already told me about related to, stays with parents, grandparents, or other persons, college housing, jobs, military service, seasonal or second residences, or staying at nursing homes, prisons, or jails.* |
| Response options | * Yes
* No

[Note: If “Yes, display the following]**Who?** *Check all that apply.*Check boxes – where the roster names are the response options* <roster name 1>
* <roster name 2-n (if applicable)>
 |

|  |  |
| --- | --- |
| Screen name | FULLSTAY (D2) |
| Question wording for in person housing unit respondent | **Please provide the full address** <flag\_location1> **where** <name> **sometimes lived or stayed around April 1st** <flag\_location2>**.** *Fill in as much information as the respondent can provide.*  |
| Response options | Address Type:* City Style
* P.O. Box
* Rural Route

If City Style is selected, then display: House Number: 20-character text box Street Name: 100-Character text box Apt/Unit #: 52-character text box City: 20-character text box State: drop down menu with alphabetical states and District of Columbia Zip: 5-character text boxIf P.O. Box is selected: P.O. Box #: 10-character text box City: 20-character text box State: drop down menu with alphabetical states and District of Columbia Zip: 5-character text box **Please provide a physical address such as:*** **An address you would give to a shipping company if you wanted a package delivered to your home, or**
* **An address you would provide if you were requesting emergency services such as a 911 call, or**
* **A location description such as “The apartment over the Post Office on County Road 5” or “The blue house on the northeast corner of Main Street and First Avenue”.**

Location Description: 250-character text boxIf Rural Route is selected: Rural Route Descriptor: drop down menu with the following options* RR
* HC
* SR
* PSC
* RTE

 Rural Route #: 10-character text box Box ID: 10-character text box City: 20-character text box State: drop down menu with alphabetical states and District of Columbia Zip: 5-character text box **Please provide a physical address such as:*** **An address you would give to a shipping company if you wanted a package delivered to your home, or**
* **An address you would provide if you were requesting emergency services such as a 911 call, or**
* **A location description such as “The apartment over the Post Office on County Road 5” or “The blue house on the northeast corner of Main Street and First Avenue”.**

Location Description: 250-character text box |
|  | * If this is a 1-person household use “you” in the question stem instead of <person>.
* Use the location flags (flag\_location1 and flag\_location2) from the Table below. Only one flag will be used for each person.

**Location Flags**

|  |  |  |  |
| --- | --- | --- | --- |
| **Response Option** | **flag\_location1** | **flag\_location2** | **flag\_location3** |
| 1. Seasonal
 | of the seasonal or second residence | N/A | seasonal or second residence |
| 1. Relatives
 | N/A | for the relatives address | Relatives address |
| 1. College housing
 | of the college housing | N/A | college housing address |
| 1. Job
 | N/A | for the job | job address |
| 1. Nursing home
 | of the nursing home | N/A  | nursing home |
| 1. Prison or jail
 | of the prison or jail | N/A | prison or jail |
| 1. Another reason
 | N/A | for another reason | other place |

**Note:** Due to the wording of the question stem in *FULL STAY*, different flags are needed for some of the location types so we create two flags for this screen (flag\_location1 and flag\_location2). |

|  |  |
| --- | --- |
| Question name | D3 |
| Question wording for in person housing unit respondent | **Is that place a house or apartment or another type of place like those show on List B on the back of the letter?** |
| Response options | * House/apartment/mobile home/condo/townhouse
* College dorm/residence hall/sorority/fraternity house
* Military barracks
* Nursing home
* Skilled nursing unit in assisted living
* Independent/assisted living
* Correctional facility
* Group home
* Other

If Other place is selected, display a write-in field with the label *Specify.* |

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| Question name | D4 |
| Question wording for in person housing unit respondent | **Please look at the calendar on the back of the letter. During 2015, when did <you/<name>> live or stay at <newly collected ADDRESS>?** |
| Response options | * We need a From: and a To: response. Prefill the year with 2015.
* For user selectable elements, the default text before an answer is selected is left blank.

Month user selectable element containing only the name of the month (i.e., January, February, etc.) in chronological order (starts with December and goes to January).User selectable elements containing:* 01-31 as the default if no month is selected
* 01-30 if month = April, June, September, or November
* 01-31 if month = January, March, May, July, August, October, December
* 01-28 if month = February and year is 1900 or not divisible by 4
* 01-29 if month = February and year is divisible by 4 and not 1900

Year drop down box: Starts with 2015 and ends with 2015 |

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| Question name | D5 |
| Question wording for in person housing unit respondent | (Ask or Verify) **During 2015, did <you/<name>> live at that address all year, move, or go back and forth between addresses?** |
| Response options | * All year
* Go back and forth
* Move – was the move:
* Before 4/1
* On 4/1
* After 4/1
 |

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| Question name | D6 |
| Question wording for in person housing unit respondent | (Ask or Verify) **During 2015, did <you/<name>> stay at that address?** |
| Response options | * Most of the time?
* Half of the time?
* Less than half of the time?
* Short stays?
* Daytime only, didn’t spend nights?
* Certain days of the week?:
* Sunday
* Monday
* Tuesday
* Wednesday
* Thursday
* Friday
* Saturday
 |

