

USING THE DATA ANALYSIS TEMPLATE TOOLKIT

1. It is recommended that you print this sheet. To do so, click File, Print on the menu at the top the screen.
2. Click on the **DAT Instructions** tab at the bottom of the screen. It is recommended that you print these instructions to use as a reference during the process of creating your Data Analysis Template (DAT). To do so, click File, Print on the menu at the top the screen.
3. Click on the **Form Info** tab at the bottom of the screen. Fill in the requested information about the form. Refer to the instructions printed in 1. for guidance.
4. Click on the **Global Index** tab at the bottom of the screen. The Global Index serves two purposes:
 - o It gives you the ability to view the Grants.gov Global Library of standard fields and their attributes
 - o It gives you the ability to utilize pre-formatted templates to be used as rows in your form's Data Analysis Template (DAT).Now is the time to begin preparing the Data AnalysisTemplate (DAT).
5. Determine the first (next) data element on the form. A data element is a data entry field, form title, section header or label.

IS IT A FORM TITLE, SECTION HEADER, OR LABEL?

YES. Copy the Label row template into your DAT.

Look for Label in the Global Index section III. General Data Element Formats. Click on Label. The template row for a label will be highlighted. Select Edit, Copy from the menu at the top of the screen. Click on the FORM DAT tab at the bottom of the screen. Click on the appropriate row number to paste the template into. From the menu, select Edit, Paste. Use the DAT instructions as guidance for filling in all columns in red.

NO. Then it must be a data entry field.

Grants.gov has created a required standard for representing names and addresses on forms. Elements related to names and addresses are grouped together in data element groups. If a data element group is selected, all fields within that group must be included.

IS THE ELEMENT PART OF A NAME OR ADDRESS?

YES. To use the Human Name Group or Address Group, click on the appropriate link in section II of the Global Index. Select Edit, Copy from the menu at the top of the screen. Click on the FORM DAT tab at the bottom of the screen. Click on the row number into which template will be pasted. From the menu, select Edit, Paste. Use the DAT instructions as guidance for filling in all columns in red.

NO. IS THE ELEMENT A GLOBAL DATA ELEMENT?

A global data element is a data element that is commonly used on forms across agencies. Grants.gov has standardized the attributes for global data elements. Some global data elements may be pre-populated from the application cover sheets, some may be post-populated after submission to Grants.gov, and some may be forward-populated from the application cover sheets. The Global Index in section I provides a list of global data elements.

YES. Copy the element's template into your DAT.

Click on the name of the element. The template row for a label will be highlighted. Select Edit, Copy from the menu at the top of the screen. Click on the FORM DAT tab at the bottom of the screen. Click on the row number into which the template will be pasted. From the menu, select Edit, Paste. Use the DAT instructions as guidance for filling in all columns in red.

NO. THEN THE ELEMENT MUST BE AGENCY-SPECIFIC.

Determine the General Field Format in section III of the Global Index that best reflects the data element. Click on the name of the format or one of the options beneath it. The template row(s) will be highlighted. Select Edit, Copy from the menu at the top of the screen. Click on the FORM DAT tab at the bottom of the screen. Click on the row number into which the template will be pasted. From the menu, select Edit, Paste. Use the DAT instructions as guidance for filling in all columns in red. For information about pre-populating, post-populating, and forward-populating, refer to the DAT instructions.

Repeat all of the steps in 5. until all elements on the form are represented on the DAT. The data elements on the DAT should be in the same order they appear on the form. For answers to questions about the process of preparing a Data Analysis Template, contact the PMO Program Advisor.

FORM INFORMATION

ROW	ROW NAME	ROW DEFINITION
[A]	Form Name / Title	The name of the form to be displayed on the Grants.gov system
[B]	Form Number	The number associated with the form within the agency.
[C]	Version Number	The version number of the form within the agency.
[D]	Version Date	The version date of the form.
[E]	Description	A short description of the form.
[F]	OMB Control Number	The control number issued by the Office of Management and Budget (OMB) when a form is cleared.
[G]	OMB Expiration Date	The expiration date issued by the Office of Management and Budget (OMB.)
[H]	Form Family	The families this form should be include with.
[I]	Form Category	Select the most appropriate form category.

FORM ELEMENTS

COLUMN	COLUMN NAME	COLUMN DEFINITION
[1]	Field #	A unique, sequential number for (a) each field on the form for which data will be entered or selected and (b) form title, section headers or labels. Use the block number on the form mock up, if any, otherwise start the count with 1. Format is <block#>-<field#> (e.g. Block 15, field 1 would be represented as 15-1.)
[2]	Field Label	The name of the field as presented on the form. This column is used when Field Implementation [16] is label and you are specifying the form title, section headers, or labels. You may change any Global Library template label in red to the label as specified on the form.
[3]	Short Field Label	Enter condensed version for use at the beginning of Help Tip and Accessibility Text. Please limit to 40 characters or less and do not abbreviate words.
[4]	Required?	<ul style="list-style-type: none"> - Enter "Yes" if the field must be completed before the application can be submitted. - If the field is optional, conditional, or "Required if" then enter "No" in this column. - If the field is calculated (see BUSINESS RULES [11]) and all fields involved in the calculation are optional, enter "No" in this column. - If the field is calculated (see BUSINESS RULES [11]) and one or more of the fields involved in the calculation are mandatory, enter "Yes" in this column. - If the field is to be forward-populated (see FIELD TYPE [8]), then the value for this column should be the same as the value of the source field (e.g. if the source field is optional, the destination field is optional, if the source field is mandatory, the destination field is mandatory).
[5]	Minimum Occurrences	<ul style="list-style-type: none"> - The minimum number of entries that can be made for the same field. - Enter 0 if the field is optional. - Enter 1 or more if the field must be completed before the application can be submitted.
[6]	Maximum Occurrences	<ul style="list-style-type: none"> - The maximum number of entries that can be made for the same field. - Must be 1 or more.
[7]	Agency Field Name	Short name that describes the field. This name will be used as an input to the XML schema. For Global Data Elements, a suggested name is pre-filled in red, though it may be changed. Grants.gov may modify names as needed to meet guidelines and standards. Note: Each Agency Field Name must be unique on a DAT.
[8]	Field Type	Select one from the following 5 options: <ul style="list-style-type: none"> Pre-populated - Field will be populated with data from the application package. See Global Index Section II for a list of qualifying fields. Post-populated - Field will be populated in a form after submission to Grants.gov. See the Global Index Section III for a list of qualifying fields. Forward-populated - Field will be populated with data from the application cover page (e.g., SF424, SF424 (R&R)) or - Field will be populated with data entered earlier in the form. Global - Field is a global data element that is not forward-populated or a global data element group. Agency Specific - Field is unique to your agency. Enter values in ALL columns in this DAT as indicated by the instructions. Radio Group - Agency-specific field that displays a limited set of alternatives. Applicant has the option of selecting one value.
[9]	Global Library Field Name	- Pre-formatted for your convenience. No action required.
[10]	Field Type Source	<ul style="list-style-type: none"> If Pre-populated - Pre-formatted for your convenience. No action required. If Post-Populated - Pre-formatted for your convenience. No action required. If Forward-Populated - If "Forward-populated" was selected in the Field Type [8] column, enter the source's form name (as found on the PureEdge version of the form) and field #. Should be in the format <form name>-<block #>-<field #> (e.g. SF424-6-1.) If Global - If "Global" was selected in Field Type [8] column, enter n/a. If Agency Specific - Pre-formatted for your convenience. No action required. If Radio Group - If "Radio Group" was selected in the Field Type [8] column, then enter the name radio group. The radio group name may be the same as the
[11]	Business Rules	Simple rules about the field, such as: <ul style="list-style-type: none"> - Is a specific format required (e.g., 4 digit year and 5 digit code like "2004-abcdf")? Remember to indicate this format in the element's help tip. - Is a calculation required for this field (e.g., Total = 15-1 + 15-2 + 15-3 + 15-4) - Is this field conditionally required (e.g., Required if 3-1 is Yes) - NOTE: Grants.gov does not enforce business rules across forms. - Enter n/a if there are no business rules for the field.
[12]	Data Type	- Pre-formatted for your convenience. No action required.

