



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

Dear Survey Coordinator,

Enclosed is the 2014 **Business R&D and Innovation Survey** (Form BRDI-1). This survey requests additional detail on the information reported by your company earlier this year on the 2014 **Business R&D and Innovation Survey** (Form BRDI-1S). This detail is needed to produce comprehensive national statistics.

This survey is **mandatory and confidential**. Title 13 of the U.S. Code both authorizes the collection of information in this survey and makes your response mandatory. Title 13 also protects the confidentiality for all of your company's information. Only persons sworn to protect Title 13 information may see your responses.

You can **file your survey online** through the Business Help Site. Please use the website econhelp.census.gov/brdis. The form we are requesting you complete is the **2014 Form BRDI-1**. Your User ID and Password are on the front cover of the enclosed form.

As the survey coordinator, we ask that you gather information from the appropriate people within your company and file your responses using our Business Help Site. Each section of the form contains an instruction '**Who should answer this section**' that provides information on the data requested.

Electronic versions of the survey form (Excel and PDF) can be downloaded and distributed to others in your company to facilitate the preparation of your company's response. These files are available from the Business Help Site.

Your survey information will be aggregated to produce summary statistics for reports produced by the National Science Foundation (NSF). You can learn more about the ways the data collected by this survey are used at <http://www.nsf.gov/statistics/srvyindustry/about/brdis/how.cfm>.

Your company's response is **due 60 days from receipt of this letter**. If you need assistance, please call our survey analysts at 1-800-772-7851, option '5', between 8:00 am and 5:00 pm Eastern time, Monday through Friday.

Thank you in advance for your timely response. Your company's response provides critical information on investments in our nation's future.

Sincerely,

Handwritten signature of John R. Gawalt in black ink.

John R. Gawalt
Director
National Center for Science and Engineering Statistics
National Science Foundation

Handwritten signature of Kimberly P. Moore in black ink.

Kimberly P. Moore
Chief
Economic Reimbursable Surveys Division
U.S. Census Bureau

Enclosures

The Business R&D and Innovation Survey is conducted under a joint partnership agreement between the National Science Foundation and the U.S. Census Bureau.