

Table A-1. Green Power Partnership Private Sector Respondent Burden for Year 1

INFORMATION COLLECTION ACTIVITY	Hours and Costs Per Respondent Per Activity								Total Hours and C	
	Lgl.* \$143.84 per Hour	Mgr.* ### per Hour	Tech.* ### per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	0.13	1.30	1.17	0.00	2.60	\$299.15	\$0	\$0	219	569.4
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	219	0.0
<b>SUBTOTAL</b>										569
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.08	0.57	0.75	0.08	1.48	\$164.41	\$0	\$0	1,336	1,977.3
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,336	106.9
<b>SUBTOTAL</b>										2,084.2
<b>Green Power Leadership Award</b>										
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	53	160.3
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	53	4.3
<b>SUBTOTAL</b>										164.6
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	389	194.4
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	644	161.0
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	88	44.0
<b>SUBTOTAL</b>										399.4
<b>TOTAL</b>					<b>8.49</b>	<b>\$ 943.88</b>		<b>\$9</b>	<b>1,555</b>	<b>3,217.51</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 219 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1336 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. E

<sup>e</sup> 88 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 1555, including 1336 existing partners who submit annual forms and 219 n

Table A-1. Green Power Partnership Private Sector Respondent Burden for Year 1

Costs
<b>Total Cost/Year</b>
\$65,513
\$657
\$66,170
\$219,658
\$9,460
\$229,118
\$17,943
\$218
\$18,161
\$21,210
\$17,566
\$4,801
\$43,577
<b>###</b>

e.  
 Each follow-up  
 new partners

Table A-2. Green Power Partnership Private Sector Respondent Burden for Year 2

	Hours and Costs Per Respondent Per Activity								Total Hours and Costs		
	Lgl.* \$143.84 per Hour	Mgr.* ### per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACT</b>											
<b>Partnership Agreement <sup>a</sup></b>											
Partners											
Review and complete PA	0.13	1.30	1.17	0.00	2.60	\$299.15	\$0	\$0	219	569.4	\$65,513
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	219	0.0	\$657
SUBTOTAL								\$3		569	\$66,170
<b>Annual Information Reporting Forms <sup>b</sup></b>											
Verify and update pre-populated for	0.08	0.57	0.75	0.08	1.48	\$164.41	\$0	\$0	1,555	2,301.4	\$255,664
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,555	124.4	\$11,011
SUBTOTAL								\$3		2,425.8	\$266,675
<b>Green Power Leadership Award</b>											
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	62	186.6	\$20,884
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	62	5.0	\$254
SUBTOTAL					3.08	\$339.84		\$3		191.6	\$21,138
<b>Information Updates and Follow-ups</b>											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	444	221.8	\$24,197
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	732	182.9	\$19,955
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	88	44.0	\$4,801
SUBTOTAL										448.6	\$48,954
<b>TOTAL</b>					<b>11.57</b>	<b>\$ 1,283.72</b>			<b>1,774</b>	<b>3,635.40</b>	<b>\$402,937</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 219 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1555 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-

<sup>e</sup> 88 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 1774, including 1555 existing partners who submit annual forms and 219 new

Table A-3. Green Power Partnership Private Sector Respondent Burden for Year 3

GPP Private Sector Respondent Burden - Year 3

	Hours and Costs Per Respondent Per Activity								Total Hours and Costs		
	Lgl.* ###	Mgr.* \$117.52	Tech.* \$109.12	Cler.* \$51.01	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>											
<b>Partnership Agreement <sup>a</sup></b>											
Partners											
Review and complete PA	0.13	1.30	1.17	0.00	2.60	\$299.15	\$0	\$0	219	569.4	\$65,513
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	219	0.0	\$657
SUBTOTAL								\$3		569	\$66,170
<b>Annual Information Reporting Forms <sup>b</sup></b>											
Verify and update pre-populated form	0.08	0.57	0.75	0.08	1.48	\$164.41	\$0	\$0	1,774	2,625.5	\$291,671
Submit form to EPA and file a copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1,774	141.9	\$12,561
SUBTOTAL								\$3		2,767.4	\$304,232
<b>Green Power Leadership Award</b>											
Review and complete PA	0.00	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	71	212.9	\$23,826
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	71	5.7	\$290
SUBTOTAL					3.08	\$339.84		\$3		218.6	\$24,115
<b>Information Updates and Follow-ups</b>											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	498	249.1	\$27,185
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	819	204.8	\$22,345
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	88	44.0	\$4,801
SUBTOTAL										497.9	\$54,331
<b>TOTAL</b>					<b>11.57</b>	<b>\$ 1,283.72</b>			<b>1,993</b>	<b>4,053.30</b>	<b>\$448,848</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 219 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1774 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 88 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 1993 including 1774 existing partners who submit annual forms and 219 new partners who submit PAs.