FORM ELEMENTS

COLUMN	COLUMN NAME	COLUMN DEFINITION
[13]	List of Values	<ul style="list-style-type: none"> - If the Data Type [12] is LIST, provide a list of values that you want to be given to the user. - The format of each list item should be <id>: <description>. Use && to separate each value (e.g. MD: Maryland&& VA: Virginia) - For Minimum # of Characters [14] and Maximum # of Characters [15], enter the character count for the shortest and longest values in the list - If the field is required, it must have a default value. Mark the default value with an asterisk before the value, if any (e.g. *MD: Maryland.) If the user does not change the selection, the field will automatically be filled with the default value. - Enter n/a if a list of values does not apply. - NOTE: No list of values is needed for Radio Groups. This list of values is the Field Labels for the Radio Group's radio options.
[14]	Minimum # of Characters or Minimum Value	<ul style="list-style-type: none"> - If the Data Type [12] is AN, enter the minimum number of characters that may be entered into a field (minimum field length.) If the field is optional, enter 0. - If the Data Type [12] is INTEGER, \$, or DECIMAL(2), enter the minimum value for the field including decimals where applicable (e.g. enter "5000" if the value cannot be less than 5000.) - If the Data Type [12] is LIST, FILE, MULTIFILE or DATE, enter "n/a" in this column. - A hyphen is not counted as a character if it is included on the form for presentation purposes. It is counted if it is to be stored with the data.
[15]	Maximum # of Characters or Maximum Value	<ul style="list-style-type: none"> - If the Data Type [12] is AN, enter the maximum number of characters that may be entered into a field (maximum field length.) - If the Data Type [12] is INTEGER, \$, or DECIMAL(2), enter the maximum value for the field including decimals where applicable (e.g. enter "10,000" if the value cannot be more than 10,000.) - If the Data Type [12] is LIST, FILE, MULTIFILE, or DATE, enter "n/a" in this column. - A hyphen is not counted as a character if it is included on the form for presentation purposes. It is counted if it is to be stored with the data.
[16]	Field Implementation	<ul style="list-style-type: none"> - Pre-formatted for your convenience.
[17]	Help Tip	<p>Text that will be displayed when the applicant clicks on the help icon. Please compose the wording carefully, as this text will be used for the Accessibility text as well as the Help Tip. Use the following guidelines for creating help tips:</p> <ul style="list-style-type: none"> - Start all help tips with "Enter the..." or "Select the..." or "Pre-populated from the..." or "Click to select..." - If the field is required, then the help tip should end with the statement "This field is required." Add "This field is required" to the end of global help tips if they are - If the field has a certain format, then the tip should contain text describing the required format. - If a Radio Group is required, then the help tip on the Radio Group Header should state "One selection is required."

FORM INFORMATION	
Form Name / Title	ED-900C EDA Application Supplement for Construction Programs
Form Number	ED 900C
Version Number	1.0
Version Date	
Description	
OMB Control Number	0610-0994
OMB Expiration Date	XX/XX/20XX
Form Family <i>(select all that apply)</i>	<input checked="" type="checkbox"/> SF-424 Family
	<input type="checkbox"/> SF-424 R&R Family
	<input type="checkbox"/> SF-424 Individual Family
	<input checked="" type="checkbox"/> SF-424 Mandatory Family
	<input type="checkbox"/> SF-424 Short Organizational Family
Form Category <i>(select the most appropriate category)</i>	<input type="checkbox"/> Cover Sheet
	<input type="checkbox"/> Certification and Assurance
	<input type="checkbox"/> Survey
	<input type="checkbox"/> Budget Form
	<input type="checkbox"/> Key Contacts and Personal Data
	<input type="checkbox"/> Attachments
	<input type="checkbox"/> Miscellaneous
ADDITIONAL FORM REQUIREMENTS <i>(not indicated on the FORM DAT)</i>	

Grants.gov Global Index

Click on an element name, data element group name, or general element format to view its DAT row template.
Follow the instructions to copy and paste template rows into the Form DAT.

I. GLOBAL DATA ELEMENTS		III. GENERAL DATA ELEMENT FORMATS	
Agency Name	Employer/Taxpayer Identification Number (EIN/TIN)	Alphanumeric	
Applicant ID	Fax	Button	
CFDA Number	Federal Award Identifier	Date	
CFDA Title	Federal Entity Identifier	Degree Earned	
Congressional District: Applicant	Organization Name (Legal Name)	Dollar Amount	
Congressional District: Program/Project	Phone Number	Dollar Amount Total	
Country	Project Name	File Attachment - Single	
Department Name	Project Title	Optional	Required
Division Name	Social Security Number	File Attachment - Multiple	
DUNS Number	Title	Optional	
Email	Type of Applicant	Numeric	
DATA ELEMENTS THAT CAN BE PRE-POPULATED FROM THE APPLICATION PACKAGE		with 2 decimals	without decimals
Agency Name	Competition Identification Number	Label	
CFDA Number	Competition Identification Title	List - Drop Down (one selection from a drop-down list of values)	
CFDA Title	Funding Opportunity Number	List - Checkbox (Check for yes. May select multiple options)	
	Funding Opportunity Title	List - Radio Group (one selection from a group of options)	
DATA ELEMENTS THAT ARE POST-POPULATED AFTER SUBMISSION TO GRANTS.GOV		Optional	Required
AOR Signature		Percent	
Date Received		with 2 decimals	without decimals
Date Signed		Year	
II. GLOBAL DATA ELEMENT GROUPS		Yes/No Radio Group	
Address Group	<i>Street1, Street2, City, County, Province, State, Zip Code, Country</i>	Optional	Required
Human Name Group	<i>Prefix, First Name, Middle Name, Last Name, Suffix</i>	Yes/No/Other Radio Group	
		Optional	Required
		Yes/No/Not Applicable	
		Optional	Required

FORM TITLE:

ED-900C EDA Application Supplement for Construction Programs

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]
Field #	Field Label	Short Field Label	Required?	Minimum Occurrences	Maximum Occurrences	Agency Field Name	Field Type	Global Library Field Name	Field Type Source	Business Rules	Data Type	List of Values	Min # of Chars or Min Value	Max # of Chars or Max Value	Field Implementation	Help Tip
1.0	OMB Number: 0610-0994 Expiration Date: XX/XX/20XX	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
1.1	ED-900C – EDA Application Supplement for Construction Programs	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
A	A. Metropolitan Area Review	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
A.1	1. Projects involving the development of hospitals, airports, libraries, water supply and distribution facilities, sewage and waste treatment works, highways, transportation facilities, water development, or land conservation within a metropolitan statistical area (MSA) require comments from the metropolitan area clearinghouse/agency. Does the proposed project involve any of the above identified developments within an MSA?	MSA Development	Yes	1	1	MSADevelopment	Radio Group	globLib:YesNoDataType	MSADevelopment	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the proposed project involve any of the above identified developments within an MSA? This field is required.
A.1.1	Yes	Yes	No	0	1	n/a	Radio Group	n/a	MSADevelopment	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
A.1.2	No	No	No	0	1	n/a	Radio Group	n/a	MSADevelopment	n/a	n/a	No	n/a	n/a	Radio	Select this option.
A.2	2. If Yes, please attach either:	Attachment Type	No	0	1	AttachmentType	Radio Group	n/a	AttachmentType	Enabled only if MSADevelopment is Yes.	LIST	n/a	n/a	n/a	Radio Group	If Yes, then please check one.
A.2.1	Comments from the responsible metropolitan area clearinghouse/agency and a statement that such comments have been considered; or	Comments from the responsible metropolitan area clearinghouse/agency and a statement that such comments have been considered	No	0	1	n/a	Radio Group	n/a	AttachmentType	n/a	n/a	Comments from clearinghouse/agency	n/a	n/a	Radio	Select this option.
A.2.2	An explanation as to why comments are not available; or	An explanation as to why comments are not available	No	0	1	n/a	Radio Group	n/a	AttachmentType	n/a	n/a	Explanation as to why comments are not available	n/a	n/a	Radio	Select this option.
A.2.3	A statement indicating the date the application was made available to the appropriate metropolitan area clearinghouse/agency and units of general local government for review and certifying that the application has been before the metropolitan area clearinghouse/agency for a period of 60 days without comments or recommendations.	A statement indicating the date the application was made available to the appropriate metropolitan area clearinghouse/agency and units of general local government for review and certifying that the application has been before the metropolitan area clearinghouse/agency for a period of 60 days without comments or recommendations.	No	0	1	n/a	Radio Group	n/a	AttachmentType	n/a	n/a	Statement with date made available	n/a	n/a	Radio	Select this option.
A.2.4	n/a	Attachment	No	0	1	MSAAattachment	Global	att:AttachedFileDataType	n/a	Enabled only if MSADevelopment is Yes. Optional attachment regardless of which option is selected.	FILE	n/a	n/a	n/a	Single_File	If yes, please attach document.
B	B. District Organization Project Administration	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
B.1	1. Will the District Organization for the region in which the project will be located administer the project for the applicant?	District Organization Project Administration	Yes	1	1	DistrictOrganizationProjectAdministration	Radio Group	globLib:YesNoDataType	DistrictOrganizationProjectAdministration	n/a	LIST	n/a	n/a	n/a	Radio Group	Will the District Organization for the region in which the project will be located administer the project for the applicant? This field is required.

