National Institute of
Standards and Technology

NIST

...working with industry to foster innovation, trade, security and jobs

NIST Student Information System

Monday, June 22, 2015

Welcome to the National Institute of Standards and Technology (NIST) Student Information System (SIS). This on-line system is designed to accept applications from students for **potential positions. Students will be contacted if considered for a potential position.**

Application to this system is not for any specific vacancy announcement or position. Application does not guarantee placement in a position.

- All qualified students may apply.
- Positions may be available in Gaithersburg, MD; Charleston, SC; and Boulder, CO.

In order to apply for one of the NIST student programs, you must be a United States citizen and must meet at least one of the eligibility criteria listed below. Please read those criteria, answer the questions, then click the Apply button below to display the application form.

This application is designed to obtain the information needed to evaluate your qualifications for potential positions. Authority to gather this information is derived from Title 5 United States Code (U.S.C.) 3301.

This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the National Institute of Standards and Technology, Attn: ohrmhelp@nist.gov OMB Control No. 0693-XXXX Expiration Date: XX-XX-XXXX

Eligibility Requirements: To apply for one of the NIST Student Programs, you must be a United States citizen and you must meet at least one of the following criteria:

- You must be enrolled at least half-time in an accredited school or university, or
- You must have been accepted for enrollment in an accredited school or university.

Are you a US citizen?

○ No   ○ Yes

Are you enrolled or accepted for enrollment in an accredited school or university?

○ No   ○ Yes

Apply

Privacy Act Notice

(Note: This web page is best viewed full screen using 1024x768 or better resolution.)

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*** WARNING *** WARNING *** WARNING ***

You are accessing a U.S. Government information system, which includes: 1) this computer, 2) this computer network, 3) all computers connected to this network, and 4) all devices and storage media attached to this network or to a computer on this network. You understand and consent to the following: you may access this information system for authorized use only; you have no reasonable expectation of privacy regarding any communication of data transiting or stored on this information system; at any time and for any lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system; and any communications or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

OK

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- This application has four sections. Please fill in one section at a time. Then click each successive tab to complete all sections.
- Each element marked with an * must be completed.
- DO NOT use your browser's Back, Forward, or Refresh button.
- For more information, see Instructions in a new window.

The application must be completed in one session. You may want to **view the entire form** in a new window to see what is included before you start to complete the on-line application. This message will not be repeated.

Personal Information	Work/Volunteer Experience	Other Qualifications	Education

This is section 1 of 4.

* Last Name	
* First Name	
Middle Name	
* Primary Address Line1	
Address Line2	
*City	
*State	--- Select --- ▼
*ZIP code	(99999-9999 or 99999)
Alternate Address Line1	
Address Line2	
City	
State	--- Select --- ▼
ZIP code	(99999-9999 or 99999)
*Address Preference	How do you prefer that we contact you? ◯ Primary Address ◯ Alternate Address
Primary Email	
Secondary Email	
Home Phone	(999-999-9999)
Work Phone	Extension
Cell Phone	
*Phone Preference	How do you prefer that we contact you? (You MUST include the phone number for your preference of contact) ◯ Home ◯ Work ◯ Cell

*Relative   Do you have a relative who currently works for the National Institute of Standards and Technology?

    ◯ No   ◯ Yes

*Student Programs   Which student program(s) are you applying for? (Check all that apply.)

    ☐ Student Volunteer Program (SVP)

    ☐ Student High School Intern Program (SHIP)

*Work Availability   When will you be available to work? (Check all that apply.)

    ☐ Summer

    ☐ School Breaks

    ☐ Year Round

*Location   ☐ Gaithersburg, MD   ☐ Boulder, CO   ☐ Charleston, SC

To continue, please click on the next tab or Review Application.

| Personal Information | Work/Volunteer Experience | Other Qualifications | Education |

[Review Application]

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Personal Information

Work/Volunteer Experience

Other Qualifications

Education

This is section 2 of 4.

You may enter up to **five (5)** work or volunteer experiences in this section, starting from the most recent. **After each entry, click on the Save This Entry button** to save each work or volunteer experience.

If you have no relevant experiences or no more entries to make, click on "Review Application" or the "Other Qualifications" tab to go to the next section.

*Start Date	(mm/yyyy)
*End or Present Date	(mm/yyyy)
*Job Title	
*Hours per Week	(range 1 thru 100)
Salary Type	--- Select --- ▾
Salary	
*Name of Employer	
*Address Line1	
Address Line2	
*City	
*State	--- Select --- ▾
ZIP code	(99999-9999 or 99999)
*Supervisor's Name	
Supervisor's Phone	(999-999-9999)
*May we contact your supervisor?	○ No ○ Yes
*Job Description (Up to 1600 characters)	

Save This Entry   Clear This Entry

To continue, please click on the next tab or Review Application.

Personal
Information
Work/Volunteer
Experience

Other
Qualifications

Education

Review Application

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Personal Information

Other Qualifications

Work/Volunteer Experience

Education

This is section 3 of 4.

