



## U.S. Department of Justice

Executive Office for Immigration Review

*Office of the General Counsel*

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5107 Leesburg Pike, Suite 2600  
Falls Church, Virginia 22041

March 29, 2013

MEMORANDUM TO: Lynn Murray  
Department Clearance Officer  
Department of Justice

FROM: Christina Baptista  
Associate General Counsel  
Executive Office for Immigration Review

SUBJECT: Extension and Revision of a Currently Approved Form for  
Approval by the Office of Management and Budget:  
Form EOIR-31 Request for Recognition of a Non-profit Religious,  
Charitable, Social Service, or Similar Organization

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Attached is the information collection request (ICR) for the Form EOIR-31, Request for Recognition of a Non-profit Religious, Charitable, Social Service, or Similar Organization, OMB #1125-0012, as required for certification and submission to the Office of Management and Budget. The Form EOIR-31 allows EOIR's Board of Immigration Appeals to determine whether an organization meets the regulatory and relevant case law requirements to be recognized as a legal service provider.

The following documents are contained in this ICR package:

1. OMB form 83-I Paperwork Reduction Act Submission;
2. Supporting Statement for Paperwork Reduction Act Submission with burden statement;
3. Certification Statement;
4. Forms used to collect the information;
5. Written narrative of proposed changes;
6. Law or authority mandating the information collection;
7. 60-day ICR notice that will be published in the Federal Register; and
8. 30-day ICR notice that will be published in the Federal Register.

If you have any questions concerning this ICR, please contact Christina Baptista at (703) 305-0992 or at [Christina.Baptista@usdoj.gov](mailto:Christina.Baptista@usdoj.gov). Thank you very much for all of your assistance.

Attachments