B.1.1	Yes	Yes	No	0	1	n/a	Radio Group	n/a	DistrictOrganizationProjectAdministration	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
B.1.2	No	No	No	0	1	n/a	Radio Group	n/a	DistrictOrganizationProjectAdministration	n/a	n/a	No	n/a	n/a	Radio	Select this option.
B.2	2. If Yes, you must certify to all of the following and indicate your certification by checking each box:	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
B.2.1	The administration of the project is beyond the capacity of the applicant's current staff and would require hiring additional staff or contracting for such services;	The administration of the project is beyond the capacity of the applicant's current staff and would require hiring additional staff or contracting for such services	No	0	1	BeyondCapacity	Agency-specific	globLib:YesNoDataType	n/a	Enabled only if DistrictOrganizationProjectAdministration is Yes.	n/a	n/a	n/a	n/a	Check	Check to select.
B.2.2	No local organization/business exists that could administer the project in a more efficient or cost-effective manner than the District Organization; and	No local organization/business exists that could administer the project in a more efficient or cost-effective manner than the District Organization	No	0	1	NoLocalOrganizationBusiness	Agency-specific	globLib:YesNoDataType	n/a	Enabled only if DistrictOrganizationProjectAdministration is Yes.	n/a	n/a	n/a	n/a	Check	Check to select.
B.2.3	The District Organization will administer the project without subcontracting the work.	The District Organization will administer the project without subcontracting the work	No	0	1	DistrictOrganization	Agency-specific	globLib:YesNoDataType	n/a	Enabled only if DistrictOrganizationProjectAdministration is Yes.	n/a	n/a	n/a	n/a	Check	Check to select.
B.3	3. If the project will be administered by the District Organization and you did not certify to all of the above, explain below.	Explanation	No	0	1	CertificationExplanation	Agency-specific	n/a	n/a	Enabled only if DistrictOrganizationProjectAdministration is Yes. 2 paragraphs.	AN	n/a	0	1000	Field	If the project will be administered by the District Organization and you did not certify to all of the above, enter explanation.
C.0.0	C. Preliminary Engineering Report	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
C.0.1	To be considered for assistance, all construction and design applications must include a Preliminary Engineering Report (PER) that at a minimum provides the following information:	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
C.1	1. <u>Description of project components.</u> Provide a general description of all project components involved in the project. Indicate whether the project involves the construction of new infrastructure or facilities or the renovation or replacement of existing ones. Describe each of the project components in terms of dimensions, quantities, capacities, square footage, etc.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
C.2	2. <u>A statement verifying that the project components described in the engineering report are consistent with the EDA investment project description that is provided in Section A.2 of Form ED-900.</u> Engineering reports that describe project components that are inconsistent with the EDA investment project description in Section A.2 of Form ED-900 will not be considered valid.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
C.3	3. <u>Drawings showing the general layout and location of the existing site conditions and of the project components as well as location of any project beneficiary identified in Section B.5 of Form ED-900 that provide economic justification for the project, if any.</u> Rough dimensions and quantities for major project components should be shown and labeled on the drawings. Drawings should clearly identify the project components that are being proposed. Applicants are encouraged to clarify such drawings, for example, through color coding, labeling, and other appropriate methods.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a

C.4	4. A feasibility analysis for the constructability of the project. Include a review of the existing conditions and note particular features, alignments, and circumstances affecting construction of project components.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.5	5. The proposed method of construction. Indicate whether construction procurement will be done through competitive bid or other method. Indicate if any portion of the project is to be done by design/build, construction management at risk, the applicant's own forces, or a third-party construction manager. If an alternate construction procurement method (other than traditional design/bid/build with sealed competitive bid process) is proposed, a construction services procurement plan must be provided to EDA for approval in accordance with EDA's regulation at 13 C.F.R. § 305.6(a).	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.6	6. The number of construction contracts anticipated. If multiple contracts are proposed, describe the project components included in each contract. If separate contracts are anticipated for demolition or site work, the budget information cost classification should reflect the estimated costs for these components. If project phasing is proposed, a project phasing request must be provided to EDA for approval per EDA's regulation at 13 C.F.R. § 305.9(a).	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.7	7. A current detailed construction cost estimate for each of the project components. Show quantities, unit prices, and total costs and provide a basis for the determination of construction contingencies. The total of this estimate should match the construction line item of the SF-424C.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.8	8. Real property acquisition. If the budget includes costs for acquisition of real property, include a current fair market value appraisal completed by a certified appraiser for the property to be purchased.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.9	9. A list of all permits required for the proposed project and their current status. Identify all permits required; include the timeline to obtain the permits and discuss how the permitting relates to the overall project schedule. If the project crosses a railroad right-of-way or is within a railroad right-of-way, explain any permitting or approvals that may be required from the railroad or other authority and the timeframe for obtaining these permits or approvals.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10	10. An overall estimated project schedule. This schedule should agree with the project schedule outlined in the ED-900. Include the number of months for each of the following:	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10.1	i. design period;	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10.2	ii. period of time to obtain required permits;	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10.3	iii. period of time to obtain any required easements or rights-of-way;	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10.4	iv. solicitation of bids and awarding of contracts, and	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.10.5	v. construction period.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
C.11	11. Overall project budget breakdown. For each "cost classifications" line item that the applicant indicates will be included in the project budget on Form SF-424C, the applicant must provide a breakdown of the proposed project costs and tasks that is consistent with the detailed construction cost estimate for the project provided in the PER.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
D	D. Title Requirements	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