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| Question name | D7 |
| Question wording for in person housing unit respondent | (Ask or Verify) **Where <were you/was <name>> staying on Wednesday, April 1st?** |
| Response options | * <partial address>
* <newly collected ADDRESS>
* Some other place
 |

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| Question name | ADDRESS CHECK |
| Question wording for in person housing unit respondent | **How are you familiar with <FULLCENSUSADDRESS>?** |
| Response options | * Respondent used to live at address
* Respondent knows someone who lives at address
* Address needs a slight correction
* Use this address for billing and shipping purposes
* Not familiar
 |

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| Question name | NO COMPLETE |
| Question wording for in person housing unit respondent | **Thank you for your time. *Why are you exiting this interview?*** |
| Response options | * Eligible respondent not available
* Inconvenient time – Need to set an appointment
* Inconvenient time – No appointment made
* Language Barrier
* Hearing Barrier
* Refusal by Respondent
* Other

If other selected, display 200-character text box |

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| Question name | APPOINTMENT TYPE |
| Question wording for in person housing unit respondent | **Would you like me to call on the phone or come back in person?** |
| Response options | * Telephone appointment
* In person appointment
 |

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| **Question name** | WHO TO CALL |
| **Question wording for in person housing unit respondent** | Whom should I ask for when I call back? |
| **Response options** | Allow enumerator to select from a dropdown of roster entries or to add a new name (within a 42-character text box) |

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| Question name | APPOINTMENT PHONE |
| Question wording for in person housing unit respondent | **What is the best number for me to call back on?** |
| Response options | Allow the enumerator to select from the case phones or add a phone number not on the list with the label “Phone Number”. If new phone is added then have a label field for the enumerator to identify if the Phone number is for the Household or the Proxy. |

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| Question name | APPOINTMENT DATE |
| Question wording for in person housing unit respondent | **What is the best date and time <fill>?** |
| Response options | Capture date (month and day) using a calendar. |

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| Question name | APPOINTMENT TIME |
| Question wording for in person housing unit respondent | **What is the best date and time <fill>?**Display date selected from APPOINTMENT DATE and any appointments scheduled for that day |

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| Question name | Language Barrier phone |
| Question wording for in person housing unit respondent | ***Please give me your phone number and someone may contact you****?* |
| Response options | (numeric keypad should be available to enter a phone number)Phone Number (separate by a hyphen with auto-tabbing)* Area Code: 3-digit text box
* Prefix: 3-digit text box
* Suffix: 4-digit text box
 |

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| Question name | Language Barrier |
| Question wording for in person housing unit respondent | *In which language was the interview attempted?* |
| Response options | (drop down box of languages with other option without text box) |

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| Question name | Language BARRIER RESP |
| Question wording for in person housing unit respondent | *What language does the respondent speak?* |
| Response options | (drop down box of languages with other option without text box) |

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| Question name | Refusal Reason  |
| Question wording for in person housing unit respondent | *What reasons were given for the refusal, if known?* |
| Response options | * Respondent too busy / doesn’t have time
* Not interested / Does not want to be bothered
* Survey is a waste of taxpayer money
* Done enough other surveys
* Claims they already completed questionnaire
* Questions legitimacy of questionnaire
* Privacy concerns
* Scheduling difficulties
* Survey is voluntary / Claims does not have to do questionnaire
* Does not understand the questionnaire / Asks questions about the questionnaire
* Anti-government concerns
* Hang-up / Slammed door
* Hostile Resp / dangerous situation / threatened enumerator
* Breaks appointment (puts off enumerator indefinitely)
* Other

If “other” selected, display a 200-character text box.  |

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| Question name | PERSONAL NON-CONTACT |
| Question wording for in person housing unit respondent | *Select the best category to describe the personal visit.* |
| Response options | * No one home
* No one home – appointment broken
* No one home – Notice of Visit removed from last contact attempt
* No one home appears vacant
* Household does not answer door – evidence that someone is home
* Unable to reach / locked gate / physical access denied
* Not a housing unit/Away for duration of operation
* Other

If “Other” is selected, display a 100-character text box with the label Specify. |

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| Question name | PROXY NAME |
| Question wording for in person housing unit respondent | **My final questions are about you, in case I or someone else from the Census Bureau needs to contact you again for additional information.***Ask or confirm.***What is your name?** |
| Response options | Name:* First Name: 20-character text box
* Middle Name: 20-character text box
* Last Name: 20-character text box
 |

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| Question name | PROXY PHONE |
| Question wording for in person housing unit respondent | N/A |
| Response options | If ATTEMPT TYPE=Outbound call attempt and RESP\_TYPE=proxy:* Yes
* No