Table A-4. Green Power Partnership Local State Government Respondent Burden for Year 1

GPP State & Local Govt Respondent Burden - Year 1

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	27	66.7	\$7,572
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	27	0.0	\$81
SUBTOTAL									67	\$7,653
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	202	282.8	\$30,887
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	202	16.2	\$1,430
SUBTOTAL									299.0	\$32,318
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	8	24.2	\$2,713
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	8	0.6	\$33
SUBTOTAL				3.08	\$339.84		\$3		24.9	\$2,746
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	57	28.6	\$3,124
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	94	23.6	\$2,573
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									57.2	\$6,242
<b>TOTAL</b>				<b>11.36</b>	<b>\$1,253.52</b>			<b>229</b>	<b>447.74</b>	<b>###</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 27 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 202 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 229, including 202 existing partners who submit annual forms and 27 new partners who submit PAs.

Table A-5. Green Power Partnership Local State Government Respondent Burden for Year 2

GPP State & Local Govt Respondent Burden - Year 2

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITIES</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	27	66.7	\$7,572
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	27	0.0	\$81
SUBTOTAL									67	\$7,653
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	229	320.6	\$35,016
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	229	18.3	\$1,622
SUBTOTAL									338.9	\$36,637
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	9	27.5	\$3,076
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	9	0.7	\$37
SUBTOTAL				3.08	\$339.84		\$3		28.2	\$3,113
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	64	32.0	\$3,492
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	105	26.3	\$2,867
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									63.3	\$6,905
<b>TOTAL</b>				<b>11.36</b>	<b>###</b>			<b>256</b>	<b>497.0978</b>	<b>###</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 27 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 229 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 256, including 229 existing partners who submit annual forms and 27 new partners who submit PAs.

Table A-6. Green Power Partnership Local State Government Respondent Burden for Year 3

GPP State & Local Govt Respondent Burden - Year 3

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52	Tech.* \$109.12	Cler.* \$51.01	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	27	66.7	\$7,572
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	27	0.0	\$81
SUBTOTAL									67	\$7,653
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	256	358.4	\$39,144
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	256	20.5	\$1,813
SUBTOTAL									378.9	\$40,957
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	10	30.7	\$3,438
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	10	0.8	\$42
SUBTOTAL				3.08	\$339.84		\$3		31.5	\$3,480
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	71	35.4	\$3,860
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	116	29.0	\$3,162
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	5.0	\$546
SUBTOTAL									69.4	\$7,567
<b>TOTAL</b>				<b>11.36</b>	<b>\$1,253.52</b>			<b>283</b>	<b>546.46</b>	<b>\$52,115</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 27 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 256 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 283, including 256 existing partners who submit annual forms and 27 new partners who submit PAs.

Table A-7. Green Power Partnership Federal Government Respondent Burden for Year 1

GPP Federal Govt Respondent Burden - Year 1

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	4	9.9	\$1,122
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	4	0.0	\$12
SUBTOTAL									10	\$1,134
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	30	42.0	\$4,587
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	30	2.4	\$212
SUBTOTAL									44.4	\$4,800
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	1	3.6	\$403
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1	0.1	\$5
SUBTOTAL				3.08	\$339.84		\$3		3.7	\$408
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	9	4.3	\$464
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	14	3.5	\$382
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
SUBTOTAL									8.8	\$955
<b>TOTAL</b>				<b>11.36</b>	<b>\$1,253.52</b>			<b>34</b>	<b>66.726</b>	<b>\$7,296</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 4 partners joined in Year 1

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 30 existing partners in Year 1

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 1

<sup>f</sup> The total number of unique respondents submitting information in Year 1 is 34 including 30 existing partners who submit annual forms and 4 new partners who submit PAs.