D.1	1. Does the applicant currently hold title to all project facilities, underlying land, necessary easements, and rights-of-way required for the project?	Hold Title	Yes	1	1	HoldTitle	Radio Group	globLib:YesNoDataType	HoldTitle	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the applicant currently hold title to all project facilities, underlying land, necessary easements, and rights-of-way required for the project? This field is required.
D.1.1	Yes (go to question D.2)	Yes (go to question D.2)	No	0	1	n/a	Radio Group	n/a	HoldTitle	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.1.2	No (explain below)	No (explain below)	No	0	1	n/a	Radio Group	n/a	HoldTitle	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.1.a	a. If No, does the applicant plan to obtain title?	Plan to Obtain	No	0	1	PlanToObtain	Radio Group	globLib:YesNoDataType	PlanToObtain	Required if HoldTitle is No, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	If No, does the applicant plan to obtain title?
D.1.a.1	i. Yes	Yes	No	0	1	n/a	Radio Group	n/a	PlanToObtain	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.1.a.1.1	How and when will the applicant obtain title? (After answering, go to question D.2)	How and When	No	0	1	HowWhen	Agency-specific	n/a	n/a	Required if PlanToObtain is Yes, otherwise disabled. 1 paragraph.	AN	n/a	0	500	Field	How and when will the applicant obtain title? (After answering, go to question D.2)
D.1.a.2	ii. No	No	No	0	1	n/a	Radio Group	n/a	PlanToObtain	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.1.a.2.1	Please explain why not	Explanation	No	0	1	PlanToObtainExplanation	Agency-specific	n/a	n/a	Required if PlanToObtain is No, otherwise disabled. 1 paragraph.	AN	n/a	0	500	Field	Please explain why not.
D.1.b	b. If you indicated that the applicant does not currently have title and does not intend to obtain title, does the applicant hold a long-term lease or hold interest in project property for a period not less than the estimated useful life of the project?	Long Term Lease	No	0	1	LongTermLease	Radio Group	globLib:YesNoDataType	LongTermLease	Required if PlanToObtain is No, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	If you indicated that the applicant does not currently have title and does not intend to obtain title, does the applicant hold a long-term lease or hold interest in project property for a period not less than the estimated useful life of the project?
D.1.b.1	i. Yes. Go to question D.2	Yes (go to question D.2)	No	0	1	n/a	Radio Group	n/a	LongTermLease	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.1.b.2	ii. No. Please explain below how the applicant will satisfy EDA's title regulation at 13 C.F.R. § 314.7.	No	No	0	1	n/a	Radio Group	n/a	LongTermLease	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.1.b.2.1	n/a	Explanation	No	0	1	LongTermLeaseExplanation	Agency-specific	n/a	n/a	Required if LongTermLease is No, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	Please explain how the applicant will satisfy EDA's title regulation at 13 C.F.R. 314.7.
D.2	2. Will the applicant provide EDA a security interest and/or covenant of use in the real property or significant items of tangible personal property acquired or improved with EDA investment assistance? See 13 C.F.R. § 314.9.	Provide Security Interest	Yes	1	1	ProvideSecurityInterest	Radio Group	globLib:YesNoDataType	ProvideSecurityInterest	n/a	LIST	n/a	n/a	n/a	Radio Group	Will the applicant provide EDA a security interest and/or covenant of use in the real property or significant items of tangible personal property acquired or improved with EDA investment assistance? This field is required.
D.2.1	Yes	Yes	No	0	1	n/a	Radio Group	n/a	ProvideSecurityInterest	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.2.2	No (explain below)	No (explain below)	No	0	1	n/a	Radio Group	n/a	ProvideSecurityInterest	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.2.3	n/a	Explanation	No	0	1	ProvideSecurityInterestExplanation	Agency-specific	n/a	n/a	Required if ProvideSecurityInterest is No, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If No, enter explanation.
D.3	3. Will real property or project facilities to be acquired or improved with EDA investment assistance, including any industrial or commercial park acreage, be mortgaged or used to collateralize any type of financing, including but not limited to bonds or tax credits, or is any real property to be used for the project currently mortgaged or being used as collateral?	Real Property	Yes	1	1	RealProperty	Radio Group	globLib:YesNoDataType	RealProperty	n/a	LIST	n/a	n/a	n/a	Radio Group	Will real property or project facilities to be acquired or improved with EDA investment assistance, including any industrial or commercial park acreage, be mortgaged or used to collateralize any type of financing, including but not limited to bonds or tax credits, or is any real property to be used for the project currently mortgaged or being used as collateral? This field is required.
D.3.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	RealProperty	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.3.2	No	No	No	0	1	n/a	Radio Group	n/a	RealProperty	n/a	n/a	No	n/a	n/a	Radio	Select this option.

D.3.3	n/a	Explanation	No	0	1	RealProperty Explanation	Agency-specific	n/a	n/a	Required if RealProperty is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
D.4	4. Describe any required State permits, easements, rights-of-way or leases necessary to construct, operate, and maintain the project.	Required State Permits, Easements, Rights-of-way or Leases	No	0	1	Permits	Agency-specific	n/a	n/a	1 page.	AN	n/a	0	4000	Field	Describe any required State permits, easements, rights-of-way or leases necessary to construct, operate, and maintain the project.
D.5	5. Describe any liens, mortgages, other encumbrances, reservations, reversionary interests or other restrictions on the applicant's interest in the property.	Liens and Mortgages	No	0	1	LiensMortgages	Agency-specific	n/a	n/a	1 page.	AN	n/a	0	4000	Field	Describe any liens, mortgages, other encumbrances, reservations, reversionary interests or other restrictions on the applicant's interest in the property.
D.6	6. Is the project located on a military or Department of Energy installation that is closed or scheduled for closure or realignment?	Scheduled for Closure or Realignment	Yes	1	1	ClosureRealignment	Radio Group	globLib:YesNoDataType	ClosureRealignment	n/a	LIST	n/a	n/a	n/a	Radio Group	Is the project located on a military or Department of Energy installation that is closed or scheduled for closure or realignment? This field is required.
D.6.1	Yes	Yes	No	0	1	n/a	Radio Group	n/a	ClosureRealignment	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.6.2	No	No	No	0	1	n/a	Radio Group	n/a	ClosureRealignment	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.7	7. Does the project involve construction within a railroad's right-of-way or over a railroad crossing?	Railroad	Yes	1	1	Railroad	Radio Group	globLib:YesNoDataType	Railroad	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the project involve construction within a railroad's right-of-way or over a railroad crossing? This field is required.
D.7.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	Railroad	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.7.2	No	No	No	0	1	n/a	Radio Group	n/a	Railroad	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.7.3	n/a	Explanation	No	0	1	RailroadExplanation	Agency-specific	n/a	n/a	Required if Railroad is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
D.8	8. Does the project include construction of a highway owned by a State or local government (other than the applicant)?	State or Local Highway	Yes	1	1	Highway	Radio Group	globLib:YesNoDataType	Highway	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the project include construction of a highway owned by a State or local government (other than the applicant)? This field is required.
D.8.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	Highway	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
D.8.2	No	No	No	0	1	n/a	Radio Group	n/a	Highway	n/a	n/a	No	n/a	n/a	Radio	Select this option.
D.8.3	n/a	Explanation	No	0	1	HighwayExplanation	Agency-specific	n/a	n/a	Required if Highway is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E	E. Sale or Lease	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a

E.1	1. Does the applicant intend to sell, lease, transfer, dedicate or otherwise convey any interest in the project facilities, underlying land, or any land improved with EDA investment assistance?	Intend to Sell	Yes	1	1	IntendSell	Radio Group	globLib:YesNoDataType	IntendSell	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the applicant intend to sell, lease, transfer, dedicate or otherwise convey any interest in the project facilities, underlying land, or any land improved with EDA investment assistance? This field is required.
E.1.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	IntendSell	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.1.2	No	No	No	0	1	n/a	Radio Group	n/a	IntendSell	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.1.3	n/a	Explanation	No	0	1	IntendSellExplanation	Agency-specific	n/a	n/a	Required if IntendSell is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E.2	2. Is the purpose of the project to construct facilities to serve an industrial or commercial park or sites owned by the applicant for sale or lease to private parties?	Industrial or Commercial Park for Sale or Lease to Private Parties	Yes	1	1	SaleLease	Radio Group	globLib:YesNoDataType	SaleLease	n/a	LIST	n/a	n/a	n/a	Radio Group	Is the purpose of the project to construct facilities to serve an industrial or commercial park or sites owned by the applicant for sale or lease to private parties? This field is required.
E.2.1	No	No	No	0	1	n/a	Radio Group	n/a	SaleLease	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.2.2	Yes	Yes	No	0	1	n/a	Radio Group	n/a	SaleLease	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.2.3	Identify the owners of the acreage, provide an estimate of the number of acres benefiting from the proposed investment and explain how EDA's requirements will continue to be met after any sale or lease.	Identify Owners	No	0	1	IdentifyOwners	Agency-specific	n/a	n/a	Required if SaleLease is No, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	Identify the owners of the acreage, provide an estimate of the number of acres benefiting from the proposed investment and explain how EDA's requirements will continue to be met after any sale or lease.
E.2.4	Note: Applicants may be asked to provide documentation that EDA's requirements will continue to be met after the sale or lease of project property.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
E.3	3. Is the purpose of the project to construct facilities to serve a privately owned industrial or commercial park or sites for sale or lease?	Privately Owned Industrial or Commercial Park or Sites for Sale or Lease	Yes	1	1	PrivatelyOwnedIndustrial	Radio Group	globLib:YesNoDataType	PrivatelyOwnedIndustrial	n/a	LIST	n/a	n/a	n/a	Radio Group	Is the purpose of the project to construct facilities to serve a privately owned industrial or commercial park or sites for sale or lease? This field is required.
E.3.1	No	No	No	0	1	n/a	Radio Group	n/a	PrivatelyOwnedIndustrial	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.3.2	Yes	Yes	No	0	1	n/a	Radio Group	n/a	PrivatelyOwnedIndustrial	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.