If no, then the following question should be displayed as well as the text boxes to collect the phone number:*Ask or confirm.* **What is the best phone number to reach you?**If ATTEMPT TYPE=Inbound call received and RESP\_TYPE=proxy:Phone Number (separate by a hyphen with auto-tabbing)* Area Code: 3-digit text box
* Prefix: 3-digit text box
* Suffix: 4-digit text box
 |

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| Question name | LOCATION OF PROXY |
| Question wording for in person housing unit respondent | N/A |
| Response options | Address Type:* City Style
* Rural Route

If City Style is selected, then display:[ ] <house number + street name + (unit designation) + city + state + zip> {get this data from input files. Unit designation is not necessary but if it’s filled on input, then it should be used here. If the enumerator checks this box, then these address parts should be filled in the proxy address fields (PROXY\_\*) and PROXY\_ADDRTYPE = CITY STYLE.} House Number: 20-character text box Street Name: 100-character text box Apt/Unit #: 52-character text box City: 20-character text box State: drop down menu with alphabetical states and District of Columbia Zip: 5-character numeric text box **Please provide a physical address such as:*** **An address you would give to a shipping company if you wanted a package delivered to your home, or**
* **An address you would provide if you were requesting emergency services such as a 911 call, or**
* **A location description such as “The apartment over the Post Office on County Road 5” or “The blue house on the northeast corner of Main Street and First Avenue”.**

Location Description: 250-character text boxIf Rural Route is selected: Rural Route Descriptor: drop down menu with the following options* RR
* HC
* SR
* PSC
* RTE

 Rural Route #: 10-character text box Box ID: 10-character text box City: 20-character text box State: drop down menu with alphabetical states and District of Columbia Zip: 5-character numeric text box **Please provide a physical address such as:*** **An address you would give to a shipping company if you wanted a package delivered to your home, or**
* **An address you would provide if you were requesting emergency services such as a 911 call, or**
* **A location description such as “The apartment over the Post Office on County Road 5” or “The brick house with the screened porch on the northeast corner of Main Street and First Avenue”.**

Location Description: 250-character text box |

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| Question name | TYPE OF PROXY |
| Question wording for in person housing unit respondent | N/A |
| Response options | * Neighbor
* Landlord or Property Manager (Owner, Rental Office Manager, etc.)
* Real Estate Agent/Office
* Relative of Household Member
* Caregiver or Health Provider
* In mover (moved in after <CENSUSDAY>)
* Government Office or Worker (Tax Assessor, Letter Carrier, etc.)
* Utility Worker (Meter Reader, Telephone Repair, Cable/Satellite, etc.)
* Enumerator Personal Knowledge
* Other

If Other, display a 125-character text box with the label Specify. |

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| Question name | GOOD BYE |
| Question wording for in person housing unit respondent | **That completes the interview. Thank you for your time and cooperation.**  |

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| Question name | TRANSLATOR |
| Question wording for in person housing unit respondent | *Was there a translator present?* |
| Response options | * Yes
* No
 |

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| --- | --- |
| Question name | ID TRANSLATOR  |
| Question wording for in person housing unit respondent | *Who was the translator?*  |
| Response options | * <Insert all household members>
* Another Enumerator
* Neighbor
* Local community member
* Other

If “other” selected, display a 100-character text box with the label Specify. |

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| --- | --- |
| Question name | LANGUAGE |
| Question wording for in person housing unit respondent | If TRANSLATOR= no:*What language was the interview conducted in?*If TRANSLATOR= yes:*What language was the interview translated from?* |
| Response options | (drop down box of languages with other option with text box)If “other” selected, display 35-character text box with the label Specify. |

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| Question name | UNABLE TO INTERVIEW |
| Question wording for in person housing unit respondent | *Select the best category to describe why an interview cannot be conducted at the census address for the length of the operation.* |
| Response options | * Demolished/burned out
* Cannot locate
* Nonresidential
* Empty mobile home/trailer site
* Uninhabitable (open to elements, condemned, under construction)
* Address does not exist
* Household away for duration of operation
 |

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| --- | --- |
| Question name | STRATEGIES |
| Question wording for in person housing unit respondent | *Did you leave a Notice of Visit?**Respondent’s User ID for this case is <CASE ID (formatted as XXXX-XXXX-XXXX)>.* |
| Response options | * Yes
* No
 |

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| --- | --- |
| Question name | UNSUCCESSFUL PROXY |
| Question wording for in person housing unit respondent | N/A |
| Response options | * Neighbor
* Landlord or Property Manager (Owner, Rental Office Manager, etc.)
* Real Estate Agent/Office
* Relative of Household Member
* Caregiver or Health Provider
* In mover (moved in after <CENSUS DAY>)
* Government Office or Worker (Tax Assessor, Letter Carrier, etc.)
* Utility Worker (Meter Reader, Telephone Repair, Cable/Satellite, etc.)
* Other

If “other” is selected, display a 125-character text box with the label Specify. |

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| Question name | CASE NOTES |
| Question wording for in person housing unit respondent | *Enter any notes about the case in the text box.*  |
| Response options |  |