Table A-8. Green Power Partnership Federal Government Respondent Burden for Year 2

GPP Federal Govt Respondent Burden - Year 2

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52 per Hour	Tech.* \$109.12 per Hour	Cler.* \$51.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Year	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	4	9.9	\$1,122
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	4	0.0	\$12
SUBTOTAL									10	\$1,134
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated form	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	34	47.6	\$5,199
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	34	2.7	\$241
SUBTOTAL									50.3	\$5,440
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	1	4.1	\$457
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	1	0.1	\$6
SUBTOTAL				3.08	\$339.84		\$3		4.2	\$462
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	10	4.8	\$518
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	16	3.9	\$426
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
SUBTOTAL									9.7	\$1,053
<b>TOTAL</b>				<b>11.36</b>	<b>###</b>			<b>38</b>	<b>74.04</b>	<b>\$8,089</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 4 partners joined in Year 2

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 34 existing partners in Year 2

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 2

<sup>f</sup> The total number of unique respondents submitting information in Year 2 is 38, including 34 existing partners who submit annual forms and 4 new partners who submit PAs.

Table A-9. Green Power Partnership Federal Government Respondent Burden for Year 3

GPP Federal Govt Respondent Burden - Year 3

	Hours and Costs Per Respondent Per Activity							Total Hours and Costs		
	Mgr.* \$117.52	Tech.* \$109.12	Cler.* \$51.01	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents	Total Hours/Yea	Total Cost/Year
<b>INFORMATION COLLECTION ACTIVITY</b>										
<b>Partnership Agreement <sup>a</sup></b>										
Partners										
Review and complete PA	1.30	1.17	0.00	2.47	\$280.45	\$0	\$0	4	9.9	\$1,122
Submit PA to EPA and file copy	0.00	0.00	0.00	0.00	\$0.00	\$0	\$3	4	0.0	\$12
SUBTOTAL									10	\$1,134
<b>Annual Information Reporting Forms <sup>b</sup></b>										
Verify and update pre-populated for	0.57	0.75	0.08	1.40	\$152.91	\$0	\$0	38	53.2	\$5,810
Submit form to EPA and file a copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	38	3.0	\$269
SUBTOTAL									56.2	\$6,080
<b>Green Power Leadership Award</b>										
Review and complete PA	1.00	2.00	0.00	3.00	\$335.76	\$0	\$0	2	4.6	\$510
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$4.08	\$0	\$3	2	0.1	\$6
SUBTOTAL				3.08	\$339.84		\$3		4.7	\$517
<b>Information Updates and Follow-ups</b>										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	11	5.3	\$573
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.25	0.00	0.25	\$27.28	\$0	\$0	17	4.3	\$469
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.50	0.00	0.50	\$54.56	\$0	\$0	2	1.0	\$109
SUBTOTAL									10.6	\$1,151
<b>TOTAL</b>				<b>11.36</b>	<b>###</b>			<b>42</b>	<b>81.3516</b>	<b>\$8,881</b>

\* Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with three current partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations did not include benefits or overhead. A loaded labor rate to reflect benefits and overhead for the respondent organizations was calculated by applying a 60% factor to the average of the base rates received from the consultations.

<sup>a</sup> Partners only complete this form when joining. Assumes 4 partners joined in Year 3

<sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 38 existing partners in Year 3

<sup>c</sup> An estimated 25% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>d</sup> 50% of new partners will require a follow-up call for filling out the Agreement and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 15 minutes.

<sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in Year 3

<sup>f</sup> The total number of unique respondents submitting information in Year 3 is 42, including 38 existing partners who submit annual forms and 4 new partners who submit PAs.