E.3.3	If Yes, identify the owners of the acreage, estimate the number of acres benefiting from the proposed investment, and explain below how EDA's requirements will continue to be met after the sale or lease. Note that certain EDA requirements attached to the property will survive any sale or transfer of the property. In addition, EDA may require evidence that the private party has title to the park or site prior to such sale or lease and condition the award of investment assistance upon assurances given by the private party that EDA determines are necessary to ensure consistency with the project purpose. See 13 C.F.R. § 314.3(c) and § 314.7.	Identify Owners	No	0	1	IdentifyOwnersPrivatelyOwnedIndustrial	Agency-specific	n/a	n/a	Required if PrivatelyOwnedIndustrial is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, identify the owners of the acreage, estimate the number of acres benefiting from the proposed investment, and explain below how EDA's requirements will continue to be met after the sale or lease.
E.4	4. For privately owned land improved by the proposed project, is the private owner willing to enter into an agreement to limit the sale price of the improved land to its fair market value before the improvements for a reasonable period of time?	Willing to enter into an Agreement	Yes	1	1	Agreement	Radio Group	globLib:YesNoDataType	Agreement	n/a	LIST	n/a	n/a	n/a	Radio Group	For privately owned land improved by the proposed project, is the private owner willing to enter into an agreement to limit the sale price of the improved land to its fair market value before the improvements for a reasonable period of time? This field is required.
E.4.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	Agreement	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.4.2	No/Not applicable (no private owners)	No/Not applicable (no private owners)	No	0	1	n/a	Radio Group	n/a	Agreement	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.4.3	n/a	Explanation	No	0	1	Explanation Agreement	Agency-specific	n/a	n/a	Required if Agreement is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E.5	5. Is the purpose of the project to construct, renovate or purchase a building?	Construct, Renovate or Purchase a Building	Yes	1	1	Building	Radio Group	globLib:YesNoDataType	Building	n/a	LIST	n/a	n/a	n/a	Radio Group	Is the purpose of the project to construct, renovate or purchase a building? This field is required.
E.5.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	Building	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.5.2	No	No	No	0	1	n/a	Radio Group	n/a	Building	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.5.3	n/a	Explanation	No	0	1	Explanation Building	Agency-specific	n/a	n/a	Required if Building is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E.5.a	a. Will the building be leased in whole or in part?	Building Leased	No	0	1	BuildingLeased	Radio Group	globLib:YesNoDataType	BuildingLeased	Required if Building is Yes, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	Will the building be leased in whole or in part?
E.5.a.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	BuildingLeased	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.5.a.2	No	No	No	0	1	n/a	Radio Group	n/a	BuildingLeased	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.5.a.3	n/a	Explanation	No	0	1	Explanation BuildingLeased	Agency-specific	n/a	n/a	Required if BuildingLeased is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.

E.5.b	b. Is the purpose of the building to provide incubator space to new companies?	Incubator Space to New Companies	No	0	1	IncubatorSpace	Radio Group	globLib:YesNoDataType	IncubatorSpace	Required if Building is Yes, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	Is the purpose of the building to provide incubator space to new companies?
E.5.b.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	IncubatorSpace	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.5.b.2	No	No	No	0	1	n/a	Radio Group	n/a	IncubatorSpace	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.5.b.3	n/a	Explanation	No	0	1	ExplanationIncubatorSpace	Agency-specific	n/a	n/a	Required if IncubatorSpace is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E.5.c	c. Will there be limitations on the length of the lease term?	Limitations on Lease	No	0	1	LimitationsLease	Radio Group	globLib:YesNoDataType	LimitationsLease	Required if Building is Yes, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	Will there be limitations on the length of the lease term?
E.5.c.1	Yes (explain below)	Yes (explain below)	No	0	1	n/a	Radio Group	n/a	LimitationsLease	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.5.c.2	No	No	No	0	1	n/a	Radio Group	n/a	LimitationsLease	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.5.c.3	n/a	Explanation	No	0	1	ExplanationLimitationsLease	Agency-specific	n/a	n/a	Required if LimitationsLease is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	If Yes, enter explanation.
E.5.d	d. Is the purpose of the project to provide building space to a single user or multiple users?	Provide Building Space	No	0	1	ProvideBuildingSpace	Radio Group	globLib:YesNoDataType	ProvideBuildingSpace	Required if Building is Yes, otherwise disabled.	LIST	n/a	n/a	n/a	Radio Group	Is the purpose of the project to provide building space to a single user or multiple users?
E.5.d.1	Yes	Yes	No	0	1	n/a	Radio Group	n/a	ProvideBuildingSpace	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
E.5.d.2	No	No	No	0	1	n/a	Radio Group	n/a	ProvideBuildingSpace	n/a	n/a	No	n/a	n/a	Radio	Select this option.
E.5.e	e. Explain below the terms of any proposed lease.	Proposed Lease Terms	No	0	1	ProposedLeaseTerms	Agency-specific	n/a	n/a	Required if Building is Yes, otherwise disabled. 2 paragraphs.	AN	n/a	0	1000	Field	Explain the terms of any proposed lease.
F	F. State Historic Preservation Requirements	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
F.1	Have comments from the appropriate State Historic Preservation Officer (SHPO) already been received?	SHPO Comments	Yes	1	1	SHPOComments	Radio Group	globLib:YesNoDataType	SHPOComments	n/a	LIST	n/a	n/a	n/a	Radio Group	Have comments from the appropriate State Historic Preservation Officer (SHPO) already been received? This field is required.
F.1.1	Yes (attach comments)	Yes (attach comments)	No	0	1	n/a	Radio Group	n/a	SHPOComments	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.
F.1.2	No	No	No	0	1	n/a	Radio Group	n/a	SHPOComments	n/a	n/a	No	n/a	n/a	Radio	Select this option.

F.1.3	n/a	Comments	No	0	1	SHPOAttachment	Global	att:AttachedFileDataType	n/a	Enabled only if SHPOComments is Yes.	FILE	n/a	n/a	n/a	Single_File	If yes, please attach comments.
F.2	Note: If comments have not already been received, the applicant will be required to submit materials to SHPO. Regardless of whether the applicant believes historic or archaeological artifacts are present, the applicant will be required work with its SHPO. Specific requirements for states' SHPOs can generally be found on their websites. Applicants can also request additional information from EDA Regional Offices.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
F.3	Please note that the SHPO clearance process can be lengthy. When submitting this material to the SHPO, the applicant must request that the SHPO submit comments on the proposed project to the EDA Regional Office processing the application.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G	G. National Environmental Policy Act (NEPA) Requirements	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.1	1. Please attach an environmental narrative and applicant certification clause using the template found on www.eda.gov.	Environmental Narrative	No	0	1	EnvironmentalNarrative	Global	att:AttachedFileDataType	n/a	n/a	FILE	n/a	n/a	n/a	Single_File	Please attach an environmental narrative and applicant certification clause using the template found on www.eda.gov.
G.2	Federal agencies are required by law to assess the expected environmental impacts associated with proposed federal actions. Depending on its analysis of information submitted by the applicant, EDA may request additional information to better understand the current environmental conditions and the project elements that will affect the environment.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.3	Comprehensive information is required to complete an environmental review in accordance with NEPA. Information must be provided for the:	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.3.1	(i) site where the proposed project facilities will be constructed and the surrounding areas affected by its operation; and	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.3.2	(ii) areas to be affected by any primary beneficiaries of the project.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.3.3	(iii) The information submitted must be sufficient to evaluate all reasonable alternatives to the proposed project and the direct and indirect environmental impacts of the project, as well as the cumulative impacts on the environment as defined in the regulations for implementing the procedural provisions of NEPA. See 40 C.F.R. parts 1500-1508.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
G.4	The level of detail should be commensurate with the complexity and size of the project and the magnitude of the expected impact. Previously completed environmental impact documentation (assessments, impact statements, etc.) for activities in the region in which the proposed project will be located may be used as documentation.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
H	H. Business Incubators and Accelerators	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	n/a
H.1	Does the applicant intend to construct or renovate a business incubator, accelerator, commercialization center, or similar project?	Business Incubator	Yes	1	1	BusinessIncubator	Radio Group	globLib:YesNoDataType	BusinessIncubator	n/a	LIST	n/a	n/a	n/a	Radio Group	Does the applicant intend to construct or renovate a business incubator, accelerator, commercialization center, or similar project? This field is required.
H.1.1	No	No	No	0	1	n/a	Radio Group	n/a	BusinessIncubator	n/a	n/a	No	n/a	n/a	Radio	Select this option.
H.1.2	Yes	Yes	No	0	1	n/a	Radio Group	n/a	BusinessIncubator	n/a	n/a	Yes	n/a	n/a	Radio	Select this option.

