

NIST Student Information System

Monday, June 22, 2015

Welcome to the National Institute of Standards and Technology (NIST) Student Information System (SIS). This on-line system is designed to accept applications from students for **potential positions**. **Students will be contacted if considered for a potential position.**

Application to this system is not for any specific vacancy announcement or position. Application does not guarantee placement in a position.

- All qualified students may apply.
- Positions may be available in Gaithersburg, MD; Charleston, SC; and Boulder, CO.

In order to apply for one of the NIST student programs, you must be a United States citizen and must meet at least one of the eligibility criteria listed below. Please read those criteria, answer the questions, then click the Apply button below to display the application form.

This application is designed to obtain the information needed to evaluate your qualifications for potential positions. Authority to gather this information is derived from Title 5 United States Code (U.S.C.) 3301.

This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the National Institute of Standards and Technology, Attn: ohrmhelp@nist.gov OMB Control No. 0693-XXXX Expiration Date: XX-XX-XXXX

Eligibility Requirements: To apply for one of the NIST Student Programs, you must be a United States citizen and you must meet at least one of the following criteria:

- You must be enrolled at least half-time in an accredited school or university, or
- You must have been accepted for enrollment in an accredited school or university.

Are you a US citizen?

No Yes

Are you enrolled or accepted for enrollment in an accredited school or university?

No Yes

Apply

Privacy Act Notice

(Note: This web page is best viewed full screen using 1024x768 or better resolution.)

*** WARNING *** WARNING *** WARNING

You are accessing a U.S. Government information system, which includes: 1) this computer, 2) this computer network, 3) all computers connected to this network, and 4) all devices and storage media attached to this network or to a computer on this network. You understand and consent to the following: you may access this information system for authorized use only; you have no reasonable expectation of privacy regarding any communication of data transiting or stored on this information system; at any time and for any lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system; and any communications or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

OK

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- This application has four sections. Please fill in one section at a time. Then click each successive tab to complete all sections.
- Each element marked with an * must be completed.
- DO NOT use your browser's Back, Forward, or Refresh button.
- For more information, see [Instructions](#) in a new window.

The application must be completed in one session. You may want to **view the entire form** in a new window to see what is included before you start to complete the on-line application. This message will not be repeated.

Personal Information

Work/Volunteer Experience

Other Qualifications

Education

This is section 1 of 4.

* Last Name

* First Name

Middle Name

* Primary Address Line1

Address Line2

*City

*State

--- Select ---

*ZIP code

(99999-9999 or 99999)

Alternate Address Line1

Address Line2

City

State

--- Select ---

ZIP code

(99999-9999 or 99999)

*Address Preference How do you prefer that we contact you?

Primary Address Alternate Address

Primary Email

Secondary Email

Home Phone

(999-999-9999)

Work Phone

Extension

Cell Phone

*Phone Preference How do you prefer that we contact you? (You MUST include the phone number for your preference of contact)

Home Work Cell

***Relative** Do you have a relative who currently works for the National Institute of Standards and Technology?

No Yes

***Student Programs** Which student program(s) are you applying for? (Check all that apply.)

- Student Volunteer Program (SVP)
- Student High School Intern Program (SHIP)

***Work Availability** When will you be available to work? (Check all that apply.)

- Summer
- School Breaks
- Year Round

***Location** Gaithersburg, MD Boulder, CO Charleston, SC

To continue, please click on the next tab or Review Application.

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Personal
Information
Work/Volunteer
Experience

Other
Qualifications

Education

This is section 2 of 4.

You may enter up to **five (5)** work or volunteer experiences in this section, starting from the most recent. **After each entry, click on the Save This Entry button** to save each work or volunteer experience.

If you have no relevant experiences or no more entries to make, click on "Review Application" or the "Other Qualifications" tab to go to the next section.

*Start Date	<input type="text"/>	(mm/yyyy)
*End or Present Date	<input type="text"/>	(mm/yyyy)
*Job Title	<input type="text"/>	
*Hours per Week	<input type="text"/>	(range 1 thru 100)
Salary Type	--- Select --- ▼	
Salary	<input type="text"/>	
*Name of Employer	<input type="text"/>	
*Address Line1	<input type="text"/>	
Address Line2	<input type="text"/>	
*City	<input type="text"/>	
*State	--- Select --- ▼	
ZIP code	<input type="text"/>	
	(99999-9999 or 99999)	
*Supervisor's Name	<input type="text"/>	
Supervisor's Phone	<input type="text"/>	
	(999-999-9999)	
*May we contact your supervisor?	<input type="radio"/> No <input type="radio"/> Yes	
*Job Description	<input type="text"/>	
(Up to 1600 characters)		

Save This Entry

Clear This Entry

To continue, please click on the next tab or Review Application.