Include any special training, knowledge, skill, ability, and/or publications that demonstrates your skill sets to perform in a position. When you have completed all pertinent sections, click on a tab to go to another section.

Job-related Skills   e.g. Languages, Computer Software/Hardware, Tools, Machinery, etc. (Up to 1600 characters)

Job-related Training   Name of class, Dates of Training, Number of classroom hours (Up to 1600 characters)

Job-related Certificates/Licenses

Name of Certificate/License, Date received, Date of expiration, Certifying Agency/Organization/Publications (Up to 1600 characters)

Other Qualifications/Awards/Recognitions/Comments (Up to 1600 characters)

To continue, please click on the next tab or Review Application.

Personal

Work/Volunteer

Information
Other
Qualifications

Experience
Education

Review Application

Information
Other
Qualifications

Experience
Education

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Personal Information	Work/Volunteer Experience	Other Qualifications

Education

This is section 4 of 4.

HIGH SCHOOL

*Are you currently enrolled in High School (HS)? ◯ No ◯ Yes (If YES, all High School fields **MUST** be completed)

Current Year of HS Enrollment ◯ Freshman ◯ Sophomore ◯ Junior ◯ Senior

Grade Point Average (GPA) (range 0 thru 4)

High School Name

Address (City, State, ZIP)

Date Diploma Received/To Be Received (mm/yyyy)

If you are a graduating senior: Have you applied and been accepted for continuing education?

◯ No ◯ Yes

If YES, Name of Accredited School

If YES, Expected Start Date (mm/yyyy)

If you HAVE NOT ATTENDED any college, click on the "Review Application" button at the bottom of the screen. At this point, you will be able to make any final edits/changes to your application.

VOCATIONAL/TECHNICAL SCHOOL

*Are you currently enrolled or accepted for enrollment in a Vocational/Technical School (Votech)? ◯ No ◯ Yes (If YES, all Vocational/Technical fields **MUST** be completed)

Grade Point Average (GPA)	(range 0 thru 4)		
Votech School Name			
Address (City, State, ZIP)			

What is the Duration of This Program?	Total Credit Hours **OR**	Year(s)	Month(s)
Current Level of Enrollment (specify how much of the program has been completed)	Total Credit Hours **OR**	Year(s)	Month(s)
Expected Date of Program Completion	(mm/yyyy)		

If you HAVE NOT ATTENDED any college, click on the "Review Application" button at the bottom of the screen. At this point, you will be able to make any final edits/changes to your application.

COLLEGE

If you have college-level education, you may make multiple entries in this college sub-section, starting with the lowest level. **After each college entry, click on the "Save This Entry" button.**.

After you have input all your education information, click on the "Review Application" button. At this point, you will be able to make any final edits/changes to your application.

*Are you currently enrolled in College?	○ No ○ Yes (If YES, all College fields **MUST** be completed)
Name of College	
Address (City, State, ZIP)	
Total Credits Awarded Toward Degree in Progress	(range 0 thru 200) ○ Semester ○ Quarter
Grade Point Average (GPA)	(range 0 thru 4)
Major	
Minor	
Degree Working Toward	○ No Degree ○ Associate's ○ Bachelor's ○ Master's ○ Doctoral
Date Degree To Be	(mm/yyyy)

Awarded

Additional Information   If you have previously been awarded a degree, provide type of degree(s) completed (i.e., Associates, Bachelors, etc.), when the degree was awarded, name of school, gpa, relevant course work. (Up to 1600 characters)

After each college entry, click on the "Save This Entry" button..

Save This Entry   Clear This Entry

To continue, please click on the next tab or Review Application.

Personal
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Education

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Experience

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We have an additional question. The data will be collected for statistical purposes only. A response to this question is *voluntary* and will have no effect on your application for employment.

We are interested in how you learned about the Student Programs at NIST. You may select more than one using the control key.

College or University
Advertisement in Newspaper or Journal
Conference or Meeting
Professional Organization
Job Fair
Word of mouth, e.g., from a friend or family member
Studentjobs.gov
USAJOBS search
NIST website
None of the above
Other

If you selected Other, please give more information.

Privacy Act Notice (new window)

Equal Opportunity Employer

The Department of Commerce does not condone or tolerate discrimination based on race, color, religion, sex, national origin, age, physical or mental disability, or sexual orientation.

Falsification of your answers may result in disciplinary action up to and including removal. By submitting this application, you agree to the following: **I certify** *that, to the best of my knowledge and belief, all of the information on and submitted in conjunction with this application is true, correct, complete and made in good faith.* **I understand** *that false or fraudulent information on or submitted in conjunction with this application may be grounds for not hiring me or firing me after I begin work, and may be punishable by fine or imprisonment.* **I understand** *that any information I give may be investigated.*

Click on the **Final Submit** button below to submit your application. Once submitted, you will not be able to update your application. You will be contacted if being considered for employment.

Final Submit