H.1.3	Please attach a feasibility study demonstrating the need for the Project and an operational plan based on industry best practices demonstrating the Eligible Applicant's plan for ongoing successful operations. See the applicable FFO for additional information and guidance.	Feasibility Study	No	0	1	Feasibility Study	Global	att:AttachedFileDataType	n/a	Enabled only if BusinessIncubator is Yes.	FILE	n/a	n/a	n/a	Single_File	Please attach a feasibility study demonstrating the need for the Project and an operational plan based on industry best practices demonstrating the Eligible Applicant's plan for ongoing successful operations. See the applicable FFO for additional information and guidance.
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DATA ANALYSIS ROW TEMPLATES

INSTRUCTIONS: Listed below are Data Analysis row templates for data elements and formats defined in the Global Library. To copy into your DAT, select Edit, Copy from the menu at the top of the screen. Click on the **FORM DAT** tab at the bottom of the screen. Click on the row number you want to paste the template into. From the menu, select Edit, Paste. Use the instructions on the **DAT INSTRUCTIONS** tab as guidance for filling in all columns in red.

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]
Field #	Field Label	Short Field Label	Required?	Minimum Occurrences	Maximum Occurrences	Agency Field Name	Field Type	Global Library Field Name	Field Type Source	Business Rules	Data Type	List of Values	Min # of Chars or Min Value	Max # of Chars or Max Value	Field Implementation	Help Tip

GLOBAL DATA ELEMENTS

Fill In Unique #	Agency Name:	Agency Name	Fill In	Fill In	Fill In	AgencyName	Global or Forward-populated	globLib:AgencyNameDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	60	Field	Enter the name of the Federal Agency.
Fill In Unique #	Applicant ID:	Applicant ID	Fill In	Fill In	Fill In	ApplicantID	Global or Forward-populated	globLib:ApplicantIDDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	30	Field	Enter the applicant's control number (if applicable)
Fill In Unique #	CFDA Number:	CFDA Number	Fill In	Fill In	Fill In	CFDANumber	Global	globLib:CFDANumberDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	15	Field	Enter the Catalog of Federal Domestic Assistance number. The first two digits identify the Federal department or agency that administers the program, and the last three numbers are assigned in numerical sequence.
Fill In Unique #	CFDA/Program Title:	CFDA/Program Title	Fill In	Fill In	Fill In	CFDAProgramTitle	Global	globLib:CFDATitleDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	120	Field	Enter the Catalog of Federal Domestic Assistance program title.
Fill In Unique #	Congressional District: Applicant:	Applicant District	Fill In	Fill In	Fill In	CongressionalDistrictApplicant	Global or Forward-populated	globLib:CongressionalDistrictDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	6	Field	Enter the Congressional District in the format: 2 character State Abbreviation - 3 character District Number. Examples: CA-005 for California's 5th district, CA-012 for California's 12th district. If outside the US, enter 00-000.
Fill In Unique #	Congressional District: Program/Project:	Program District	Fill In	Fill In	Fill In	CongressionalDistrictProgramProject	Global or Forward-populated	globLib:CongressionalDistrictDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	6	Field	Enter the Congressional District in the format: 2 character State Abbreviation - 3 character District Number. Examples: CA-005 for California's 5th district, CA-012 for California's 12th district. If all districts in a state are affected, enter "all" for the district number. Example: MD-all for all congressional districts in Maryland. If nationwide (all districts in all states), enter US-all. If the program/project is outside the US, enter 00-000.
Fill In Unique #	Country:	Country	Fill In	Fill In	Fill In	Country	Global or Forward-populated	globLib:CountryDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	LIST	ISO 3166 Country Code List	Fill In	49	Popup	Select the Country from the provided list. This field is required.
Fill In Unique #	Department Name:	Department Name	Fill In	Fill In	Fill In	DepartmentName	Global or Forward-populated	globLib:DepartmentNameDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	30	Field	Enter the name of primary organizational department, service, laboratory, or equivalent level within the organization which will undertake the assistance activity.
Fill In Unique #	Division Name:	Division Name	Fill In	Fill In	Fill In	DivisionName	Global or Forward-populated	globLib:DivisionNameDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	30	Field	Enter the name of primary organizational division, office, or major subdivision which will undertake the assistance activity.
Fill In Unique #	DUNS Number:	DUNS Number	Fill In	Fill In	Fill In	DUNSNumber	Global or Forward-populated	globLib:DUNSIDDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	If entered length is 9, then append '0000'	AN	n/a	9	13	Field	Enter the DUNS or DUNS+4 number of the applicant organization.
Fill In Unique #	Email:	Email	Fill In	Fill In	Fill In	Email	Global or Forward-populated	globLib:EmailDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	E-mail validation	AN	n/a	Fill In	60	Field	Enter a valid Email Address.
Fill In Unique #	Employer/Taxpayer Identification Number (EIN/TIN):	EIN/TIN	Fill In	Fill In	Fill In	EmployerTaxpayerIdentificationNumber	Global or Forward-populated	globLib:EmployerIDDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	9	30	Field	Enter either TIN or EIN as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-444444
Fill In Unique #	Fax:	Fax	Fill In	Fill In	Fill In	Fax	Global or Forward-populated	globLib:TelephoneNumberDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	25	Field	Enter the Fax Number.

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]
Field #	Field Label	Short Field Label	Required?	Minimum Occurrences	Maximum Occurrences	Agency Field Name	Field Type	Global Library Field Name	Field Type Source	Business Rules	Data Type	List of Values	Min # of Chars or Min Value	Max # of Chars or Max Value	Field Implementation	Help Tip
Fill In Unique #	Federal Award Identifier:	Federal Award Identifier	Fill In	Fill In	Fill In	FederalAwardIdentifier	Global or Forward-populated	globLib:ProjectAwardNumberDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	25	Field	Enter the award number previously assigned by the Federal agency, if any.
Fill In Unique #	Federal Entity Identifier:	Federal Entity Identifier	Fill In	Fill In	Fill In	FederalEntityIdentifier	Global or Forward-populated	globLib:FederalIDDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	30	Field	Enter the number assigned to your organization by the Federal agency.
Fill In Unique #	Organization Name (Legal Name):	Organization Name	Fill In	Fill In	Fill In	OrganizationName	Global or Forward-populated	globLib:OrganizationNameDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	60	Field	Enter the legal name of the applicant that will undertake the assistance activity.