Personal
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Work/Volunteer
Experience

Other
Qualifications

Education

Review Application



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Personal Information
Other Qualifications

Work/Volunteer Experience
Education

This is section 3 of 4.

Include any special training, knowledge, skill, ability, and/or publications that demonstrates your skill sets to perform in a position. When you have completed all pertinent sections, click on a tab to go to another section.

Job-related Skills e.g. Languages, Computer Software/Hardware, Tools, Machinery, etc. (Up to 1600 characters)

Job-related Training Name of class, Dates of Training, Number of classroom hours (Up to 1600 characters)

Job-related Certificates/Licenses

Name of Certificate/License, Date received, Date of expiration, Certifying Agency/Organization/Publications (Up to 1600 characters)

Other Qualifications/Awards/Recognitions/Comments (Up to 1600 characters)

To continue, please click on the next tab or Review Application.

Personal

Work/Volunteer

[Information](#)
[Other](#)
[Qualifications](#)

[Experience](#)
[Education](#)

[Review Application](#)



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Personal Information Education

Work/Volunteer Experience

Other Qualifications

This is section 4 of 4.

HIGH SCHOOL

*Are you currently enrolled in High School (HS)? No Yes (If YES, all High School fields **MUST** be completed)

Current Year of HS Enrollment Freshman Sophomore Junior Senior

Grade Point Average (GPA) (range 0 thru 4)

High School Name

Address (City, State, ZIP)

Date Diploma Received/To Be Received (mm/yyyy)

If you are a graduating senior: Have you applied and been accepted for continuing education?

No Yes

If YES, Name of Accredited School

If YES, Expected Start Date (mm/yyyy)

If you **HAVE NOT ATTENDED** any college, click on the "Review Application" button at the bottom of the screen. At this point, you will be able to make any final edits/changes to your application.

VOCATIONAL/TECHNICAL SCHOOL

*Are you currently enrolled or accepted for enrollment in a Vocational/Technical School (Votech)? No Yes (If YES, all Vocational/Technical fields **MUST** be completed)

Grade Point Average (GPA) (range 0 thru 4)

Votech School Name

Address
(City, State, ZIP)

What is the Duration of This Program?

Total Credit Hours OR Year(s) Month(s)

Current Level of Enrollment
(specify how much of the program has been completed)

Total Credit Hours OR Year(s) Month(s)

Expected Date of Program Completion

(mm/yyyy)

If you HAVE NOT ATTENDED any college, click on the "Review Application" button at the bottom of the screen. At this point, you will be able to make any final edits/changes to your application.

COLLEGE

If you have college-level education, you may make multiple entries in this college sub-section, starting with the lowest level. After each college entry, click on the "Save This Entry" button..

After you have input all your education information, click on the "Review Application" button. At this point, you will be able to make any final edits/changes to your application.

*Are you currently enrolled in College? No Yes (If YES, all College fields MUST be completed)

Name of College

Address
(City, State, ZIP)

Total Credits Awarded
Toward Degree in Progress

(range 0 thru 200) Semester Quarter

Grade Point Average (GPA) (range 0 thru 4)

Major

Minor

Degree Working Toward No Degree Associate's Bachelor's Master's Doctoral

Date Degree To Be (mm/yyyy)

Awarded

Additional Information If you have previously been awarded a degree, provide type of degree(s) completed (i.e., Associates, Bachelors, etc.), when the degree was awarded, name of school, gpa, relevant course work. (Up to 1600 characters)

After each college entry, click on the "Save This Entry" button..

To continue, please click on the next tab or Review Application.

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We have an additional question. The data will be collected for statistical purposes only. A response to this question is **voluntary** and will have no effect on your application for employment.

We are interested in how you learned about the Student Programs at NIST. You may select more than one using the control key.

College or University
 Advertisement in Newspaper or Journal
 Conference or Meeting
 Professional Organization
 Job Fair
 Word of mouth, e.g., from a friend or family member
 Studentjobs.gov
 USAJOBS search
 NIST website
 None of the above
 Other

If you selected Other, please give more information.

Privacy Act Notice (new window)

Equal Opportunity Employer

The Department of Commerce does not condone or tolerate discrimination based on race, color, religion, sex, national origin, age, physical or mental disability, or sexual orientation.

Falsification of your answers may result in disciplinary action up to and including removal. By submitting this application, you agree to the following: I certify that, to the best of my knowledge and belief, all of the information on and submitted in conjunction with this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or submitted in conjunction with this application may be grounds for not hiring me or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.

Click on the **Final Submit** button below to submit your application. Once submitted, you will not be able to update your application. You will be contacted if being considered for employment.

Final Submit