Fill In Unique #	Telephone Number:	Telephone Number	Fill In	Fill In	Fill In	PhoneNumber	Global or Forward-populated	globLib:TelephoneNumberDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	25	Field	Enter the daytime Telephone Number. This field is required.
Fill In Unique #	Project Name:	Project Name	Fill In	Fill In	Fill In	ProjectName	Global or Forward-populated	globLib:ProjectNameDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	60	Field	Enter the name of the project.
Fill In Unique #	Project Title:	Project Title	Fill In	Fill In	Fill In	ProjectTitle	Global or Forward-populated	globLib:ProjectTitleDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	200	Field	Enter a brief, descriptive title of the project.
Fill In Unique #	Social Security Number :	Social Security Number	Fill In	Fill In	Fill In	SocialSecurityNumber	Global or Forward-populated	globLib:SocialSecurityNumberDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	SSN format validation	AN	n/a	11	11	Field	Enter a 9-digit Social Security Number. Disclosure of SSN is voluntary. Please see the application package instructions for the agency's authority and routine uses of the data.
Fill In Unique #	Title:	Title	Fill In	Fill In	Fill In	Title	Global or Forward-populated	globLib:HumanTitleDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	Fill In	45	Field	Enter the position title.
Fill In Unique #	Type of Applicant:	Type of Applicant	Fill In	Fill In	Fill In	TypeofApplicant	Global or Forward-populated	globLib:ApplicantTypeCodeDataType	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	LIST	A. State Government&& B. County Government&& C. City or Township Government&& D. Special District Government&& E. Regional Organization&& F. U.S. Territory or Possession&& G. Independent School District&& H. Public/State Controlled Institution of Higher Education&& I. Indian/Native American Tribal Government (Federally Recognized)&& J. Indian/Native American Tribal& Government (Other than Federally Recognized)&& K. Indian/Native American Tribally Designated Organization&& L. Public/Indian Housing Authority&& M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)&& N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)&& O. Private Institution of Higher Education&& P. Individual&& Q. For-Profit Organization (Other than Small Business)&& R. Small Business&& S. Hispanic-serving Institution&& T. Historically Black Colleges and Universities (HBCUs)&& U. Tribally Controlled Colleges and Universities (TCCUs)&& V. Alaska Native and Native Hawaiian Serving Institutions&& W. Non-domestic (non-US) Entity&& X. Other (specify)&&	0 if optional, 15 if required	82	Popup	Select the appropriate applicant type code.

DATA ELEMENTS THAT MAY BE PRE-POPULATED FROM THE APPLICATION PACKAGE

Fill In Unique #	Agency Name:	Agency Name	Yes	1	1	AgencyName	Pre-populated	globLib:AgencyNameDataType	SubmissionDef.AgencyName	n/a	AN	n/a	1	60	Field	Pre-populated from the Application cover sheet.
Fill In Unique #	CFDA Number:	CFDA Number	No	0	1	CFDANumber	Pre-populated	globLib:CFDANumberDataType	SubmissionDef.CFDANumber	n/a	AN	n/a	0	15	Field	Pre-populated from the Application cover sheet.
Fill In Unique #	CFDA/Program Title:	CFDA/Program Title	No	0	1	CFDAProgramTitle	Pre-populated	globLib:CFDATitleDataType	SubmissionDef.CFDATitle	n/a	AN	n/a	0	120	Field	Pre-populated from the Application cover sheet.
Fill In Unique #	Competition Identification Number:	Competition Number	No	0	1	CompetitionIdentificationNumber	Pre-populated	globLib:CompetitionIDDataType	SubmissionDef.field_CompetitionID	n/a	AN	n/a	1	40	Field	Pre-populated from the Application cover sheet.
Fill In Unique #	Competition Identification Title:	Competition Title	No	0	1	CompetitionIdentificationTitle	Pre-populated	globLib:CompetitionIDTitleDataType	SubmissionDef.field_CompetitionIDTitle	n/a	AN	n/a	1	255	Field	Pre-populated from the Application cover sheet.
Fill In Unique #	Funding Opportunity Number:	Opportunity Number	Yes	1	1	FundingOpportunityNumber	Pre-populated	globLib:OpportunityIDDataType	SubmissionDef.OpportunityID	n/a	AN	n/a	1	40	Field	Pre-populated from the Application cover sheet. This field is required.
Fill In Unique #	Funding Opportunity Title:	Opportunity Title	Yes	1	1	FundingOpportunityTitle	Pre-populated	globLib:OpportunityTitleDataType	SubmissionDef.OpportunityIDTitle	n/a	AN	n/a	1	255	Field	Pre-populated from the Application cover sheet. This field is required.

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]
Field #	Field Label	Short Field Label	Required?	Minimum Occurrences	Maximum Occurrences	Agency Field Name	Field Type	Global Library Field Name	Field Type Source	Business Rules	Data Type	List of Values	Min # of Chars or Min Value	Max # of Chars or Max Value	Field Implementation	Help Tip

DATA ELEMENTS THAT ARE POPULATED AFTER SUBMISSION TO GRANTS.GOV (POST-POPULATED)

Fill In Unique #	AOR Signature:	AOR Signature	Yes	1	1	AORSignature	Post-Populated	globLib:SignatureDataType	n/a	n/a	AN	n/a	1	144	Label	Completed by Grants.gov upon submission.
Fill In Unique #	Date Received:	Date Received	Yes	1	1	DateReceived	Post-Populated	globLib:DateReceivedDataType	n/a	n/a	DATE	n/a	n/a	n/a	Label	Completed by Grants.gov upon submission.
Fill In Unique #	Date Signed:	Date Signed	Yes	1	1	DateSigned	Post-Populated	globLib:DateSignedDataType	n/a	n/a	DATE	n/a	n/a	n/a	Label	Completed by Grants.gov upon submission.

DATA ELEMENT GROUPS

Address Group

Fill In Unique #	Address Group Label	n/a	Fill In	Fill In	Fill In	Fill In	Global	globLib:AddressDataType	n/a	n/a	n/a	n/a	n/a	n/a	Label	Fill In or n/a
Fill In Unique #	Street1:	Street1	Yes	1	1	Street1	Global or Forward-populated	globLib:Street1	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	1	55	Field	Enter the first line of the Street Address. This field is required.
Fill In Unique #	Street2:	Street2	No	0	1	Street2	Global or Forward-populated	globLib:Street2	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	0	55	Field	Enter the second line of the Street Address.
Fill In Unique #	City:	City	Yes	1	1	City	Global or Forward-populated	globLib:City	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	1	35	Field	Enter the City. This field is required.
Fill In Unique #	County:	County	No	0	1	County	Global or Forward-populated	globLib:County	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	0	30	Field	Enter the County.
Fill In Unique #	State:	State	No	0	1	State	Global or Forward-populated	globLib:State	If Field Type [8] = Forward-populated then Fill In source, else n/a	Conditionally required if Country is US then active. If Country is not US, then inactive	LIST	50 US States, US possessions, territories, military codes	0	55	Popup	Select the state, US possession or military code from the provided list. This field is required if Country is the United States.
Fill In Unique #	Province:	Province	No	0	1	Province	Global or Forward-populated	globLib:Province	If Field Type [8] = Forward-populated then Fill In source, else n/a	If Country is US then inactive. If Country is not US, then active	AN	n/a	0	30	Field	Enter the Province.
Fill In Unique #	Country:	Country	Yes	1	1	Country	Global or Forward-populated	globLib:Country	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	LIST	ISO 3166 Country Code List	1	49	Popup	Select the Country from the provided list. This field is required.
Fill In Unique #	Zip / Postal Code:	Zip / Postal Code	No	0	1	ZipCode	Global or Forward-populated	globLib:ZipPostalCode	If Field Type [8] = Forward-populated then Fill In source, else n/a	Conditionally required if Country is US then required. If Country is not US, then optional.	AN	n/a	0	30	Field	Enter the Postal Code (e.g., ZIP code). This field is required if Country is the United States.

Human Name Group

Fill In Unique #	Human Name Group Label	n/a	Fill In	Fill In	Fill In	Fill In	Global	globLib:HumanNameDataType	n/a	n/a	n/a	n/a	n/a	n/a	Label	Fill In or n/a
Fill In Unique #	Prefix:	Prefix	No	0	1	Prefix	Global or Forward-populated	globLib:PrefixName	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	LIST	Mr.&&Mrs.&&Miss&&Ms.&&Dr.&&Rev.&&Prof.	0	10	Combobox	Select the Prefix from the provided list or enter a new Prefix not provided on the list.
Fill In Unique #	First Name:	First Name	Yes	1	1	FirstName	Global or Forward-populated	globLib:FirstName	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	1	35	Field	Enter the First Name. This field is required.
Fill In Unique #	Middle Name:	Middle Name	No	0	1	MiddleName	Global or Forward-populated	globLib:MiddleName	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	0	25	Field	Enter the Middle Name.
Fill In Unique #	Last Name:	Last Name	Yes	1	1	LastName	Global or Forward-populated	globLib:LastName	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	AN	n/a	1	60	Field	Enter the Last Name. This field is required.
Fill In Unique #	Suffix:	Suffix	No	0	1	Suffix	Global or Forward-populated	globLib:SuffixName	If Field Type [8] = Forward-populated then Fill In source, else n/a	n/a	LIST	Jr.&&Sr.&&M.D.&&Ph.D	0	10	Combobox	Select the Suffix from the provided list or enter a new Suffix not provided on the list.

GENERAL DATA ELEMENT FORMATS

Fill In Unique #	ALPHANUMERIC field template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	AN	n/a	Fill In	Fill In	Field	Fill In
Fill In Unique #	BUTTON template Fill In Button Label	Fill In	n/a	n/a	n/a	n/a	Agency-specific	n/a	n/a	Fill In	n/a	n/a	n/a	n/a	Button	Fill In
Fill In Unique #	DATE field template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	DATE	n/a	n/a	n/a	Field	Enter the date in the format MM/DD/YYYY.
Fill In Unique #	DEGREE EARNED template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Global	globLib:EducationDegreeDataType	n/a	Fill In	AN	n/a	Fill In	50	Field	Enter the highest degree earned.
Fill In Unique #	DOLLAR AMOUNT template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:BudgetAmountDataType	n/a	Fill In	\$	n/a	0.00	9999999999.99	Field	Enter the dollar amount.

[1] Field #	[2] Field Label	[3] Short Field Label	[4] Required?	[5] Minimum Occurrences	[6] Maximum Occurrences	[7] Agency Field Name	[8] Field Type	[9] Global Library Field Name	[10] Field Type Source	[11] Business Rules	[12] Data Type	[13] List of Values	[14] Min # of Chars or Min Value	[15] Max # of Chars or Max Value	[16] Field Implementation	[17] Help Tip
Fill In Unique #	DOLLAR AMOUNT TOTAL template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:BudgetTotalAmountDataType	n/a	Fill In	\$	n/a	0.00	###	Field	Enter the total dollar amount.
Fill In Unique #	FILE ATTACHMENT template Fill In Field Label	Fill In	No	0	1	Fill In	Global	att:AttachedFileDataType	n/a	Fill In	FILE	n/a	n/a	n/a	Single_File	Attach a file using the appropriate buttons.
Fill In Unique #	FILE ATTACHMENT template Fill In Field Label	Fill In	Yes	1	1	Fill In	Global	att:AttachedFileDataType	n/a	Fill In	FILE	n/a	n/a	n/a	Single_File	Attach a file using the appropriate buttons. This attachment is required.
Fill In Unique #	MULTIPLE FILE ATTACHMENT Fill In Field Label	Fill In	No	0	1	Fill In	Global	att:AttachmentGroupMin0Max100DataTy pe	n/a	Fill In	MULTIFILE	n/a	n/a	n/a	Multi_file	Attach file(s) using the appropriate buttons.
Fill In Unique #	NUMERIC WITHOUT DECIMALS field template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	INTEGER	n/a	Fill In	Fill In	Field	Fill In
Fill In Unique #	NUMERIC WITH DECIMALS field template	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	DECIMAL(2)	n/a	Fill In	Fill In	Field	Fill In
Fill In Unique #	LABEL template Fill In Label from form	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Label	Fill In or n/a
Fill In Unique #	LIST field template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	LIST	Fill In	Fill In	Fill In	Popup	Fill In
Fill In Unique #	CHECKBOX template Fill In Option 1 Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:YesNoDataType	n/a	Fill In	n/a	n/a	n/a	n/a	Check	Check to select.
Fill In Unique #	CHECKBOX template Fill In Option 2 Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:YesNoDataType	n/a	Fill In	n/a	n/a	n/a	n/a	Check	Check to select.

RADIO GROUP OPTIONAL

Fill In Unique #	RADIO GROUP HEADER Fill In Radio Group Label	Fill In	No	0	1	Fill In	Radio Group	n/a	Fill in Radio Group Name (may be same as Field Label)	Fill In	LIST	n/a	n/a	n/a	Radio Group	Fill in or n/a
Fill In Unique #	Fill in Radio Group Option 1 Label	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	n/a	n/a	n/a	Radio	Select this option.
Fill In Unique #	Fill in Radio Group Option 2 Label	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	n/a	n/a	n/a	Radio	Select this option.

RADIO GROUP REQUIRED

Fill In Unique #	RADIO GROUP HEADER Fill In Radio Group Label	Fill In	Yes	1	1	Fill In	Radio Group	n/a	Fill in Radio Group Name (may be same as Field Label)	Fill In	LIST	n/a	n/a	n/a	Radio Group	One selection is required.
Fill In Unique #	Fill in Radio Group Option 1 Label	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	n/a	n/a	n/a	Radio	Select this option.
Fill In Unique #	Fill in Radio Group Option 2 Label	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	n/a	n/a	n/a	Radio	Select this option.

Fill In Unique #	PERCENT WITH DECIMALS Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:PercentDecimalDataType	n/a	Fill In	DECIMAL(2)	n/a	0.00	100.00	Field	Enter in the percentage with decimals.
Fill In Unique #	PERCENT WITHOUT DECIMALS Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	globLib:PercentIntegerDataType	n/a	Fill In	INTEGER	n/a	0	100	Field	Enter in the percentage as a whole number.
Fill In Unique #	YEAR field template Fill In Field Label	Fill In	Fill In	Fill In	Fill In	Fill In	Agency-specific	n/a	n/a	Fill In	YEAR	n/a	4	4	Field	Fill In

YES/NO OPTIONAL

Fill In Unique #	YES/NO RADIO GROUP HEADER Fill In Field Label	Fill In	No	0	1	Fill In	Radio Group	globLib:YesNoDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	Fill in or n/a
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.

YES/NO REQUIRED

Fill In Unique #	YES/NO RADIO GROUP HEADER Fill In Field Label	Fill In	Yes	1	1	Fill In	Radio Group	globLib:YesNoDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	A selection is required.
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.

YES/NO/OTHER OPTIONAL

Fill In Unique #	YES/NO/OTHER RADIO GROUPHEADER Fill In Field Label	Fill In	No	0	1	Fill In	Radio Group	globLib:YesNoOtherDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	Fill in or n/a
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[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]
Field #	Field Label	Short Field Label	Required?	Minimum Occurrences	Maximum Occurrences	Agency Field Name	Field Type	Global Library Field Name	Field Type Source	Business Rules	Data Type	List of Values	Min # of Chars or Min Value	Max # of Chars or Max Value	Field Implementation	Help Tip
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.
Fill In Unique #	Other	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Other	n/a	n/a	Radio	Select this option for Other.

YES/NO/OTHER REQUIRED

Fill In Unique #	YES/NO/OTHER RADIO GROUP HEADER Fill In Field Label	Fill In	Yes	1	1	Fill In	Radio Group	globLib:YesNoOtherDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	A selection is required.
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.
Fill In Unique #	Other	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Other	n/a	n/a	Radio	Select this option for Other.

YES/NO/NOT APPLICABLE OPTIONAL

Fill In Unique #	YES/NO/NA RADIO GROUP HEADER Fill In Field Label	Fill In	No	0	1	Fill In	Radio Group	globLib:YesNoNotApplicableDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	Fill in or n/a
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.
Fill In Unique #	Not Applicable	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Not Applicable	n/a	n/a	Radio	Select this option for Not Applicable.

YES/NO/NOT APPLICABLE REQUIRED

Fill In Unique #	YES/NO/NA RADIO GROUP HEADER Fill In Field Label	Fill In	Yes	1	1	Fill In	Radio Group	globLib:YesNoNotApplicableDataType	Fill in Radio Group Name (may be same as Field Label)	n/a	LIST	n/a	n/a	n/a	Radio Group	A selection is required.
Fill In Unique #	Yes	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Yes	n/a	n/a	Radio	Select this option for Yes.
Fill In Unique #	No	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	No	n/a	n/a	Radio	Select this option for No.
Fill In Unique #	Not Applicable	Fill In	No	0	1	n/a	Radio Group	n/a	Fill in Radio Group Name	Fill In	n/a	Not Applicable	n/a	n/a	Radio	Select this option for Not Applicable.